

**TYRONE TOWNSHIP
PUBLIC HEARING & REGULAR BOARD MEETING
APPROVED MINUTES – MARCH 5, 2013**

CALL TO ORDER

Supervisor Cunningham called the meeting of the Tyrone Township Board to order with the Pledge of Allegiance on March 5, 2013 at 7:00 p.m. at the Tyrone Township Hall.

ROLL CALL

Present: Supervisor Mike Cunningham, Treasurer Marna Bunting-Smith, Clerk Keith Kremer, Trustees David Walker, Chuck Schultz, Cam Gonzalez and Soren Pedersen.

PUBLIC HEARING

The purpose of the public hearing was to discuss the proposed 2013-2014 Fiscal Year Township Budget, all funds. The property tax millage rate proposed to be levied to support the proposed budget was a subject of this hearing.

The Supervisor opened the public hearing at 7:00 p.m. and presented the proposed 2013-2014 budget.

No letters of opposition were received, no public comments were made, and no attendees were present for the public hearing. The Supervisor closed the public hearing at 7:23 p.m.

APPROVAL OF AGENDA – OR CHANGES

Trustee Gonzalez moved to approve the agenda as presented. (Treasurer Bunting-Smith seconded). The motion carried; all ayes.

APPROVAL OF CONSENT AGENDA

**Regular Board Meeting Minutes – February 19, 2013
Clerk's Warrants & Bills**

Trustee Schultz moved to approve the consent agenda as presented. (Trustee Walker seconded). The motion carried; all ayes.

COMMUNICATIONS

- 1. Livingston County Department of Planning, February 20, 2013.**
- 2. Zoning Administrator's Report, February 26, 2013.**

Treasurer Bunting-Smith moved to receive and place on file Communications #1-2 as presented. (Trustee Schultz seconded). The motion carried; all ayes.

PUBLIC REMARKS

None.

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UNFINISHED BUSINESS

1. Discussion regarding sheriff's contract.

Supervisor Cunningham moved to decline the Livingston County sheriff's contract offer, rescind Tyrone Township's contract offer previously approved, and to review the level of services required and seek appropriate solutions for police service. (Trustee Schultz seconded). The motion carried; all ayes.

NEW BUSINESS

1. Resolution to adopt the 2013-2014 fiscal year budget.

**RESOLUTION #130301
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**RESOLUTION TO ADOPT 2013-2014 BUDGET FOR THE GENERAL FUND
AND ALL SPECIAL REVENUE FUNDS**

GENERAL FUND BUDGET 2013-2014

REVENUE	\$1,298,550
 Department Expenses	
101 Township Board	\$122,146
171 Supervisor	\$32,495
215 Clerk	\$94,847
247 Board of Review	\$1,820
253 Treasurer	\$90,470
257 Assessing	\$51,345
262 Elections	\$54,010
265 Building & Grounds	\$34,320
276 Cemeteries	\$7,600
299 Unallocated	\$14,500
411 Zoning Administration	\$25,002
412 Ordinance Enforcement	\$11,551
441 Public Works	\$7,500
685 Social Services	\$4,000
721 Planning Commission	\$48,016
722 Zoning Board of Appeals	\$7,886
729 Economic Development	\$8,000
851 Insurance, Bonds & Fringes	\$101,392
966 Transfers	\$533,078
Total General Fund Expenses	\$1,249,978
 Surplus/(Deficit)	 \$48,572

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SPECIAL FUNDS BUDGETS

Fund	Estimated 2012/13 Fund Balance	2013/2014 Revenue	2013/14 Expenses	Surplus/ Use Fund Balance	Ending Fund Balance
160 Beautification	\$2,181	\$943	\$943	\$0	\$2,181
245 Road Fund	\$359,000	\$65,000	\$65,000	\$0	\$359,000
246 Revolving	\$372,000	\$633	\$0	\$633	\$372,633
247 Building & Site	\$8,000	\$15,000	\$16,000	(\$1,000)	\$7,000
255 Public Safety	\$85,000	\$612,950	\$592,100	\$20,850	\$105,850
260 Right of Way	\$592	\$8,500	\$8,000	\$500	\$1,092
274 Public Education Grant Fund	\$128,900	\$25,000	\$0	\$25,000	\$153,900
386 Jayne Hill Road	\$34,900	\$10,005	\$20,434	(\$10,429)	\$24,471
392 Sewer Debt	\$1,834,000	\$1,369,000	\$1,561,000	(\$192,000)	\$1,642,000
391 Tech Fund	\$28,000	\$29,078	\$29,078	\$0	\$28,000
396 Parkin Lane Road	\$139,970	\$35,678	\$35,440	\$238	\$140,208
590 Sewer O&M	\$468,000	\$404,367	\$315,741	\$88,626	\$556,626
812 Parkwood/Driftwood	\$6,700	\$500	\$0	\$500	\$7,200
861 Jayne Hill Lighting	\$700	\$2,340	\$2,000	\$340	\$1,040
862 Walnut Drive Lighting	\$375	\$350	\$200	\$150	\$525
863 Jayne Hill Waste	\$9,800	\$18,150	\$18,000	\$150	\$9,950
865 Parkin Lane Snow & Rd.	\$10,000	\$6,510	\$5,500	\$1,010	\$11,010
867 Great Oaks Snow & Rd.	\$1,100	\$4,400	\$3,100	\$1,300	\$2,400

