

**TYRONE TOWNSHIP
REGULAR BOARD MEETING
APPROVED MINUTES – SEPTEMBER 2, 2014**

CALL TO ORDER

Supervisor Cunningham called the meeting of the Tyrone Township Board to order with the Pledge of Allegiance on September 2, 2014 at 7:00 p.m. at the Tyrone Township Hall.

ROLL CALL

Present: Supervisor Mike Cunningham, Treasurer Marna Bunting-Smith, Clerk Keith Kremer; Trustees Soren Pedersen, Chuck Schultz, Cam Gonzalez and David Walker.

APPROVAL OF AGENDA – OR CHANGES

Treasurer Bunting-Smith moved to approve the agenda as amended. (Trustee Schultz seconded.) The motion carried; all ayes.

The modifications are as follows:

Removed New Business #1 Ordinance amendments to allow more review.
Added New Business- Zip Code Realignment.

APPROVAL OF CONSENT AGENDA

**Regular Board Meeting Minutes – August 19, 2014
Clerk’s Warrants & Bills**

Trustee Walker moved to approve the consent agenda as presented. (Trustee Gonzalez seconded.) The motion carried; all ayes.

COMMUNICATIONS

1. Zoning Administrator’s Report

Trustee Walker moved to receive and place on file Communication #1 as presented. (Treasurer Bunting-Smith seconded.) The motion carried; all ayes.

PUBLIC REMARKS

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. Request to adopt zoning ordinance amendments.

Removed from the agenda.

2. Request to authorize cleaning of the old hall.

Treasurer Bunting-Smith moved to accept the quote of \$300 from JW Cleaning to clean the old township hall and to direct the Supervisor to get estimates to refinish the old hall’s wood floor. (Trustee Schultz seconded.) The motion carried; all ayes.

**TYRONE TOWNSHIP
REGULAR BOARD MEETING
APPROVED MINUTES – SEPTEMBER 2, 2014 – PAGE 2**

3. Request to authorize maintenance repairs to Parkin Lane.

Trustee Walker moved to authorize 4 Seasons Maintenance, Inc. to do maintenance repairs for the amount of \$1,525 to Parkin Lane as outlined. (Trustee Schultz seconded.) The motion carried; all ayes.

4. Request to extend the propane service contract for another year.

Clerk Kremer moved to extend the propane service contract for one year with Webster Garner [Propane priced at \$1.599 per gallon]. (Trustee Gonzalez seconded.) The motion carried; all ayes.

5. Request to accept the document shredding service contract for 3 years.

Treasurer Bunting-Smith moved to accept the document shredding service contract for three years. (Trustee Walker seconded.) The motion carried; all ayes.

6. Request to modify the road fund budget.

Trustee Walker moved to approve the modification of the road fund budget [added \$250,000 for the Hartland Road repairs] as presented. (Trustee Schultz seconded.) The motion carried; all ayes.

7. Request to approve the 2015-2016 special assessments budgets.

Trustee Walker moved to approve the 2015-2016 special assessments budgets as modified. (Treasurer Bunting-Smith seconded.) The motion carried; all ayes. The modified budget is shown below:

2015/2016 Special Assessment Fund Budgets

| Fund | Revenue | Expenses | Surplus/Deficit | Deficit Funding | Estimated Beginning Fund Balance | Ending Fund Balance |
|-------------------------------|----------------|-----------------|------------------------|------------------------|---|----------------------------|
| 867 Great Oaks | \$3,760.00 | \$3,300.00 | \$460.00 | | \$2,800.00 | \$3,260.00 |
| 865 Parkin Lane Snow & Maint. | \$6,510.00 | \$5,000.00 | \$1,510.00 | | \$8,000.00 | \$9,510.00 |
| 863 Jayne Hill Waste | \$18,029.00 | \$18,212.00 | (\$183.00) | Use Fund Surplus | \$11,914.00 | \$11,731.00 |
| 862 Walnut Drive Lighting | \$100.00 | \$150.00 | (\$50.00) | Use Fund Surplus | \$830.00 | \$780.00 |
| 861 Jayne Hill Lighting | \$520.00 | \$1,200.00 | (\$680.00) | Use Fund Surplus | \$5,200.00 | \$4,520.00 |
| 396 Parkin Lane Road | \$34,414.26 | \$34,730.00 | (\$315.74) | Use Fund Surplus | \$166,500.00 | \$166,184.26 |
| 255 Public Safety | \$624,275.00 | \$588,170.00 | \$36,105.00 | | \$315,000.00 | \$351,105.00 |
| 386 Jayne Hill Road | \$0.00 | \$18,458.60 | (\$18,458.60) | Use Fund Surplus | \$18,458.92 | \$0.32 |
| 392 Sewer Debt 2003 | \$1,245,921.00 | \$1,144,800.00 | \$101,121.00 | | \$2,162,000.00 | \$2,263,121.00 |

