

**TYRONE TOWNSHIP  
REGULAR BOARD MEETING  
APPROVED MINUTES – AUGUST 19, 2014**

**CALL TO ORDER**

Supervisor Cunningham called the meeting of the Tyrone Township Board to order with the Pledge of Allegiance on August 19, 2014 at 7:00 p.m. at the Tyrone Township Hall.

**ROLL CALL**

Present: Supervisor Mike Cunningham, Treasurer Marna Bunting-Smith, Clerk Keith Kremer; Trustees Soren Pedersen, Chuck Schultz, and Cam Gonzalez. Absent: Trustee David Walker.

**APPROVAL OF AGENDA – OR CHANGES**

Trustee Gonzalez moved to approve the agenda as amended. (Trustee Schultz seconded.) The motion carried; all ayes.

The modification is as follows:

Added Unfinished Business #1 Update on Fenton Sand and Gravel land deposit.  
Removed New Business #4 Review and comments of the proposed Genesee County Sewer Use Ordinance.

**APPROVAL OF CONSENT AGENDA**

**Regular Board Meeting Minutes – July 15, 2014  
Treasurer’s Report  
Clerk’s Warrants & Bills**

Clerk Kremer moved to approve the consent agenda as presented. (Treasurer Bunting-Smith seconded.) The motion carried; all ayes.

**COMMUNICATIONS**

- 1. Fire Billing Report- June 2014**
- 2. Livingston County Planning Development Project**
- 3. Ann Arbor SPARK 2<sup>nd</sup> Quarter Report**
- 4. Economic Development Council (EDC) Revenue and Expense Budget- July 15, 2014**
- 5. Livingston County Sheriff’s Report- June 2014**
- 6. Livingston County Sheriff’s Report- July 2014**
- 7. Revenue and Expenditure Report- July 29, 2014**
- 8. Fire Billing Report- July 2014**

Treasurer Bunting-Smith moved to receive and place on file Communications #1-8 as presented. (Trustee Schultz seconded.) The motion carried; all ayes.

**PUBLIC REMARKS**

None.

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**UNFINISHED BUSINESS**

**1. Update on the Fenton Sand & Gravel Land Deposit.**

Treasurer Bunting-Smith said the township attorney notified Fenton Sand and Gravel that their land deposit is overdue, but she has received no response or payment from the company. The attorney recommended litigation and estimated the cost of litigation to be \$5,000. The board will discuss possible litigation with the attorney in closed session at the September 2, 2014 meeting.

**NEW BUSINESS**

**1. Plante Moran presentation of the township audit.**

Tadd Harburn, Pam Hill, and Chrystal Simpson from Plante Moran presented the results of the township's 2014 audit. There were no noted deficiencies in the township financial procedures.

**2. Request of Consumers Energy for a Site Plan Review for an accessory structure at their Fenton Interchange site on Mabley Hill Rd.**

Trustee Gonzalez moved to approve the site plan review for an accessory structure at their Fenton interchange site on Mabley Hill Rd., as recommended by the Planning Commission. (Trustee Schultz seconded.) The motion carried; all ayes.

**3. Supervisor's appointments to the Planning Commission and Zoning Board of Appeals.**

Trustee Gonzalez moved to accept the Supervisor's appointments to the Planning Commission and the Zoning Board of Appeals. (Treasurer Bunting-Smith seconded.) The motion carried; all ayes. The appointments and terms are as follows:

Zoning Board of Appeals

Don LoVasco (reappointment) - term expires August 31, 2017

Joe Trollman (reappointment) - term expires August 31, 2016

Laurie Radcliffe (alternate, reappointment) - term expires August 31, 2017

Jon Ward (alternate) - term expires August 31, 2015

Planning Commission

Mark Meisel (reappointment) - term expires August 31, 2017

Bill Wood (reappointment) - term expires August 31, 2017

**4. Review and comments of the proposed Genesee County Sewer Use Ordinance.**

Removed from the agenda.

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**5. Township hall parking lot repair bids.**

Trustee Gonzalez moved to accept the quote of \$2,368.00 from Alan's Asphalt Maintenance to fill expansion cracks, seal and restripe the township's office parking lot. (Trustee Schultz seconded.) The motion carried; all ayes.

**6. Resolution to adopt the policy for second signature on contract approvals.**

**RESOLUTION #140801  
TYRONE TOWNSHIP, LIVINGSTON COUNTY  
CONTRACT SIGNATURE AUTHORITY POLICY**

**WHEREAS**, the Township Board has the responsibility to set the policy of operations within the Township and;

**WHEREAS**, Section 41.2 of Michigan Compiled Laws established the Supervisor as the official agent for the Township and;

**WHEREAS**, the Clerk has traditionally been the additional signatory to contracts for the Township and is not officially a designated policy and;

**WHEREAS**, the Township Board hopes to provide the most efficient means to process contracts and approvals for the Township and;

**NOW THEREFORE BE IT RESOLVED**, the Tyrone Township Board directs that the Clerk be the designated second signature on future contracts and approvals except those specifically part of the statutory requirements of the Treasurer's office,

**BE IT FURTHER RESOLVED**, the changes indicated in this resolution become effective immediately.

**RESOLVED BY:** Trustee Schultz  
**SUPPORTED BY:** Trustee Gonzalez

**VOTE:** Cunningham, yes; Kremer, yes; Bunting-Smith, yes; Gonzalez, yes; Pedersen, yes; Schultz, yes; Walker, absent.

**ADOPTION DATE:** August 19, 2014

**CERTIFICATION OF THE CLERK**

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on August 19, 2014, at

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which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



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Keith L. Kremer  
Township Clerk

**7. Disposition of property sales funds.**

Clerk Kremer moved to disperse the property sales funds as presented. (Treasurer Bunting-Smith seconded.) The motion carried; all ayes.

**8. Request to replace two toilets in township hall.**

Treasurer Bunting-Smith moved to replace two faulty toilets in the township hall, not to exceed the amount of \$800.00. (Trustee Gonzalez seconded.) The motion carried; all ayes.

**MISCELLANEOUS BUSINESS**

None.

**PUBLIC REMARKS**

None.

**ADJOURNMENT**

Treasurer Bunting-Smith moved to adjourn. (Trustee Gonzalez seconded.) The motion carried; all ayes. The meeting adjourned at 7:37 p.m.