

**TYRONE TOWNSHIP  
PUBLIC HEARING & REGULAR BOARD MEETING  
APPROVED MINUTES – MARCH 1, 2016**

**CALL TO ORDER**

Supervisor Cunningham called the meeting of the Tyrone Township Board to order with the Pledge of Allegiance on March 1, 2016 at 7:00 p.m. at the Tyrone Township Hall.

**ROLL CALL**

Present: Supervisor Mike Cunningham, Treasurer Marna Bunting-Smith, Trustees Soren Pedersen, Cam Gonzalez, and Chuck Schultz. Absent: Clerk Keith Kremer and Trustee David Walker.

**PUBLIC HEARING**

The purpose of the public hearing was to review the proposed 2016-2017 Fiscal Year Township Budget, all funds. The property tax millage rate proposed to be levied to support the proposed budget was a subject of this hearing.

The Supervisor opened the public hearing at 7:00 p.m. and presented the proposed 2016-2017 budget.

No letters of opposition were received and no public comments were made. The Supervisor closed the public hearing at 7:22 p.m.

**APPROVAL OF AGENDA – OR CHANGES**

Trustee Schultz moved to approve the agenda as presented. (Trustee Pedersen seconded.) The motion carried; all ayes.

**APPROVAL OF CONSENT AGENDA**

**Regular Board Meeting Minutes – February 16, 2016  
Clerk's Warrants & Bills**

Treasurer Bunting-Smith moved to approve the consent agenda as amended. (Trustee Pedersen seconded.) The motion carried; all ayes.

The amendment was as follows:

The February 16, 2016 meeting minutes were amended by Supervisor Cunningham.

**COMMUNICATIONS**

- 1. Planning Commission Meeting Synopsis- February 23, 2016**
- 2. Planning Commission Approved Meeting Minutes- February 9, 2016**
- 3. Planning Commission Approved Meeting Minutes- January 12, 2016**
- 4. MTA 2016 Capital Conference brochure**

Trustee Gonzalez moved to receive and place on file Communications #1-4 as presented. (Treasurer Bunting-Smith seconded.) The motion carried; all ayes.

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**PUBLIC REMARKS**

None.

**UNFINISHED BUSINESS**

- 1. Land contract offer to purchase the 74-acre parcel 4704-03-300-003.**

Trustee Gonzalez moved to reject the purchase offer of 74-acre parcel 4704-03-300-003 from Mr. LaHoud for a land contract and to hire a professional broker to handle the marketing of the property. (Trustee Pedersen seconded.) The motion carried; 4 ayes, 1 nay (Cunningham).

**NEW BUSINESS**

- 1. Resolution to adopt the 2016-2017 fiscal year budget.**

**RESOLUTION #160301  
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**RESOLUTION TO ADOPT 2016-2017 BUDGET FOR THE GENERAL FUND  
AND ALL SPECIAL REVENUE FUNDS**

	<b>2016-17 PROPOSED BUDGET</b>
<b>101 GENERAL FUND REVENUES</b>	<b>\$1,443,250</b>
<b>DEPARTMENT EXPENSES</b>	
101 - Township Board	114,745
171 - Supervisor	71,550
215 - Clerk	125,675
247 - Board of Review	1,485
253 - Treasurer	110,061
257 - Assessing	88,823
262 - Elections	112,766
265 - Building and Grounds	37,985
276 - Cemeteries	15,828
299 - Unallocated	17,138
441 - Public Works	13,726
448 - Street Lighting	2,472
685 - Social Services	4,244
721 - Planning Commission	53,927
722 - Zoning Board Of Appeals	24,540
723 - Zoning Administrator	22,288
724 - Ordinance Enforcement	11,822
728 - Economic Development	9,270
747 - Community Action Programs	12,369
851 - Insurance, Bonds & Fringes	142,190
966 - Transfers Out	525,000
<b>TOTAL DEPARTMENT EXPENSES</b>	<b>\$1,517,904</b>
<b>Surplus/Deficit</b>	<b>(\$74,654)</b>

