

**TYRONE TOWNSHIP SPECIAL BUDGET MEETING
APPROVED MINUTES – FEBRUARY 26, 2009**

CALL TO ORDER

Supervisor Schmidt called the special budget meeting of the Tyrone Township Board to order with the Pledge of Allegiance on February 26, 2009 at 7:02 p.m. at the Tyrone Township Hall.

ROLL CALL

Present: Supervisor Andrew Schmidt, Clerk Keith Kremer, Treasurer Dave Kurtz, Trustees Steve Hasbrouck, Suzanne Anderson, Brian Miles and Steve Nagy.

APPROVAL OF THE AGENDA

Treasurer Kurtz moved to approve the agenda as presented. (Trustee Anderson seconded). The motion carried; all ayes.

2008/2009 BUDGET REVIEW

The current year general fund budget was reviewed. The following departments will need to have adjustments made to the original budget to cover shortfalls or use up surpluses. Funds will come from the departments with a surplus and the Revolving Fund.

2008/2009 BUDGET AMENDMENTS

EXPENSES BUDGET BEFORE ADJUSTMENTS \$ 1,300,450
ADJUSTMENTS

Dept 101	Township Board shortage	\$4,000
Dept 215	Clerk Office excess	(\$2,500)
Dept 247	Board of Review shortage	\$1,000
Dept 253	Treasurer's Office excess	(\$2,000)
Dept 262	Elections excess	(\$9,000)
Dept 265	Building & Grounds shortage	\$2,950
Dept 276	Cemetery excess	(\$4,500)
Dept 299	Unallocated excess	(\$4,000)
Dept 345	Public Safety shortage	\$25,000
Dept 412	Ordinance shortage	\$50
Dept 441	Public Works excess	(\$5,500)
Dept 721	Planning excess	(\$11,000)
Dept 851	Insurance, Bonds & Fringes shortage	\$10,500

Total adjustment (shortage) \$5,000

EXPENSES BUDGET AFTER ADJUSTMENTS \$1,305,450

Transfer from Revolving Fund to cover shortage \$ (5,000)

Treasurer Kurtz moved to make the departmental adjustments presented above and to transfer \$5000.00 from the Revolving Fund into the General Funds to balance the 2008/2009 budget. Any excess revenue, excess budget, or budget shortfall at year end will be moved to/from the revolving funds at the last board meeting of 2009 or year end. (Trustee Nagy seconded). The motion carried; all ayes.

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2009/2010 BUDGET PLANNING

The Projects and Assumptions that were used to provide a preliminary 2010 budget were reviewed and discussed.

Assumptions	Amount
Annual Payment of \$39,000 to Hartland Deerfield and Tyrone Fire Authority	\$ 39,000.00
1 Fund annual payment to Tech Fund	\$ 7,500.00
2 Police Protection annual contract	\$ 129,490.00
3 Fire Protection annual contract	\$ 355,530.00
4 Person to Consolidate all Sewer Records and act as Supervisor Assistant	\$ 15,000.00
5 3% wage increase for hourly employees	\$ 9,257.72
6 3% wage increase for officers	\$ 2,340.00
7 13.57% increase in Health Benefits costs over 2008	\$ 3,928.00
8 Building Security - Installation & Monthly Monitoring	\$ 2,500.00
9 Storage Shelving - Old Township Hall	\$ 2,000.00
10 Township Strategic Plan Survey	\$ 10,000.00
11 Computer Software to improve web sight capability	\$ 5,000.00
12 Storage Building	\$ 15,000.00
13 Creation of two sewer boards (repayment/hardship)	\$ 2,520.00
14 .Net System upgrade BS&A	\$ 10,650.00
15 (9) New windows for Township Hall	\$ 6,000.00
16 Annual Chloride Treatment Cost addition funds required in Road Fund	\$ 83,200.00
17 Public Benefit - Clean Up	\$ 8,500.00
	<hr/> <hr/> \$ 707,415.72

The Assumptions minus Revenue represented a \$148,000 deficit. Items 5,6,7,9,10,11,12,13,16,& 18 were dropped from the assumptions list. Item 17 was reduced to \$50,000 with any additional expenses to be made up from the road fund. In addition, it was recommended to change Item 8 insurance coverage to be more in line with 2009 insurance expenses.

The board directed Township Accountant Doug Nichols to apply all the fixes and identify any additional minor items to be changed in order to balance the 2009/2010 expenses versus revenue. These will be discussed at the regular board meeting on Tuesday, March 3, 2009.

ADJOURNMENT

The meeting adjourned at 9:25 p.m.