

**TYRONE TOWNSHIP REGULAR BOARD MEETING
APPROVED MINUTES – MARCH 17, 2009**

CALL TO ORDER

Supervisor Schmidt called the meeting of the Tyrone Township Board to order with the Pledge of Allegiance on March 17, 2009 at 7:00 p.m. at the Tyrone Township Hall.

ROLL CALL

Present: Supervisor Andrew Schmidt, Clerk Keith Kremer, Treasurer Dave Kurtz, Trustees Steve Nagy, Brian Miles, Suzanne Anderson, and Steve Hasbrouck.

PUBLIC REMARKS FOR NON-AGENDA ITEMS

Marsha Spellicy (8115 Parkwood Dr.) asked when the Sewer Bond Repayment Committee would be meeting.

APPROVAL OF AGENDA – OR CHANGES

Treasurer Kurtz moved to approve the agenda as amended. (Trustee Nagy seconded). The motion carried; all ayes.

The changes are as follows:

Added:

Budget Public Hearing Minutes – March 12, 2009 to the Consent Agenda.
Drain No. 27.
Renewal of insurance for 2010.

Removed:

New Business #1 Cub Scout recognition to Andrew Schmidt; to be postponed to the April 7, 2009 meeting.

APPROVAL OF CONSENT AGENDA

Regular Board Meeting Minutes – March 3, 2009
Budget Public Hearing Minutes – March 12, 2009
Treasurer's Report
Clerk's Warrants and Bills

Clerk Kremer moved to approve the consent agenda as modified. (Trustee Anderson seconded). The motion carried; all ayes.

COMMUNICATIONS

None.

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PUBLIC REMARKS FOR AGENDA ITEMS

Bob Byerly (8215 Linden Rd.) believes the township should not pay to have a strategic planning survey done.

Scott Dietrich (13505 White Lake Rd.) clarified that the strategic planning survey was not yet approved by the board, only budgeted for.

Terry Spellicy (8115 Parkwood Dr.) agreed the township should hold off on the survey; asked why the township distributes allocated funds to the Hartland Senior Center.

UNFINISHED BUSINESS

#1 Decide on township direction regarding open burning.

Trustee Nagy moved to authorize the Clerk to create a draft open burn ordinance for future board review. (Trustee Anderson seconded). The motion carried; all ayes.

NEW BUSINESS

#1 Authorization to distribute allocated funds to Hartland Senior Center.

Treasurer Kurtz moved to authorize the distribution of allocated funds in the amount of \$4,000.00 to the Hartland Senior Center. (Trustee Miles seconded). The motion carried; all ayes.

#2 Review and disposition of uncollectible fire runs prior to April 1, 2006.

Treasurer Kurtz moved to write off uncollectible fire runs as presented, per recommendation of the township's CPA, in the amount of \$47,480.00. (Clerk Kremer seconded). The motion carried; all ayes.

**#3 Approval of reconciliation and adjustment of the 2008-2009
Departmental Budgets.**

Treasurer Kurtz moved to adopt the 2008-2009 Budget as amended, per the Budget Process Resolution for the fiscal year ending March 31, 2009, with the caveat that the excess in the 101 Fund be transferred to the Revolving Fund. (Trustee Nagy seconded). The motion carried; all ayes.

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#4 Adoption of the Township 2009-2010 Fiscal Year Budget for all funds.

Treasurer Kurtz moved to adopt the 2009-2010 Fiscal Year Budget, as presented, with General Fund revenues of \$1,292,838.00 and expenses of \$1,292,838.00 and by revenues and expenses for all other funds as listed. (Trustee Nagy seconded). The motion carried; all ayes.

#5 Resolution to Establish the Township Supervisor’s Salary for the 2009-2010 Fiscal Year.

