

**TYRONE TOWNSHIP REGULAR BOARD MEETING  
APPROVED MINUTES – FEBRUARY 17, 2009**

**CALL TO ORDER**

Supervisor Schmidt called the meeting of the Tyrone Township Board to order with the Pledge of Allegiance on February 17, 2009 at 7:00 p.m. at the Tyrone Township Hall.

**ROLL CALL**

Present: Supervisor Andrew Schmidt, Clerk Keith Kremer, Trustees Steve Nagy, Brian Miles, and Steve Hasbrouck. Absent: Treasurer Dave Kurtz and Trustee Suzanne Anderson.

**PUBLIC REMARKS FOR NON-AGENDA ITEMS**

**APPROVAL OF AGENDA – OR CHANGES**

Clerk Kremer moved to approve the agenda as presented. (Trustee Nagy seconded). The motion carried; all ayes.

**APPROVAL OF CONSENT AGENDA**

Regular Board Meeting Minutes – February 3, 2009  
Treasurer's Report – January 31, 2009  
Clerk's Warrants and Bills

Trustee Miles moved to approve the consent agenda as presented. (Clerk Kremer seconded). The motion carried; all ayes.

**COMMUNICATIONS**

- #1 Planning Commission Approved Meeting Minutes – January 13, 2009.
- #2 Planning Commission Approved Public Hearing Minutes – January 13, 2009.
- #3 Hartland Senior Advisory Council Meeting Minutes – January 21, 2009.
- #4 Zoning Administrator's Report – January 2009.

Trustee Nagy moved to receive and place on file Communication #1-4 as presented. (Clerk Kremer seconded). The motion carried; all ayes.

**PUBLIC REMARKS FOR AGENDA ITEMS**

**UNFINISHED BUSINESS**

None.

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**NEW BUSINESS**

**#1 Appointment Process Policy resolution.**

**TYRONE TOWNSHIP  
RESOLUTION #090201**

**APPOINTMENT PROCESS FOR  
COMMITTEES, BOARD, AND COMMISSIONS**

**WHEREAS**, the township supervisor and/or board have the authority to appoint special advisory committees to review various township issues or to appoint members to fill the terms of a standing board or commission.

**WHEREAS**, it is the intention of Tyrone Township Board to offer an equal opportunity for interested residents and volunteers to be considered as a candidate for an appointment to one of the committees, boards, or commissions.

**WHEREAS**, it is the desire of Tyrone Township to institute a process for selecting the committee, board, or commission members in a fair and professional manner such that the candidates that have the skills and desire to address the issues as they may arise are provided an even chance for serving.

**WHEREAS**, it is the desire of the Tyrone Township Board to meet and understand the skills of the various candidates prior to an appointment.

**WHEREAS**, exceptions to this procedure will include any positions or appointments that have a specific selection process defined by the MCL.

**THEREFORE BE IT RESOLVED**, that the following procedure be followed for requesting and selecting volunteers or candidates for appointed positions within Tyrone Township:

1. Notices that call for candidate(s) for an appointment to a standing commission or board must be made at least eight weeks prior to an appointment. Special committee notices should also be made at least eight weeks prior to the appointment unless special circumstances as determined by the board require solutions in a shorter time frame prior to appointment.
2. Notices for candidates will be placed:
  - In the local newspaper
  - On the township web site
  - On the township bulletin board
  - Via email (when available)

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3. Candidates will submit:
  - Their contact information including name, address, phone number, and email address (where available) to the township official issuing the request.
  - a brief summary of skills that they feel would be of value when serving on the committee, and,
  - Their interest in serving with the township.
4. The Township Board will appoint an official to make the appointment(s) unless a Township Official is defined by the MCL for the appointment(s) being made.
5. The township official in charge of making the appointment(s) will be responsible for evaluating skills, interest level, and time commitments required from the candidates. The township officer will make a recommendation to the Township Board for approval.
6. The selection official will prepare the full list of applicants as part of the board packet when the appointees are added to a board meeting agenda for approval.
7. It is strongly recommended that the appointees be invited by the selection official to the board meeting where the appointments are being made.
8. Each Appointee will be introduced to the board by the selection official, and each will be allowed to address the board or answer board questions.
9. The board will act on the appointees.

**RESOLVED BY:** Clerk Kremer  
**SUPPORTED BY:** Trustee Hasbrouck

**VOTE:** Hasbrouck, yes; Schmidt, yes; Kremer, yes; Miles, yes; Nagy, yes; Kurtz, absent; Anderson, absent.

**ADOPTION DATE:** February 17, 2009

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**CERTIFICATION OF THE CLERK**

I, the undersigned, the duly qualified Clerk of Tyrone Township of Livingston County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Tyrone Township Board of Trustees at a regular meeting held on the 17th day of February, 2009.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 20th day of February, 2009.

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Keith L. Kremer  
Tyrone Township Clerk

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**#2 Approval of the Sewer Board of Review Bylaws.**

Trustee Hasbrouck moved to forward the draft version of the Sewer Board of Review Bylaws to the township attorney for legal review. (Clerk Kremer seconded). The motion carried; all ayes.

**#3 Approval of the Sewer Hardship Application.**

Trustee Nagy moved to forward the draft of the Sewer Hardship Application to the township attorney for legal review. (Trustee Miles seconded). The motion carried; all ayes.

**#4 Request of the Sewer Board of Review to hire Lorie Thielen as their recording secretary.**

Trustee Miles moved to appoint Lorie Thielen as recording secretary to the Sewer Board of Review. (Clerk Kremer seconded). The motion carried; all ayes.

**#5 Discussion of Ordinance #24.**

Clerk Kremer moved to draft a new ordinance to replace the previous burning ordinance and to review the current cost recovery ordinance. (Trustee Miles seconded). The motion carried; all ayes.

**#6 Schedule 2009-2010 budget public hearing.**

The Budget Public Hearing was scheduled for March 12, 2009 at 7:00 p.m.

**BILLS FOR APPROVAL AND CLERK'S REPORT**

The following checks (No. 16937-16953) and one ACH payment have been paid since the last regular meeting and have been submitted for approval which includes a total of **\$12,853.63** from the **GENERAL FUND** and **\$139.68** from the **JAYNE HLL FARMS SUBDIVISIONS WASTE REMOVAL FUND**.

**ADJOURNMENT**

The meeting adjourned at 8:38 p.m.