

**TYRONE TOWNSHIP
REGULAR BOARD MEETING
APPROVED MINUTES – JUNE 3, 2014**

CALL TO ORDER

Supervisor Cunningham called the meeting of the Tyrone Township Board to order with the Pledge of Allegiance on June 3, 2014 at 7:00 p.m. at the Tyrone Township Hall.

ROLL CALL

Present: Supervisor Mike Cunningham, Treasurer Marna Bunting-Smith, Clerk Keith Kremer; Trustees Soren Pedersen, Chuck Schultz, Cam Gonzalez, and David Walker.

APPROVAL OF AGENDA – OR CHANGES

Trustee Walker moved to approve the agenda as presented. (Trustee Schultz seconded.) The motion carried; all ayes.

APPROVAL OF CONSENT AGENDA

**Regular Board Meeting Minutes – May 20, 2014
Clerk's Warrants & Bills**

Trustee Walker moved to approve the consent agenda as presented. (Trustee Schultz seconded.) The motion carried; all ayes.

COMMUNICATIONS

- 1. Fire Billing Activity Report- April 2014**
- 2. Economic Development Council (EDC) Meeting Packet- May 20, 2014**
- 3. Zoning Administrator's Report- May 2014**

Trustee Walker moved to receive and place on file Communications #1-3 as presented. (Trustee Schultz seconded.) The motion carried; all ayes.

PUBLIC REMARKS

Bob Byerly (8215 Linden Rd.) said a vacant house near his property has fallen into disrepair and requested the township look into the matter. Another neighbor, Larry Akron, supported Mr. Byerly's request. Supervisor Cunningham said civil infractions have been made. Clerk Kremer recommended that the neighbors report it to the county health department.

NEW BUSINESS

- 1. Request of the FACT board to obtain franchise fees to hire a Public Education Grant coordinator.**

The FACT Committee requested the amount of \$2,100 from the township's collected Franchise fees to be allocated to the salary of a PEG Coordinator for a period of three years. The Coordinator will be a contract employee with budgeted compensation up to of \$20,000 a year. The FACT committee will review the results of the position after one year to determine whether to continue with this position. Trustee Walker moved to contribute no more than \$2,100 from PEG fees each year for a period of three years. (Treasurer Bunting-Smith seconded.) The motion carried; 4 ayes, 3 nays (Schultz, Cunningham, Gonzalez).

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2. Public Safety Committee recommendations.

Jim Kolhoff of the Public Safety Committee presented various levels of service and costs the township could adopt for the public safety proposal. The committee also recommended the following:

- Place the special assessment proposal on the November 2014 ballot.
- Continue with a 5-year assessment (longer periods may be too difficult to forecast).
- Keep the police and fire service combined in one assessment.
- Manufactured homes and multiunit structures should have an individual assessment.
- A strong communication plan is needed to get info to residents.

Trustee Walker moved to accept the Public Safety Committee's recommendations with minor modifications. (Treasurer Bunting-Smith seconded.) The motion carried; all ayes.

The proposal accepted by the board will be to assess up to:

- \$175 for each residential property,
- \$85 for each vacant parcel, and
- \$300 for all types of commercial property plus \$20 for each occupiable unit on the commercial property.

The board will finalize ballot language and schedule informational public meetings in the future.

3. Award of cleaning service contract.

Clerk Kremer moved to award the cleaning service contract to JW Cleaning. (Trustee Gonzalez seconded.) The motion carried; all ayes.

4. Update of FOIA policy to comply with revised state law.

Trustee Walker moved to update the FOIA policy to comply with revised state laws. (Trustee Gonzalez seconded.) The motion carried; all ayes.

5. I.T. Right Service Contract.

Trustee Walker moved to accept the IT Right Service Contract at \$2,700 a year, providing computer tech service. (Treasurer Bunting-Smith seconded.) The motion carried; all ayes.

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6. I.T. Right Remote Backup Service Contract.

Trustee Walker moved to accept the IT Right Remote Backup Service Contract at \$500 a year. (Treasurer Bunting-Smith seconded.) The motion carried; all ayes.

7. I.T. Right Web/Email Hosting Contract.

Trustee Walker moved to accept the IT Right Web/Email Hosting Contract at \$500 a year. (Treasurer Bunting-Smith seconded.) The motion carried; all ayes.

8. Request of the Lake Shannon Homeowners Association for a fireworks permit.

Treasurer Bunting-Smith moved to issue a fireworks permit to the Lake Shannon Homeowners Association, conditional on receiving a copy of their insurance naming Tyrone Township. (Trustee Walker seconded.) The motion carried; all ayes. *[The insurance policy with Tyrone Township named as insured was received June 6, 2014.]*

9. Request of Runyan Lake Inc. for a fireworks permit.

Trustee Walker moved to issue a fireworks permit to Runyan Lake, Inc. (Treasurer Bunting-Smith seconded.) The motion carried; all ayes.

UNFINISHED BUSINESS

1. Request to adopt revised Hall Rental Policy.

Clerk Kremer moved to adopt the hall rental policy revisions. (Trustee Gonzalez seconded.) The motion carried; all ayes. The revisions included general updates and a liability release statement.

MISCELLANEOUS BUSINESS

None.

PUBLIC REMARKS

None.

ADJOURNMENT

Trustee Walker moved to adjourn. (Trustee Schultz seconded.) The motion carried; all ayes. The meeting adjourned at 8:53 p.m.