

**TYRONE TOWNSHIP
PUBLIC HEARING & REGULAR BOARD MEETING
APPROVED MINUTES – MARCH 4, 2014**

CALL TO ORDER

Supervisor Cunningham called the meeting of the Tyrone Township Board to order with the Pledge of Allegiance on March 4, 2014 at 7:00 p.m. at the Tyrone Township Hall.

ROLL CALL

Present: Supervisor Mike Cunningham, Treasurer Marna Bunting-Smith, Clerk Keith Kremer; Trustees Soren Pedersen, Chuck Schultz, Cam Gonzalez and David Walker.

PUBLIC HEARING

The purpose of the public hearing was to review the proposed 2014-2015 Fiscal Year Township Budget, all funds. The property tax millage rate proposed to be levied to support the proposed budget was a subject of this hearing.

The Supervisor opened the public hearing at 7:00 p.m. and presented the proposed 2014-2015 budget.

No letters of opposition were received and no public comments were made. The Supervisor closed the public hearing at 7:24 p.m.

APPROVAL OF AGENDA – OR CHANGES

Trustee Walker moved to approve the agenda as presented. (Treasurer Bunting-Smith seconded.) The motion carried; all ayes.

APPROVAL OF CONSENT AGENDA

**Regular Board Meeting Minutes – February 18, 2014
Clerk’s Warrants & Bills**

Trustee Walker moved to approve the consent agenda as presented. (Trustee Schultz seconded.) The motion carried; all ayes.

COMMUNICATIONS

- 1. Planning Commission Approved Meeting Minutes – January 28, 2014.**
- 2. Planning Commission Approved Meeting Minutes – February 11, 2014.**
- 3. Meals on Wheels re. Community Leader Volunteer Campaign – February 12, 2014.**
- 4. Zoning Administrator’s Report – February 2014.**

Trustee Walker moved to receive and place on file Communications #1-4 as presented. (Treasurer Bunting-Smith seconded.) The motion carried; all ayes.

PUBLIC REMARKS

Bill McDunnough (6240 Bullard Rd.) asked the board general questions regarding the fire departments.

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UNFINISHED BUSINESS

1. Lake Tyrone Grant Project.

Clerk Kremer moved to authorize the release of partial grant money to Restorative Lake Sciences to begin the Lake Tyrone project for sediment analysis. (Trustee Walker seconded.) The motion carried; all ayes.

NEW BUSINESS

1. Resolution #140301 to adopt the 2014-2015 fiscal year budget.

**RESOLUTION #140301
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**RESOLUTION TO ADOPT 2014-2015 BUDGET FOR THE GENERAL FUND AND
ALL SPECIAL REVENUE FUNDS**

General Fund Budget 2014-2015	
Revenue	\$1,337,400
Township Board	\$132,321
Supervisor	\$36,075
Clerk	\$101,901
Board of Review	\$1,400
Treasurer	\$96,559
Assessing	\$50,760
Elections	\$80,784
Building and Grounds	\$33,400
Cemeteries	\$7,150
Unallocated	\$14,150
Zoning Administrator	\$25,565
Ordinance Enforcement	\$11,321
Public Works	\$6,200
Social Services	\$4,000
Planning Commission	\$47,843
Zoning Board of Appeals	\$11,286
Economic Development	\$9,000
Insurance, Bonds & Fringes	\$101,481
Sewer Fund Loans	\$425,000
Tech Fund	\$30,000
Roads	\$70,000
<u>Building Improvements</u>	<u>\$20,000</u>
Total Expenses	\$1,316,196

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2014-2015 Township Funds Budget