RESOLUTION # 090301 TO ESTABLISH THE TOWNSHIP SUPERVISOR’S SALARY FOR THE 2009-2010 FISCAL YEAR

WHEREAS, pursuant to MCLA 41.95(3), which provides that in a Township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board; and

WHEREAS, the Board of Tyrone Township deems it desirable to adjust the salary of the Township Supervisor to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office;

NOW, THEREFORE, BE IT RESOLVED, that as of April 1, 2009, the salary for the office of Tyrone Township Supervisor shall remain the same as Fiscal Year 2008-2009 at \$26,000.

RESOLVED BY: Supervisor Schmidt

SUPPORTED BY: Trustee Miles

VOTE: Hasbrouck, yes; Anderson, yes; Schmidt, yes; Kremer, yes; Kurtz, yes; Miles, yes; Nagy, yes.

ADOPTION DATE: March 17, 2009

CERTIFICATION OF THE CLERK

I, the undersigned, the duly qualified Clerk of Tyrone Township of Livingston County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Tyrone Township Board of Trustees at a regular meeting held on the 17th day of March, 2009.

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IN WITNESS WHEREOF, I have hereunto affixed my official signature this 18th day of March, 2009.

Keith L. Kremer
Tyrone Township Clerk

#6 Resolution to Establish the Township Clerk's Salary for the 2009-2010 Fiscal Year.

RESOLUTION # 090302 TO ESTABLISH THE TOWNSHIP CLERK'S SALARY FOR THE 2009-2010 FISCAL YEAR

WHEREAS, pursuant to MCLA 41.95(3), which provides that in a Township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board; and

WHEREAS, the Board of Tyrone Township deems it desirable to adjust the salary of the Township Clerk to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office;

NOW, THEREFORE, BE IT RESOLVED, that as of April 1, 2009, the salary for the office of Tyrone Township Clerk shall remain the same as Fiscal Year 2008-2009 at \$26,000.00.

RESOLVED BY: Clerk Kremer

SUPPORTED BY: Treasurer Kurtz

VOTE: Hasbrouck, yes; Anderson, yes; Schmidt, yes; Kremer, yes; Kurtz, yes; Miles, yes; Nagy, yes.

ADOPTION DATE: March 17, 2009

CERTIFICATION OF THE CLERK

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**TYRONE TOWNSHIP REGULAR BOARD MEETING
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Resolution adopted by the Tyrone Township Board of Trustees at a regular meeting held on the 17th day of March, 2009.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 18th day of March, 2009.

Keith L. Kremer
Tyrone Township Clerk

#7 Resolution to Establish the Township Treasurer’s Salary for the 2009-2010 Fiscal Year.

**RESOLUTION #090303 TO ESTABLISH THE TOWNSHIP
TREASURER’S SALARY FOR THE 2009-2010 FISCAL YEAR**

WHEREAS, pursuant to MCLA 41.95(3), which provides that in a Township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board; and

WHEREAS, the Board of Tyrone Township deems it desirable to adjust the salary of the Township Treasurer to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office;

NOW, THEREFORE, BE IT RESOLVED, that as of April 1, 2009, the salary for the office of Tyrone Township Treasurer shall remain the same as Fiscal Year 2008-2009 at \$26,000.

RESOLVED BY: Treasurer Kurtz
SUPPORTED BY: Clerk Kremer
VOTE: Hasbrouck, yes; Anderson, yes; Schmidt, yes; Kremer, yes; Kurtz, yes; Miles, yes; Nagy, yes.

ADOPTION DATE: March 17, 2009

CERTIFICATION OF THE CLERK

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**TYRONE TOWNSHIP REGULAR BOARD MEETING
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Resolution adopted by the Tyrone Township Board of Trustees at a regular meeting held on the 17th day of March, 2009.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 18th day of March, 2009.

Keith L. Kremer
Tyrone Township Clerk

#8 Resolution Approving the Budget Process for Fiscal Year Ending March 31, 2010.

