

**TYRONE TOWNSHIP
REGULAR BOARD MEETING
APPROVED MINUTES – NOVEMBER 17, 2015**

CALL TO ORDER

Supervisor Cunningham called the meeting of the Tyrone Township Board to order with the Pledge of Allegiance on November 17, 2015 at 7:00 p.m. at the Tyrone Township Hall.

ROLL CALL

Present: Supervisor Mike Cunningham, Treasurer Marna Bunting-Smith, Clerk Keith Kremer, Trustees Cam Gonzalez, Soren Pedersen, and Chuck Schultz. Absent: David Walker.

APPROVAL OF AGENDA – OR CHANGES

Trustee Schultz moved to approve the agenda as presented. (Clerk Kremer seconded.) The motion carried; all ayes.

The modifications were as follows:

APPROVAL OF CONSENT AGENDA

Regular Board Meeting Minutes- October 20, 2015

Treasurer's Report

Clerk's Warrants & Bills

Clerk Kremer moved to approve the consent agenda as presented. (Treasurer Bunting-Smith seconded.) The motion carried; all ayes.

COMMUNICATIONS

- 1. EDC/Ann Arbor Spark 3rd Quarter Report**
- 2. Zoning Administrator's Report**
- 3. Livingston County Monthly Update- September 2015**
- 4. Planning Commission Meeting Minutes- October 13, 2015**
- 5. Planning Commission Special Meeting Minutes- October 27, 2015**
- 6. Revenue and Expenditure Report- October 31, 2015**
- 7. Clerk's letter of resignation.**

Trustee Gonzalez moved to receive and place on file Communications #1-7 as presented. (Treasurer Bunting-Smith seconded.) The motion carried; all ayes.

PUBLIC REMARKS

Don Peitz (13520 White Lake Rd.) complimented Clerk Kremer on his service to Tyrone Township.

Al Pool (12318 White Lake Rd.) also expressed his appreciation of Clerk Kremer's service.

Don LoVasco (12482 Orchard Wood Dr.) dittoed both Don and Al.

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UNFINISHED BUSINESS

1. Response to purchase offer on the Runyan Lake Rd. parcel #4704-03-300-015.

Trustee Schultz moved to authorize the Treasurer to counteroffer the sale price of \$160,000, with the township paying off the special assessment, and prorating the 2015 summer & winter taxes on the Runyan Lake Rd. parcel 4704-03-300-015. (Clerk Kremer seconded.) The motion carried; 4 ayes, 2 nays (Gonzalez, Cunningham).

NEW BUSINESS

1. Request to transfer funds to sewer, tech, and road fund.

Clerk Kremer moved to authorize the following transfers from the General Fund, to be made before March 31, 2016: Loan to the Sewer Fund of \$425,000, transfer of \$30,000 to the Tech Fund and \$70,000 to the Road Fund. (Trustee Gonzalez seconded.) The motion carried; all ayes.

2. List of projects for 2016-2017 budgeting purposes.

The board discussed a list of future projects and road repairs to prepare the 2016-17 budget. No motion was made.

3. Board initiated request to rezone properties to conform to current master plan.

Clerk Kremer moved to request the Planning Commission to prepare a list of necessary steps to rezone properties to conform to the current master plan. (Trustee Gonzalez seconded.) The motion carried; all ayes.

4. Traffic Prosecution Service agreement.

Clerk Kremer moved to approve the one year contract to Johnson, Rosati, Schultz, and Joppich for traffic prosecuting services. (Trustee Schultz seconded.) The motion carried; all ayes.

5. Future Road Repair Estimates.

The list of road repairs was discussed earlier with the list of projects for the 2016-2017 budget. No motion was made.

6. Resolution to adopt a surplus property disposal policy.

**RESOLUTION #151101
TYRONE TOWNSHIP, LIVINGSTON COUNTY
DISPOSAL OF SURPLUS PROPERTY POLICY**

WHEREAS, the Township Board has the responsibility to set the policy of operations within the Township and;

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WHEREAS, there is a need to promote uniformity in the policy and procedure for the disposal of surplus property owned by the township;

NOW THEREFORE, BE IT RESOLVED by the Township Board that the policy and procedure listed below is adopted:

1. *Trash*. Personal property which a reasonable person would feel no longer has any value, may be discarded as trash by any Township official or employee. If anyone is interested in acquiring the property or retrieving it from the trash, then it cannot be assumed that it has no value.
2. *Declaration*. Each department director i.e. Supervisor Clerk Treasurer shall be responsible for identifying property within his or her department that is obsolete, surplus or salvage property. The department director shall estimate the fair market value of such property in “as is, where is” condition.
3. *Disposition*. For all such property, the department director will notify the other department directors, who will first attempt to find a use for the property in another department. Personal property which a reasonable person would feel is at the end of its useful life, but that the cost of sale or disposal exceeds any sales value, shall be considered of “nominal value” and may be sold, discarded at the discretion of the department director. In the event an item is sold, all proceeds from the sale will be allocated to the fund in which the asset was originally purchased from unless otherwise directed by board action.
4. Personal property which a reasonable person would feel has remaining value in excess of the nominal value defined above shall be subject to disposition in any manner deemed by the department director to be in the Township’s best interest, including:
 - a. Trade-in for other equipment
 - b. Auction or sale on a first come-first served basis (public or online)
 - c. Solicitation of written bids
 - d. Negotiated sale to one or more designated buyers
 - e. Sale as scrap
 - f. Recycling, salvaging or junking
5. *Substantial Value*. Disposition of any one item of personal property with an estimated value of \$1,000 or more must first be approved by the Board of Trustees.
6. *Conflict of Interest*. Township elected officials and staff are prohibited from acquiring any personal property of the Township, if they participated in the disposition process described above. The Township Supervisor may grant a written exemption to this prohibition, if they can verify the propriety of, and are not a party to, the disposition.

RESOLVED BY: Supervisor Cunningham
SUPPORTED BY: Trustee Schultz

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VOTE: Cunningham, yes; Kremer, yes; Bunting-Smith, yes; Gonzalez, yes, Pedersen, yes; Schultz, yes; Walker, absent.

ADOPTION DATE: November 17, 2015

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on November 17, 2015, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Keith L. Kremer
Township Clerk

7. Request to allocate money to conduct a survey on broadband service.

No motion was made to allocate money to conduct a broadband survey; the board is awaiting another quote.

MISCELLANEOUS BUSINESS

1. Candidate packets available.

Clerk Kremer announced that candidate packets are available for anyone interested in running for office next year.

PUBLIC REMARKS

Don Peitz asked about the procedure to find a new Clerk.

ADJOURNMENT

Trustee Gonzalez moved to adjourn. (Trustee Pedersen seconded.) The motion carried; all ayes. The meeting adjourned at 8:44 p.m.