

**TYRONE TOWNSHIP REGULAR BOARD MEETING
APPROVED MINUTES – MAY 4, 2006**

CALL TO ORDER

Clerk Kuzner called the meeting of the Tyrone Township Board to order with the Pledge of Allegiance on May 4, 2006 at 7:00 p.m. at the Tyrone Township Hall.

Trustee Thompson moved to appoint Treasurer Kurtz as Temporary Chair for tonight's meeting. (Trustee Byerly seconded). The motion carried.

ROLL CALL

Present: Clerk David Kuzner, Treasurer David Kurtz, Trustees: Robert Byerly, Lynn Thompson, Andrew Schmidt, and Steve Nagy.

PUBLIC REMARKS FOR NON-AGENDA ITEMS

Mark Miesel commented on the sewer rate communication and a concern for excessive fees.
Brian Miles thanked the Board for the Town Hall meeting.
Rick DesJardins thanked the Township staff for their help.
Dave Domas addressed the Board about the 911 funding increase needed to maintain service.

APPROVAL OF AGENDA – OR CHANGES

Trustee Nagy moved to approve the agenda as modified. (Trustee Byerly seconded.) The motion carried.

The modifications are as follows:

Added New Business #9 Sewer O&M study committee.
Added New Business #10 Closed Session
Added Miscellaneous Business #1 Request for Deputy Treasurer to attend cash handling seminar.
Added Miscellaneous Business #2 Window cleaning proposal.

APPROVAL OF CONSENT AGENDA

Approval of Regular Board Meeting Minutes – April 18, 2006
Approval of Closed Session Meeting Minutes – April 4, 2006
Approval of Clerk's Warrants and Bills

Trustee Thompson moved to approve the consent agenda as modified. (Trustee Schmidt seconded.) The motion carried.

The modifications are as follows:

Removed Clerk's Warrants and Bills.

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COMMUNICATIONS

#1 DPW Rate Increase for Livingston Regional Wastewater System.

Trustee Nagy moved to receive and place on file the communications as presented. (Trustee Thompson seconded). The motion carried.

PUBLIC REMARKS FOR AGENDA ITEMS

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

#1 Tyrone Township Sanitary Sewer Improvements Engineering Services Amendment Number 12.

Trustee Nagy moved to approve the Tyrone Township Sanitary Sewer Improvements Engineering Services Amendment Number 12 for the Northeast Sewer Extension. (Trustee Schmidt seconded). The motion carried. 4 ayes, 2 naves.

Trustee Nagy moved to approve the Tetra Tech Northeast Sewer Extension invoices in the amount of \$43,656.46 to be paid by the Livingston County BPW. (Clerk Kuzner seconded). The motion carried.

#2 Request of Robert and Ramona Simmons of 12559 Dentonview Drive, for Land Use Permit extension.

Trustee Schmidt moved to approve the request of Robert and Ramona Simmons of 12559 Dentonview Drive for a Land Use Permit extension, with a note that this will be the last extension. (Trustee Nagy seconded). The motion carried.

#3 Livingston County 911 protocol.

No action taken .

#4 Supervisor interview.

No action taken.

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#5 Michigan Chloride Sales contract.

Trustee Byerly moved to approve the Michigan Chloride Sales contract for the 2006 road grading season at a cost of \$0.17 per gallon of Brine. (Trustee Schmidt seconded). The motion carried.

#6 Tyrone Township 2006-07 Budget Resolution.

**TYRONE TOWNSHIP BUDGET RESOLUTION # 060501
FOR FISCAL YEAR ENDING MARCH 31, 2007**

WHEREAS, it is the intention of the Tyrone Township Board to comply with the provisions of Michigan Public Act 621 of 1978, the Uniform budgeting and Accounting Act, as modified to fit the needs of Tyrone Township;

THEREFORE, BE IT RESOLVED THAT the following budgetary policies and procedures, in accordance with said Act, be set forth as follows:

1. The chief administrative officer of the budget shall be the Supervisor.
2. The chief administrative officer or Supervisor shall receive assistance in performance of budgetary responsibilities from the Clerk and from the accountant employed by the Township Board.
3. By November 30, 2006, the Supervisor shall compile the information, as outlined in the Act, for presentation to the chairman or officer of each department, board and commission of Tyrone Township.
4. By December 31, 2006, each department, board and commission shall complete the forms requested by the Supervisor as to their estimates of the amount of money required for each line item in their activity for the ensuing fiscal year. Any department, board or commission which generates revenue from the public hearings, land use permits or the sale or rental of services shall estimate anticipated revenue for the ensuing fiscal year.
5. No later than February 1, 2007, the Tyrone Township Board shall meet in special work session to review the requests of each department, board and commission to make recommendations on the content of the proposed fiscal year budget, ensuring that the total of estimated expenditures does not exceed the total estimated revenue and accumulated fund balance.