Fund	Beginning Fund Balance	2014 Revenue	2014 Expenses	Surplus/ Deficit	Ending Fund Balance
160 Beautification Liquor Law	\$2,181	\$943	\$943	\$0	\$2,181
212 Enforcement Public Improvement	\$0	\$2,000	\$2,000	\$0	\$0
245 Roads	\$425,035	\$70,500	\$110,000	(\$39,500)	\$385,535
246 Revolving (savings) Building &	\$292,775	\$0	\$0	\$0	\$292,775
247 Site	\$25,521	\$20,000		\$20,000	\$45,521
255 Public Safety	\$164,803	\$586,330	\$530,898	\$55,432	\$220,235
260 Right of Way Public Education	\$3,852	\$8,800	\$6,000	\$2,800	\$6,652
274 Grant Lake Tyrone	\$147,088	\$50,000	\$36,000	\$14,000	\$161,088
281 Grant	\$22,500	\$2,250	\$15,000	(\$12,750)	\$9,750
291 Tech 2003 Sewer	\$23,570	\$30,000	\$22,000	\$8,000	\$31,570
392 Debt	\$1,135,848	\$1,369,064	\$1,111,391	\$257,673	\$1,393,521
590 Sewer O & M Jayne Hill Road	\$860,229	\$420,300	\$401,900	\$18,400	\$878,629
386 Improvement Parkin Lane	\$14,977	\$9,252	\$19,117	(\$9,865)	\$5,112
396 Road Jayne Hill	\$168,203	\$34,414	34,630	(\$216)	\$167,987
861 Lighting Walnut Drive	\$1,201	\$2,210	\$1,950	\$260	\$1,461
862 Lighting Jayne Hill Farms Waste	\$575	\$250	\$200	\$50	\$625
863 Removal Parkin Lane	\$11,021	\$17,969	\$17,910	\$59	\$11,080
865 Snow & Maintenance Great Oaks Drive	\$7,987	\$6,510	\$5,000	\$1,510	\$9,497
867 Snow & Maintenance	\$3,102	\$3,760	\$3,600	\$160	\$3,262

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RESOLVED BY: Trustee Walker
SUPPORTED BY: Trustee Schultz

VOTE: Cunningham, yes; Kremer, yes; Bunting-Smith, yes; Gonzalez, yes; Pedersen, yes; Schultz, yes; Walker, yes.

ADOPTION DATE: March 4, 2014

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 4, 2014, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Keith L. Kremer
Township Clerk

2. Resolution #140302 Headlee Operating Tax Millage Rate.

**RESOLUTION #140302
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**ESTABLISHING FISCAL YEAR 2014-2015 OPERATING TAX MILLAGE RATE
AS DIRECTED BY THE HEADLEE ROLLBACK CALCULATION**

WHEREAS, the Tyrone Township Board has carefully examined the financial circumstances of the Township for the 2014-2015 fiscal year, including estimated expenditures, estimated revenues and state equalized valuation of property located within the Township;

NOW, THEREFORE, BE IT RESOLVED, that the Tyrone Township Board has complete authority and hereby authorizes up to .9067 mills to be levied for operating purposes in Fiscal Year 2014-2015 from within its authorized millage rate.

RESOLVED BY: Trustee Walker
SUPPORTED BY: Trustee Schultz

VOTE: Cunningham, yes; Kremer, yes; Bunting-Smith, yes; Gonzalez, yes; Pedersen, yes; Schultz, yes; Walker, yes.

ADOPTION DATE: March 4, 2014

**TYRONE TOWNSHIP
PUBLIC HEARING & REGULAR BOARD MEETING
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CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 4, 2014, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Keith L. Kremer
Township Clerk

3. Resolution #140303 to adopt the 2014-2015 meeting dates.

**RESOLUTION #140303
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

2014-2015 MEETING DATES

WHERE AS, the State of Michigan has enacted the Open Meetings Act which requires the specific designation of the dates, times, and places of all regular meetings of the Tyrone Township Board;

WHERE AS, it is the desire of the Tyrone Township Board to conduct all of its business in an open forum in compliance with said Act;

THEREFORE, BE IT RESOLVED THAT the Tyrone Township Board will hold regular meetings beginning at 7:00 p.m., at the Tyrone Township Hall, 10408 Center Road, the first and third Tuesday evenings of each month unless changed due to conflicts with holidays or election days. In the fiscal year, April 1, 2014 to March 31, 2015 the meetings will be held on the following dates:

April 1 & 15, 2014	October 7 & 21, 2014
May 8* & 20, 2014	November 6* & 18, 2014
June 3 & 17, 2014	December 2 & 16, 2014
July 1 & 15, 2014	January 6 & 20, 2015
August 7* & 19, 2014	February 3 & 17, 2015
September 2 & 16, 2014	March 3 & 31**, 2015

*Meeting scheduled on Thursday due to Tuesday election.