**TYRONE TOWNSHIP
REGULAR BOARD MEETING
APPROVED MINUTES – SEPTEMBER 2, 2014 – PAGE 3**

8. Request to approve the 2014 winter tax special assessment levies.

Trustee Walker moved to approve the 2014 winter tax special assessment levies. (Trustee Schultz seconded.) The motion carried; all ayes.

Special Assessment Winter 2014 Tax Levy

| Fund | Winter 2014 Assessment Roll |
|-------------------------------|------------------------------------|
| 867 Great Oaks | \$3,760.00 |
| 865 Parkin Lane Snow & Maint. | \$6,510.00 |
| 863 Jayne Hill Waste | \$18,029.00 |
| 862 Walnut Drive Lighting | \$100.00 |
| 861 Jayne Hill Lighting | \$520.00 |
| 396 Parkin Lane Road | \$34,164.26 |
| 255 Public Safety | \$582,775.00 |
| 386 Jayne Hill Road | \$13,140.90 |
| Sewer 2003 SA | \$732,337.50 |
| Hills of Tyrone SA | \$31,218.02 |

9. Request of the Deputy Treasurer to attend the MMTA Fall Conference.

Treasurer Bunting-Smith moved to approve the request of the Deputy Treasurer to attend the Michigan Municipal Treasurers Association Fall Conference at a cost not to exceed \$700. (Trustee Gonzalez seconded.) The motion carried; all ayes.

10. Request of the Deputy Treasurer to attend MS Word training class.

Treasurer Bunting-Smith moved to approve the request of the Deputy Treasurer to attend a Microsoft Word training class at the cost of \$40. (Trustee Schultz seconded.) The motion carried; all ayes.

11. Request of the Cashier to attend MS Excel training class.

Treasurer Bunting-Smith moved to approve the request of the Cashier to attend a Microsoft Excel training class at the cost of \$40. (Trustee Walker seconded.) The motion carried; all ayes.

12. Request to look into a zip code realignment process.

The board discussed the benefits a zip code change could provide. Currently, auto registrations with the Fenton zip code are mistakenly assigned to Genesee County, so Livingston County does not receive its share of revenue. The board thought if Tyrone Township had its own zip code it would be easily identified as being part of Livingston County. It was also discussed that insurance rates could be different.

Trustee Pedersen moved to authorize the Supervisor to pursue a zip code change for Tyrone Township. (Trustee Gonzalez seconded.) The motion carried; all ayes.

**TYRONE TOWNSHIP
REGULAR BOARD MEETING
APPROVED MINUTES – SEPTEMBER 2, 2014 – PAGE 4**

13. Closed session to discuss confidential attorney-client communications.

**RESOLUTION #140901
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

CLOSED SESSION

Trustee Walker resolved to convene in closed session to discuss confidential attorney-client communications regarding pending litigation. (Trustee Gonzalez seconded.)

Roll call: Cunningham, yes; Kremer, yes; Bunting-Smith, yes; Gonzalez, yes; Pedersen, yes; Schultz, yes; Walker, yes.

The board convened in closed session at 7:40 p.m.

* * * * * Closed Session Minutes * * * * *

The board reconvened in open session at 8:15 p.m.

Trustee Walker moved to authorize the township attorney to proceed with litigation to collect unpaid funds from Fenton Sand and Gravel, et al. (Trustee Gonzalez seconded). The motion carried; all ayes.

Clerk Kremer moved to direct the township officers to bid on two tax delinquent properties up to the amount of the unpaid taxes. (Trustee Walker seconded.) The motion carried; all ayes.

MISCELLANEOUS BUSINESS

None.

PUBLIC REMARKS

None.

ADJOURNMENT

Trustee Walker moved to adjourn. (Trustee Schultz seconded.) The motion carried; all ayes. The meeting adjourned at 8:17 p.m.