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<b>Restricted Funds</b>	<b>Revenue</b>	<b>Expenses</b>	<b>Surplus/(Deficit)</b>	
141 Technology Fund	30,000	36,000	(6,000)	Use fund balance
145 Public Improvement Building & Site	0	5,000	(5,000)	Use fund balance
160 Beautification	0	0	0	
212 Liquor Law Enforcement	3,000	3,000	0	
245 Public Improvement Road	70,000	468,000	(398,000)	Use fund balance
246 Township Improvement Revolving	0	51,500	(51,500)	Use fund balance
260 Right of Way	8,800	8,800	0	
274 Public Education Grant	45,000	25,000	20,000	
281 Lake Tyrone Grant	0	0	0	
590 Public Works Sewer O & M	614,124	632,300	(18,176)	Use fund balance

<b>Special Assessment Funds FY 2016-2017</b>	<b>Revenue</b>	<b>Expenses</b>	<b>Surplus/(Deficit)</b>	
205 Public Safety	640,085	601,014	39,071	
218 Jayne Hill Street Lighting	520	1,200	(680)	Use Fund Balance
219 Walnut Drive Street Lighting	100	150	(50)	Use Fund Balance
226 Jayne Hill Rubbish Removal	18,029	19,300	(1,271)	Use Fund Balance
231 Parkin Lane Snow Removal	6,510	5,500	1,010	
232 Great Oaks Drive	2,800	3,300	(500)	Use Fund Balance
392 Tyrone Township Sewer 2003	1,374,540	1,117,533	257,007	
396 Parkin Lane Road Improvement Debt	33,350	38,965	(5,615)	Use Fund Balance

**RESOLVED BY:** Trustee Gonzalez

**SUPPORTED BY:** Treasurer Bunting-Smith

**VOTE:** Cunningham, yes; Bunting-Smith, yes; Gonzalez, yes; Pedersen, yes; Schultz, yes; Walker, absent; Kremer, absent.

**ADOPTION DATE:** March 1, 2016

**CERTIFICATION OF THE CLERK**

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 1, 2016, at which

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meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



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Keith L. Kremer  
Township Clerk

**2. Request to renew the township liability insurance policy.**

Treasurer Bunting-Smith moved to renew the township's liability insurance as presented, including the property/contents inflation guard clause. (Trustee Schultz seconded.) The motion carried; all ayes.

**3. Request to renew the employee health insurance policy.**

Trustee Schultz moved to renew the employee health insurance policy as presented. (Trustee Gonzalez seconded.) The motion carried; all ayes.

**4. Request to adopt the Headlee Operating Tax Millage Rate Resolution.**

**RESOLUTION #160302  
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**ESTABLISHING FISCAL YEAR 2016-2017 OPERATING TAX MILLAGE RATE AS  
DIRECTED BY THE HEADLEE ROLLBACK CALCULATION**

**WHEREAS**, the Tyrone Township Board has carefully examined the financial circumstances of the Township for the 2016-2017 fiscal year, including estimated expenditures, estimated revenues and state equalized valuation of property located within the Township;

**NOW, THEREFORE, BE IT RESOLVED**, that the Tyrone Township Board has complete authority and hereby authorizes up to .9018 mills to be levied for operating purposes in Fiscal Year 2016-2017 from within its authorized millage rate.

**RESOLVED BY:** Trustee Gonzalez

**SUPPORTED BY:** Treasurer Bunting-Smith

**VOTE:** Cunningham, yes; Bunting-Smith, yes; Gonzalez, yes; Pedersen, yes; Schultz, yes; Walker, absent; Kremer, absent.

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**ADOPTION DATE:** March 1, 2016

**CERTIFICATION OF THE CLERK**

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 1, 2016, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



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Keith L. Kremer  
Township Clerk

**5. Resolution to establish the Supervisor's salary.**

**RESOLUTION #160303  
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**TO ESTABLISH THE TOWNSHIP  
SUPERVISOR'S SALARY FOR THE 2016-2017 FISCAL YEAR**

**WHEREAS**, pursuant to MCLA 41.95(3), which provides that in a Township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board; and

**WHEREAS**, the Board of Tyrone Township deems it desirable to adjust the salary of the Township Supervisor to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office;

**NOW, THEREFORE, BE IT RESOLVED**, that as of April 1, 2016, the salary for the office of Tyrone Township Supervisor shall be \$33,824.70.