**Meeting scheduled on last Tuesday of the month for budget purposes.

**TYRONE TOWNSHIP
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BE IT FURTHER RESOLVED THAT the Tyrone Township Planning Commission meetings will be held on the second Tuesday evenings of each month beginning at 7:00 p.m., at the Tyrone Township Hall, 10408 Center Road, unless changed due to conflicts with holiday or election days. In the fiscal year, April 1, 2014 to March 31, 2015, the meetings will be held on the following dates:

April 8, 2014	October 14, 2014
May 13, 2014	November 11, 2014
June 10, 2014	December 9, 2014
July 8, 2014	January 13, 2015
August 12, 2014	February 10, 2015
September 9, 2014	March 10, 2015

BE IT FURTHER RESOLVED THAT the Tyrone Township Zoning Board of Appeals meetings will be held on the first Monday evening of each month upon request beginning at 7:30 p.m., at the Tyrone Township Hall, 10408 Center Road, unless changed due to conflicts with holidays or election days. Sometimes the agenda length may determine the need for two meetings to be held during the month. In the fiscal year, April 1, 2014 to March 31, 2015, the meetings may be held on the following dates:

April 7, 2014	October 6, 2014
May 12*, 2014	November 10*, 2014
June 2, 2014	December 1, 2014
July 7, 2014	January 5, 2015
August 11*, 2014	February 2, 2015
September 8**, 2014	March 2, 2015

*Indicates a second-Monday of the month meeting due to election schedule.

**Indicates a second-Monday of the month meeting due to holiday schedule.

RESOLVED BY: Trustee Schultz

SUPPORTED BY: Trustee Walker

VOTE: Cunningham, yes; Kremer, yes; Bunting-Smith, yes; Walker, yes; Schultz, yes; Pedersen, yes; Gonzalez, yes.

ADOPTION DATE: March 4, 2014

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 4, 2014, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act

**TYRONE TOWNSHIP
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(Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Keith L. Kremer
Township Clerk

4. Resolution #140304 to establish the Supervisor's salary.

**RESOLUTION #140304
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**TO ESTABLISH THE TOWNSHIP
SUPERVISOR'S SALARY FOR THE 2014-2015 FISCAL YEAR**

WHEREAS, pursuant to MCLA 41.95(3), which provides that in a Township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board; and

WHEREAS, the Board of Tyrone Township deems it desirable to adjust the salary of the Township Supervisor to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office;

NOW, THEREFORE, BE IT RESOLVED, that as of April 1, 2014, the salary for the office of Tyrone Township Supervisor shall be \$30,680.

RESOLVED BY: Trustee Walker

SUPPORTED BY: Trustee Schultz

VOTE: Cunningham, yes; Kremer, yes; Bunting-Smith, yes; Gonzalez, yes; Walker, yes; Schultz, yes; Pedersen, yes.

ADOPTION DATE: March 4, 2014

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 4, 2014, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act

**TYRONE TOWNSHIP
PUBLIC HEARING & REGULAR BOARD MEETING
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(Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Keith L. Kremer
Township Clerk

5. Resolution #140305 to establish the Clerk's salary.

**RESOLUTION #140305
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**TO ESTABLISH THE TOWNSHIP
CLERK'S SALARY FOR THE 2014-2015 FISCAL YEAR**

WHEREAS, pursuant to MCLA 41.95(3), which provides that in a Township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board; and

WHEREAS, the Board of Tyrone Township deems it desirable to adjust the salary of the Township Clerk to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office;

NOW, THEREFORE, BE IT RESOLVED, that as of April 1, 2014, the salary for the office of Tyrone Township Clerk shall be \$30,680.