RESOLVED BY: Trustee Walker

SUPPORTED BY: Trustee Schultz

VOTE: Cunningham, yes; Kremer, yes; Bunting-Smith, yes; Gonzalez, yes; Pedersen, yes; Schultz, yes; Walker, yes.

ADOPTION DATE: March 5, 2013

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 5, 2012, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was

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given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Keith L. Kremer
Township Clerk

2. Headlee Operating Tax Millage Rate Resolution.

**RESOLUTION #130302
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**ESTABLISHING FISCAL YEAR 2013-2014 OPERATING TAX MILLAGE RATE AS
DIRECTED BY THE HEADLEE ROLLBACK CALCULATION**

WHEREAS, the Tyrone Township Board has carefully examined the financial circumstances of the Township for the 2013-2014 fiscal year, including estimated expenditures, estimated revenues and state equalized valuation of property located within the Township;

NOW, THEREFORE, BE IT RESOLVED, that the Tyrone Township Board has complete authority and hereby authorizes up to .9067 mils to be levied for operating purposes in Fiscal Year 2013-2014 from within its authorized millage rate.

RESOLVED BY: Clerk Kremer

SUPPORTED BY: Treasurer Bunting-Smith

VOTE: Cunningham, yes; Kremer, yes; Bunting-Smith, yes; Gonzalez, yes; Pedersen, yes; Schultz, yes; Walker, yes.

ADOPTION DATE: March 5, 2013

CERTIFICATION OF THE CLERK

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given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Keith L. Kremer
Township Clerk

3. Resolution to adopt the 2013-2014 meeting dates.

**RESOLUTION #130303
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

2013-2014 MEETING DATES

WHERE AS, the State of Michigan has enacted the Open Meetings Act which requires the specific designation of the dates, times, and places of all regular meetings of the Tyrone Township Board;

WHERE AS, it is the desire of the Tyrone Township Board to conduct all of its business in an open forum in compliance with said Act;

THEREFORE, BE IT RESOLVED THAT the Tyrone Township Board will hold regular meetings beginning at 7:00 p.m., at the Tyrone Township Hall, 10408 Center Road, the first and third Tuesday evenings of each month unless changed due to conflicts with holidays or election days. In the fiscal year, April 1, 2013 to March 31, 2014 the meetings will be held on the following dates:

April 2 & 16, 2013	October 1 & 15, 2013
May 9* & 21, 2013	November 5 & 19, 2013
June 4 & 18, 2013	December 3 & 17, 2013
July 2 & 16, 2013	January 7 & 21, 2014
August 6 & 20, 2013	February 4 & 18, 2014
September 3 & 17, 2013	March 4 & 25**, 2014

*Meeting scheduled on Thursday due to Tuesday election.

**Meeting scheduled on last Tuesday of the month for budget purposes.

BE IT FURTHER RESOLVED THAT the Tyrone Township Planning Commission meetings will be held on the second Tuesday evenings of each month beginning at 7:00 p.m., at the Tyrone Township Hall, 10408 Center Road, unless changed due to conflicts with

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holiday or election days. In the fiscal year, April 1, 2013 to March 31, 2014, the meetings will be held on the following dates:

April 9, 2013	October 8, 2013
May 14, 2013	November 12, 2013
June 11, 2013	December 10, 2013
July 9, 2013	January 14, 2014
August 13, 2013	February 11, 2014
September 10, 2013	March 11, 2014

BE IT FURTHER RESOLVED THAT the Tyrone Township Zoning Board of Appeals meetings will be held on the first Monday evening of each month **upon request** beginning at 7:30 p.m., at the Tyrone Township Hall, 10408 Center Road, unless changed due to conflicts with holidays or election days. Sometimes the agenda length may determine the need for two meetings to be held during the month. In the fiscal year, April 1, 2013 to March 31, 2014, the meetings may be held on the following dates:

April 8, 2013	October 7, 2013
May 13*, 2013	November 4, 2013
June 3, 2013	December 2, 2013
July 8**, 2013	January 6, 2014
August 5, 2013	February 3, 2014
September 9**, 2013	March 3, 2014

*Indicates a second-Monday of the month due to election schedule.