**RESOLVED BY:** Treasurer Bunting-Smith

**SUPPORTED BY:** Trustee Schultz

**VOTE:** Cunningham, yes; Bunting-Smith, yes; Gonzalez, yes; Pedersen, yes; Schultz, yes; Walker, absent; Kremer, absent.

**ADOPTION DATE:** March 1, 2016

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**CERTIFICATION OF THE CLERK**

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Keith L. Kremer  
Township Clerk

**6. Resolution to establish the 2016-2017 Clerk's salary.**

**RESOLUTION #160304  
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**TO ESTABLISH THE TOWNSHIP  
CLERK'S SALARY FOR THE 2016-2017 FISCAL YEAR**

**WHEREAS**, pursuant to MCLA 41.95(3), which provides that in a Township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board; and

**WHEREAS**, the Board of Tyrone Township deems it desirable to adjust the salary of the Township Clerk to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office;

**NOW, THEREFORE, BE IT RESOLVED**, that as of April 1, 2016, the salary for the office of Tyrone Township Clerk shall be \$33,824.70.

**RESOLVED BY:** Trustee Schultz

**SUPPORTED BY:** Treasurer Bunting-Smith

**VOTE:** Cunningham, yes; Bunting-Smith, yes; Gonzalez, yes; Pedersen, yes; Schultz, yes; Walker, absent, Kremer, absent.

**ADOPTION DATE:** March 1, 2016

**TYRONE TOWNSHIP  
PUBLIC HEARING & REGULAR BOARD MEETING  
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**CERTIFICATION OF THE CLERK**

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Keith L. Kremer  
Township Clerk

**7. Resolution to establish the 2016-2017 Treasurer's salary.**

**RESOLUTION #160305  
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**TO ESTABLISH THE TOWNSHIP  
TREASURER'S SALARY FOR THE 2016-2017 FISCAL YEAR**

**WHEREAS**, pursuant to MCLA 41.95(3), which provides that in a Township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board; and

**WHEREAS**, the Board of Tyrone Township deems it desirable to adjust the salary of the Township Treasurer to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office;

NOW, THEREFORE, BE IT RESOLVED, that as of April 1, 2016, the salary for the office of Tyrone Township Treasurer shall be \$33,824.70

**RESOLVED BY:** Trustee Schultz  
**SUPPORTED BY:** Trustee Pedersen

**VOTE:** Cunningham, yes; Bunting-Smith, yes; Gonzalez, yes; Schultz, yes; Pedersen, yes; Walker, absent; Kremer, absent.

**ADOPTION DATE:** March 1, 2016

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**CERTIFICATION OF THE CLERK**

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Keith L. Kremer  
Township Clerk

**8. Resolution to establish the 2016-2017 Trustees' salary.**

**RESOLUTION #160306  
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**TO ESTABLISH THE TOWNSHIP  
TRUSTEE'S SALARY FOR THE 2016-2017 FISCAL YEAR**

**WHEREAS**, pursuant to MCLA 41.95(3), which provides that in a Township that does not hold an annual meeting, the salary for Trustees composing the Township Board shall be determined by the Township Board; and

**WHEREAS**, the Board of Tyrone Township deems it desirable to adjust the salary of the Township Trustees to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office;

**NOW, THEREFORE, BE IT RESOLVED**, that as of April 1, 2016, the salary for the office of Tyrone Township Trustee shall be \$159.86 per meeting.

**RESOLVED BY:** Treasurer Bunting-Smith

**SUPPORTED BY:** Supervisor Cunningham

**VOTE:** Cunningham, yes; Bunting-Smith, yes; Gonzalez, yes; Pedersen, yes; Schultz, yes; Kremer, absent; Walker, absent.