RESOLVED BY: Trustee Gonzalez

SUPPORTED BY: Trustee Schultz

VOTE: Cunningham, yes; Kremer, yes; Bunting-Smith, yes; Gonzalez, yes; Walker, yes; Schultz, yes; Pedersen, yes.

ADOPTION DATE: March 4, 2014

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 4, 2014, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings

**TYRONE TOWNSHIP
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Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Keith L. Kremer
Township Clerk

6. Resolution #140306 to establish the Treasurer's salary.

**RESOLUTION #140306
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**TO ESTABLISH THE TOWNSHIP
TREASURER'S SALARY FOR THE 2014-2015 FISCAL YEAR**

WHEREAS, pursuant to MCLA 41.95(3), which provides that in a Township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board; and

WHEREAS, the Board of Tyrone Township deems it desirable to adjust the salary of the Township Treasurer to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office;

NOW, THEREFORE, BE IT RESOLVED, that as of April 1, 2014, the salary for the office of Tyrone Township Treasurer shall be \$30,680.

RESOLVED BY: Supervisor Cunningham

SUPPORTED BY: Trustee Gonzalez

VOTE: Cunningham, yes; Kremer, yes; Bunting-Smith, yes; Gonzalez, yes; Pedersen, yes; Schultz, yes; Walker, yes.

ADOPTION DATE: March 4, 2014

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 4, 2014, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act

**TYRONE TOWNSHIP
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(Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Keith L. Kremer
Township Clerk

7. Resolution #140307 to establish the Trustees salary.

**RESOLUTION #140307
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**TO ESTABLISH THE TOWNSHIP
TRUSTEE'S SALARY FOR THE 2014-2015 FISCAL YEAR**

WHEREAS, pursuant to MCLA 41.95(3), which provides that in a Township that does not hold an annual meeting, the salary for Trustees composing the Township Board shall be determined by the Township Board; and

WHEREAS, the Board of Tyrone Township deems it desirable to adjust the salary of the Township Trustees to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office;

NOW, THEREFORE, BE IT RESOLVED, that as of April 1, 2014, the salary for the office of Tyrone Township Trustee shall be \$145.00 per meeting.

RESOLVED BY: Supervisor Cunningham
SUPPORTED BY: Treasurer Bunting-Smith

VOTE: Cunningham, yes; Bunting-Smith, yes; Kremer, yes; Gonzalez, yes; Walker, yes; Schultz, yes; Pedersen, yes.

ADOPTION DATE: March 4, 2014

CERTIFICATION OF THE CLERK

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**TYRONE TOWNSHIP
PUBLIC HEARING & REGULAR BOARD MEETING
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(Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Keith L. Kremer
Township Clerk

8. Renewal of liability insurance.

Trustee Walker moved to renew the liability insurance policy with Burnham & Flower. (Trustee Schultz seconded.) The motion carried; all ayes.

9. Outdoor zoning violation on Germany Rd.

The Supervisor asked whether the board would want to pursue litigation regarding a zoning violation involving the storage of commercial vehicles and equipment at 13245 Germany Road. Because no fines have yet been issued, Trustee Walker moved to authorize the Zoning Administrator to follow the violation process before turning the violation over to legal counsel. (Treasurer Bunting-Smith seconded.) The motion carried; all ayes.

10. Request of the Treasurer to attend the MTA Workshop on hiring, firing and getting along, cost \$79.

Trustee Walker moved to authorize the Treasurer to attend the MTA workshop at the cost of \$79. (Clerk Kremer seconded.) The motion carried; all ayes.

11. Request of the Treasurer to attend Certified Public Funds Investment Manager (CPFIM) certification class, cost \$180.

Trustee Schultz moved to authorize the Treasurer to attend a Certified Public Funds Investment Manager (CPFIM) certification class at the cost of \$180. (Trustee Walker seconded.) The motion carried; all ayes.

MISCELLANEOUS BUSINESS

None.

PUBLIC REMARKS

None.

ADJOURNMENT

Trustee Walker moved to adjourn. (Treasurer Bunting-Smith seconded.) The motion carried; all ayes. The meeting adjourned at 8:15 p.m.