**Indicates a second-Monday of the month meeting due to holiday schedule.

RESOLVED BY: Trustee Walker

SUPPORTED BY: Trustee Pedersen

VOTE: Cunningham, yes; Kremer, yes; Bunting-Smith, yes; Gonzalez, yes; Pedersen, yes; Schultz, yes; Walker, yes.

ADOPTION DATE: March 5, 2013

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 5, 2013, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was

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given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Keith L. Kremer
Township Clerk

4. Resolution to establish the Supervisor's salary.

**RESOLUTION #130304
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**TO ESTABLISH THE TOWNSHIP
SUPERVISOR'S SALARY FOR THE 2013-2014 FISCAL YEAR**

WHEREAS, pursuant to MCLA 41.95(3), which provides that in a Township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board; and

WHEREAS, the Board of Tyrone Township deems it desirable to adjust the salary of the Township Supervisor to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office;

NOW, THEREFORE, BE IT RESOLVED, that as of April 1, 2013, the salary for the office of Tyrone Township Supervisor shall remain the same as previous fiscal years at \$26,000.

RESOLVED BY: Trustee Gonzalez

SUPPORTED BY: Supervisor Cunningham

VOTE: Cunningham, yes; Kremer, yes; Bunting-Smith, yes; Gonzalez, yes; Pedersen, yes, Schultz, yes; Walker, yes.

ADOPTION DATE: March 5, 2013

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a

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resolution adopted by the Township Board at a regular meeting, held on March 5, 2013, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Keith L. Kremer
Township Clerk

5. Resolution to establish the Clerk's salary.

**RESOLUTION #130305
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**TO ESTABLISH THE TOWNSHIP
CLERK'S SALARY FOR THE 2013-2014 FISCAL YEAR**

WHEREAS, pursuant to MCLA 41.95(3), which provides that in a Township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board; and

WHEREAS, the Board of Tyrone Township deems it desirable to adjust the salary of the Township Clerk to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office;

NOW, THEREFORE, BE IT RESOLVED, that as of April 1, 2013, the salary for the office of Tyrone Township Clerk shall remain the same as previous fiscal years at \$26,000.00.

RESOLVED BY: Trustee Gonzalez

SUPPORTED BY: Treasurer Bunting-Smith

VOTE: Cunningham, yes; Kremer, yes; Bunting-Smith, yes; Gonzalez, yes; Pedersen, yes; Schultz, yes; Walker, yes.

ADOPTION DATE: March 5, 2013

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CERTIFICATION OF THE CLERK

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Keith L. Kremer
Township Clerk

6. Resolution to establish the Treasurer's salary.

**RESOLUTION #130306
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**TO ESTABLISH THE TOWNSHIP
TREASURER'S SALARY FOR THE 2013-2014 FISCAL YEAR**

WHEREAS, pursuant to MCLA 41.95(3), which provides that in a Township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board; and

WHEREAS, the Board of Tyrone Township deems it desirable to adjust the salary of the Township Treasurer to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office;

NOW, THEREFORE, BE IT RESOLVED, that as of April 1, 2013, the salary for the office of Tyrone Township Treasurer shall remain the same as previous fiscal years at \$26,000.

RESOLVED BY: Clerk Kremer

SUPPORTED BY: Trustee Gonzalez

VOTE: Cunningham, yes; Kremer, yes; Bunting-Smith, yes; Gonzalez, yes; Pedersen, yes; Schultz, yes; Walker, yes.

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ADOPTION DATE: March 5, 2013

CERTIFICATION OF THE CLERK

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Keith L. Kremer
Township Clerk

7. Approval of EDC/Ann Arbor Spark fees.

Supervisor Cunningham moved to pay the Economic Development Council/Ann Arbor Spark invoice of \$8,000 per the second year of the agreement. (Trustee Walker seconded). The motion carried; all ayes.

MISCELLANEOUS BUSINESS

None.

PUBLIC REMARKS

None.

ADJOURNMENT

The meeting adjourned at 8:06 p.m.