**ADOPTION DATE:** March 1, 2016



**TYRONE TOWNSHIP  
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**CERTIFICATION OF THE CLERK**

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Keith L. Kremer  
Township Clerk

**9. Request to adopt the 2016-2017 meeting dates resolution.**

**RESOLUTION #160307  
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**2016-2017 MEETING DATES**

**WHERE AS**, the State of Michigan has enacted the Open Meetings Act which requires the specific designation of the dates, times, and places of all regular meetings of the Tyrone Township Board;

**WHERE AS**, it is the desire of the Tyrone Township Board to conduct all of its business in an open forum in compliance with said Act;

**THEREFORE, BE IT RESOLVED THAT** the Tyrone Township Board will hold regular meetings beginning at 7:00 p.m., at the Tyrone Township Hall, 10408 Center Road, the first and third Tuesday evenings of each month unless changed due to conflicts with holidays or election days. In the fiscal year, April 1, 2016 to March 31, 2017 the meetings will be held on the following dates:

April 5 & 19, 2016	October 4 & 18, 2016
May 5* & 17, 2016	November 1 & 15, 2016
June 7 & 21, 2016	December 6 & 20, 2016
July 5 & 19, 2016	January 3 & 17, 2017
August 4* & 16, 2016	February 7 & 21, 2017
September 6 & 20, 2016	March 7 & 28**, 2017

\*Meeting scheduled on Thursday due to Tuesday election.

\*\*Meeting scheduled on last Tuesday of the month for budget purposes.

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**BE IT FURTHER RESOLVED THAT** the Tyrone Township Planning Commission meetings will be held on the second Tuesday evenings of each month beginning at 7:00 p.m., at the Tyrone Township Hall, 10408 Center Road, unless changed due to conflicts with holiday or election days. In the fiscal year, April 1, 2016 to March 31, 2017, the meetings will be held on the following dates:

April 12, 2016	October 11, 2016
May 10, 2016	November 10*, 2016
June 14, 2016	December 13, 2016
July 12, 2016	January 10, 2017
August 9, 2016	February 14, 2017
September 13, 2016	March 14, 2017

**BE IT FURTHER RESOLVED THAT** the Tyrone Township Zoning Board of Appeals meetings will be held on the second Monday evening of each month upon request beginning at 7:00 p.m., at the Tyrone Township Hall, 10408 Center Road, unless changed due to conflicts with holidays or election days. Sometimes the agenda length may determine the need for two meetings to be held during the month. In the fiscal year, April 1, 2016 to March 31, 2017, the meetings may be held on the following dates:

April 11, 2016	October 10, 2016
May 9, 2016	November 14, 2016
June 13, 2016	December 12, 2016
July 11, 2016	January 9, 2017
August 8, 2016	February 13, 2017
September 12, 2016	March 13, 2017

**RESOLVED BY:** Trustee Gonzalez

**SUPPORTED BY:** Trustee Schultz

**VOTE:** Cunningham, yes; Bunting-Smith, yes; Gonzalez, yes; Pedersen, yes; Schultz, yes; Walker, absent; Kremer, absent.

**ADOPTION DATE:** March 1, 2016

**CERTIFICATION OF THE CLERK**

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Keith L. Kremer  
Township Clerk

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**10. Request to purchase seven boardroom chairs.**

Trustee Gonzalez moved to purchase seven boardroom chairs for \$1,672.93. (Trustee Schultz seconded.) The motion carried; all ayes.

**11. Request of the Deputy Treasurer to attend the second session of the MMTA Institute.**

Trustee Schultz moved to deny the Deputy Treasurer to attend the second session of the Michigan Municipal Treasurers Association (MMTA) Institute, due to budget constraints. (Trustee Gonzalez seconded.) The motion carried; all ayes. The Deputy Treasurer will be eligible to apply for a scholarship, which may pay for a portion of the training.

**12. Authorization to distribute \$4000 in allocated funds to Hartland Senior Center.**

Trustee Gonzalez moved to distribute the \$4000 allocated funds to Hartland Senior Center. (Treasurer Bunting-Smith seconded.) The motion carried; all ayes.

**MISCELLANEOUS BUSINESS**

None.

**PUBLIC REMARKS**

None.

**ADJOURNMENT**

Treasurer Bunting-Smith moved to adjourn. (Trustee Schultz seconded.) The motion carried; all ayes. The meeting adjourned at 8:34 p.m.