**TYRONE TOWNSHIP BUDGET PROCESS RESOLUTION #090304
FOR FISCAL YEAR ENDING MARCH 31, 2010**

WHEREAS, it is the intention of the Tyrone Township Board to comply with the provisions of Michigan Public Act 621 of 1978, the Uniform budgeting and Accounting Act, as modified to fit the needs of Tyrone Township;

THEREFORE, BE IT RESOLVED THAT the following budgetary policies and procedures for reconciling the 2009-2010 budget and for establishing a 2010-2011 budget, in accordance with said Act, be set forth as follows:

1. The chief administrative officer of the budget shall be the Supervisor.
2. The chief administrative officer or Supervisor shall receive assistance in performance of budgetary responsibilities from the Clerk and from the accountant employed by the Township Board.
3. By November 30, 2009, the Supervisor shall compile the information, as outlined in the Act, for presentation to the chairman or officer of each department, board and commission of Tyrone Township.
4. By December 31, 2009, each department, board and commission shall complete the forms requested by the Supervisor as to their estimates of the amount of money required for each line item in their activity for the ensuing fiscal year. Any department, board or commission which generates revenue from the public hearings, land use permits or the sale or rental of services shall estimate anticipated revenue for the ensuing fiscal year.

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5. No later than February 1, 2010, the Tyrone Township Board shall meet in special work session to review the requests of each department, board and commission to make recommendations on the content of the proposed fiscal year budget, ensuring that the total of estimated expenditures does not exceed the total estimated revenue and accumulated fund balance.
6. The Supervisor shall compile the recommendations of the Tyrone Township Board into a budget document, all Funds, and shall present the proposed budget to the Tyrone Township Board no later than the first regularly scheduled Board Meeting in March. The Tyrone Township Board shall set time, date, and place for all required public hearings on the proposed budget.
7. No later than the second regularly scheduled Tyrone Township Board Meeting in March, the Board shall pass, by Resolution, a general appropriations measure which spells out the policies and procedures of the Tyrone Township Board regarding compliance with and modifications to P.A. 621 of 1978.
8. The Supervisor shall be required to monitor the expenditures of each department, board and commission to ensure that expenditures do not exceed the budgeted amount, and shall make recommendations to the Tyrone Township Board to amend the budget when such action seems necessary.
9. The Supervisor shall provide quarterly reports of actual revenues and expenditures compared to budgeted amounts, as required by the Act. Quarterly reports shall be provided to the Tyrone Township Board for the first three-quarters; thereafter, the comparison reports shall be required monthly until the end of the fiscal year.
10. The Tyrone Township Clerk has been authorized by board action, September 3, 1991, to obligate the Township in an amount up to \$2,000 without prior approval of the Board, and that the Clerk summarize the items and amounts so warranted and submit the report for approval of the Board at the following meeting as outlined by Resolution #090103 adopted January 20, 2009.
11. The Tyrone Township Clerk has been authorized, in action taken September 3, 1991, to make capital expenditures up to \$400 with authorization by the Board at the next meeting. Capital expenditures over \$400 must have prior Township Board approval.

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FURTHER, BE IT RESOLVED THAT, after holding properly advertised public meetings, the Tyrone Township Board adopts the 2009-2010 budget of all funds by revenue and expense, as prepared and presented.

RESOLVED BY: Clerk Kremer

SUPPORTED BY: Trustee Anderson

VOTE: Hasbrouck, yes; Anderson, yes; Schmidt, yes; Kremer, yes; Kurtz, yes; Miles, yes; Nagy, yes.

ADOPTION DATE: March 17, 2009

CERTIFICATION OF THE CLERK

I, the undersigned, the duly qualified Clerk of Tyrone Township of Livingston County, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Tyrone Township Board of Trustees at a regular meeting held on the 17th day of March, 2009.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 18th day of March, 2009.

Keith L. Kremer
Tyrone Township Clerk

#9 Resolution setting fiscal year 2009-2010 meeting dates.