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6. The Supervisor shall compile the recommendations of the Tyrone Township Board into a budget document, all Funds, and shall present the proposed budget to the Tyrone Township Board no later than the first regularly scheduled Board Meeting in March. The Tyrone Township Board shall set time, date, and place for all required public hearings on the proposed budget.
7. No later than the second regularly scheduled Tyrone Township Board Meeting in March, the Board shall pass, by Resolution, a general appropriations measure which spells out the policies and procedures of the Tyrone Township Board regarding compliance with and modifications to P.A. 621 of 1978.
8. The Supervisor shall be required to monitor the expenditures of each department, board and commission to ensure that expenditures do not exceed the budgeted amount, and shall make recommendations to the Tyrone Township Board to amend the budget when such action seems necessary.
9. The Supervisor shall provide quarterly reports of actual revenues and expenditures compared to budgeted amounts, as required by the Act. Quarterly reports shall be provided to the Tyrone Township Board for the first three-quarters; thereafter, the comparison reports shall be required monthly until the end of the fiscal year.
10. The Tyrone Township Clerk has been authorized by board action, September 3, 1991, to obligate the Township in an amount up to \$2,000 without prior approval of the Board, and that the Clerk summarize the items and amounts so warranted and submit the report for approval of the Board at the following meeting.
11. The Tyrone Township Clerk has been authorized, in action taken September 3, 1991, to make capital expenditures up to \$400 with authorization by the Board at the next meeting. Capital expenditures over \$400 must have prior Township Board approval.

FURTHER, BE IT RESOLVED THAT, after holding properly advertised public meetings, the Tyrone Township Board adopts the 2006-07 budget of all funds by activity center, as prepared and presented.

RESOLVED BY: Trustee Nagy

SUPPORTED BY: Trustee Thompson

VOTE: Byerly, yes; Thompson, yes; Kuzner, yes; Schmidt, yes; Nagy, yes; Kurtz, yes.

ADOPTION DATE: April 4, 2006

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CERTIFICATION OF THE CLERK

I, the undersigned, the duly qualified Clerk of Tyrone Township of Livingston County, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Tyrone Township Board of Trustees at a regular meeting held on the 4th day of April, 2006.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 5th day of April, 2006.

David G. Kuzner, CMC
Tyrone Township Clerk

#7 5th Annual Bastille Day Run and Walk.

Trustee Nagy moved to approve the Habitat for Humanity 5th Annual Bastille Day Run and Walk to be held on Saturday, July 15, 2006. (Trustee Thompson seconded). The motion carried.

#8 Proposal to perform audit of Township financial statements for year ended March 31, 2006.

Trustee Nagy moved to approve the proposal from Plante Moran to perform an audit of Township financial statements for year ended March 31, 2006 at a cost of \$9,550.00 (Trustee Thompson seconded). The motion carried.

#9 Sewer O&M Study Committee.

Trustee Schmidt moved to approve the creation of a Sewer Rate Study Committee. (Trustee Byerly seconded). The motion carried.

MISCELLANEOUS BUSINESS

#1 Request for Deputy Treasurer to attend cash handling seminar.

Trustee Schmidt moved to approve the Treasurer's request for the Deputy Treasurer to attend a cash handling seminar per board policy. (Trustee Thompson seconded). The motion carried.

#2 Window cleaning proposal.

Trustee Schmidt moved to have the Township's windows cleaned. (Trustee Thompson seconded). The motion carried.

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**RESOLUTION #060502
CLOSED SESSION**

Trustee Nagy resolved to go into closed session to discuss written material involving pending litigation that may have an economic impact on the Township. (Trustee Schmidt seconded). The motion carried.

Roll Call: Thompson, yes; Byerly, yes; Kuzner, yes; Schmidt, yes; Nagy, yes; Kurtz, yes.

*** * * * * Closed Session Minutes * * * * ***

Trustee Thompson moved to reconvene in open session. (Trustee Nagy seconded.) The motion carried.

BILLS FOR APPROVAL AND CLERK'S REPORT

None.

ADJOURNMENT

The meeting ended at 10:15 p.m.