**RESOLUTION #090305
TYRONE TOWNSHIP 2009-2010 MEETING DATES**

WHERE AS, the State of Michigan has enacted the Open Meetings Act which requires the specific designation of the dates, times, and places of all regular meetings of the Tyrone Township Board;

WHERE AS, it is the desire of the Tyrone Township Board to conduct all of its business in an open forum in compliance with said Act;

THEREFORE, BE IT RESOLVED THAT the Tyrone Township Board will hold regular meetings beginning at 7:00 p.m., at the Tyrone Township Hall, 10408 Center

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Road, the first and third Tuesday evenings of each month unless changed due to conflicts with holidays or election days. In the fiscal year, April 1, 2009 to March 31, 2010 the meetings will be held on the following dates:

April 7 & 21, 2009	October 6 & 20, 2009
May 7* & 19, 2009	November 5* & 17, 2009
June 2 & 16, 2009	December 1 & 15, 2009
July 7 & 21, 2009	January 5 & 19, 2010
August 4 & 18, 2009	February 2 & 16, 2010
September 1 & 15, 2009	March 2 & 30**, 2010

*Meeting scheduled on Thursday due to a Tuesday election.

** Meeting scheduled on last Tuesday of the month for budget purposes.

BE IT FURTHER RESOLVED THAT the Tyrone Township Planning Commission meetings will be held on the second and fourth Tuesday evenings of each month beginning at 7:00 p.m., at the Tyrone Township Hall, 10408 Center Road, unless changed due to conflicts with holiday or election days. In the fiscal year, April 1, 2009 to March 31, 2010, the meetings will be held on the following dates:

April 14 & 28, 2009	October 13 & 27, 2009
May 12 & 26, 2009	November 10 & 24, 2009
June 9 & 23, 2009	December 8 & 22, 2009
July 14 & 28, 2009	January 12 & 26, 2010
August 11 & 25, 2009	February 9 & 23, 2010
September 8 & 22, 2009	March 9 & 23, 2010

BE IT FURTHER RESOLVED THAT the Tyrone Township Zoning Board of Appeals meetings will be held on the first Monday evening of each month upon request beginning at 7:30 p.m., at the Tyrone Township Hall, 10408 Center Road, unless changed due to conflicts with holidays or election days. Sometimes the agenda length may determine the need for two meetings to be held during the month. In the fiscal year, April 1, 2009 to March 31, 2010, the meetings will be held on the following dates:

April 6, 2009	October 5, 2009
May 11*, 2009	November 2, 2009
June 1, 2009	December 7, 2009
July 6, 2009	January 4, 2010
August 3, 2009	February 8, 2010
September 14, 2009	March 1, 2010

*Indicates a second-Monday-of-the-month meeting due to election schedules.

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RESOLVED BY: Treasurer Kurtz

SUPPORTED BY: Trustee Miles

VOTE: Hasbrouck, yes; Anderson, yes; Schmidt, yes; Kremer, yes; Kurtz, yes; Miles, yes; Nagy, yes.

ADOPTION DATE: March 17, 2009

CERTIFICATION OF THE CLERK

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IN WITNESS WHEREOF, I have hereunto affixed my official signature this 18th day of March, 2009.

Keith L. Kremer
Tyrone Township Clerk

#10 Drain No. 27.

Treasurer Kurtz moved to have the officers of the board evaluate the prospects of reducing the Drain No. 27 allocation and to proceed with legal challenge if there is sufficient merit to warrant a reduction. (Trustee Anderson seconded). The motion carried; all ayes.

#11 Renewal of insurance for 2010.

Clerk Kremer moved to approve the renewal of the township insurance policy contract for 2010. (Trustee Nagy seconded). The motion carried; all ayes.

BILLS FOR APPROVAL AND CLERK'S REPORT

The following checks (No. 16969-16993) and one ACH payment have been paid since the last regular meeting and have been submitted for approval which includes a total of **\$18,538.75** from the **GENERAL FUND** and **\$136.14** from the **STREET LIGHTING FUND**.

ADJOURNMENT

The meeting adjourned at 8:21 p.m.