

**TYRONE TOWNSHIP
REGULAR BOARD MEETING
APPROVED MINUTES – APRIL 5, 2016**

CALL TO ORDER

Supervisor Cunningham called the meeting of the Tyrone Township Board to order with the Pledge of Allegiance on April 5, 2016 at 7:00 p.m. at the Tyrone Township Hall.

ROLL CALL

Present: Supervisor Mike Cunningham, Clerk Marcella Husted, Treasurer Marna Bunting-Smith, Trustees Soren Pedersen, Cam Gonzalez, David Walker, and Chuck Schultz.

APPROVAL OF AGENDA – OR CHANGES

Trustee Walker moved to approve the agenda as presented. (Trustee Schultz seconded.) The motion carried; all ayes.

APPROVAL OF CONSENT AGENDA

**Regular Board Meeting Minutes – March 29, 2016
Clerk's Warrants & Bills**

Trustee Walker moved to approve the consent agenda as amended. (Treasurer Bunting-Smith seconded.) The motion carried; all ayes.

The amendment was as follows:

A correction was made to the meeting minutes of March 29, 2016.

COMMUNICATIONS

- 1. Natura Architectural Consulting's Capital Needs Assessment.**
- 2. Natura Architectural Consulting's Infrared Camera Assessment.**

Trustee Walker moved to receive and place on file Communications #1-2 as presented. (Trustee Gonzalez seconded.) The motion carried; all ayes.

PUBLIC REMARKS

Steve Hasbrouck (8038 Faussett Rd.) felt the township needed to invest in a generator. [It was explained a generator was considered and bids were received, but the building's current electrical system is not adequate.]

Don Peitz (13520 White Lake Rd.) welcomed new Clerk Marcie Husted and said he was advocating for Denton Hill Road to be repaired.

UNFINISHED BUSINESS

None.

**TYRONE TOWNSHIP
REGULAR BOARD MEETING
APPROVED MINUTES – APRIL 5, 2016 – PAGE 2**

NEW BUSINESS

1. **Resolution #160401 Jayne Hill Waste Removal- to Proceed with Project.**

**RESOLUTION #160401
TYRONE TOWNSHIP, LIVINGSTON COUNTY
JAYNE HILL FARMS SUBDIVISION NO. 1, 2 and 4
WASTE REMOVAL PROJECT (2016)**

**RESOLUTION TO PROCEED WITH THE PROJECT AND DIRECTING
PREPARATION OF THE PLANS AND COST ESTIMATES**

WHEREAS, the current special assessment districts of Jayne Hill Farms Subdivisions Nos. 1, 2 and 4 for waste removal have expired, and;

WHEREAS, the Board of Trustees of the Township desires to extend the project through March 31, 2024, and;

WHEREAS, the Board of Trustees of the Township has tentatively determined to proceed with the Project in accordance with Act No. 188, Michigan Public Acts of 1954 as amended, and;

WHEREAS, the Board of Trustees of the Township has tentatively determined to continue to use special assessment funds to pay the costs of the Project;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, the Township Supervisor is directed to have plans prepared illustrating the Project, the location of the Project, and an estimate of the cost of the Project.

2. The plans and estimates identified in paragraph 1, when prepared, shall be filed with the Township Clerk.

RESOLVED BY: Clerk Husted

SUPPORTED BY: Trustee Walker

VOTE: Cunningham, yes; Pedersen, yes; Schultz, yes; Walker, yes; Bunting-Smith, yes; Gonzalez, yes; Husted, yes.

ADOPTION DATE: April 5, 2016

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a

**TYRONE TOWNSHIP
REGULAR BOARD MEETING
APPROVED MINUTES – APRIL 5, 2016 – PAGE 3**

resolution adopted by the Township Board at a regular meeting, held on April 5, 2016, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Marcella Husted
Township Clerk

EXHIBIT A

DESCRIPTION OF PROJECT

The project (the “Project”) will consist of the establishment of a single waste hauler for the collection and disposal of garbage and rubbish along the following streets in the Jayne Hill Farms Subdivision No. 1, 2 and 4 in Tyrone Township: Farmhill Drive, Orchardview Drive, Carl Drive, Amesbury Court, Greenview Drive, Woodstock Drive, Hillsbury Drive, and Manchester Drive.

2. Resolution #160402 Jayne Hill Waste Removal- to Schedule First Hearing.

**RESOLUTION #160402
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**JAYNE HILL FARMS SUBDIVISION NO. 1, 2 and 4
WASTE REMOVAL PROJECT (2016)**

**RESOLUTION TO APPROVE THE PROJECT,
SCHEDULING THE FIRST HEARING
AND DIRECTING THE ISSUANCE OF STATUTORY NOTICES**

WHEREAS, the current special assessment districts of Jayne Hill Farms Subdivision No. 1, 2 and 4 of the Township have expired;

WHEREAS, the Board of Trustees of the Township desires to extend the project described in Exhibit A (the “Project”) through March 31, 2024;

WHEREAS, the Board of Trustees of the Township has approved the establishment of the Project;

WHEREAS, preliminary plans and cost estimates for the Project have been filed with the Township Clerk;

**TYRONE TOWNSHIP
REGULAR BOARD MEETING
APPROVED MINUTES – APRIL 5, 2016 – PAGE 4**

WHEREAS, the Board of Trustees of the Township has tentatively determined to use special assessments to raise the funds to pay the costs of the Project and has tentatively determined to proceed with the Project;

WHEREAS, the special assessment district (the “Special Assessment District”) for the Project has been tentatively determined by the Township and is described in Exhibit B;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Trustees of the Township hereby tentatively declares its intent to proceed with the Project.

2. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, there shall be a public hearing on the Project and the proposed Special Assessment District for the Project which is known as the “Tyrone Township Jayne Hill Farms Subdivision No. 1, 2 and 4 Waste Removal Project (2016) Special Assessment District.”

3. The public hearing will be held on Tuesday, April 19, 2016 at 7:00 p.m., at the offices of Tyrone Township, Livingston County, Michigan.

4. The Township Clerk is directed to mail, by first class mail, a notice of the public hearing to each owner of or party in interest in property to be assessed, whose name appears upon the last Township tax assessment records. The last Township tax assessment records means the last assessment roll for ad valorem tax purposes which has been reviewed by the Township Board of Review, as supplemented by any subsequent changes in the names or addresses of such owners or parties listed thereon. The notice to be mailed by the Township Clerk shall be similar to the notice attached as Exhibit B and shall be mailed by first class mail on or before April 6, 2016. Following the mailing of the notices, the Township Clerk shall complete an affidavit of mailing similar to the affidavit set forth in Exhibit C.

5. The Township Clerk is directed to publish a notice of the public hearing in the Tri County Times, a newspaper of general circulation within the Township. The notice shall be published twice, once on or before April 10, 2016 and once on or before April 17, 2016. The notice shall be in a form substantially similar to the notice attached as Exhibit B.

RESOLVED BY: Trustee Gonzalez

SUPPORTED BY: Treasurer Bunting-Smith

VOTE: Walker, yes; Schultz, yes; Pedersen, yes; Gonzalez, yes; Bunting-Smith, yes; Husted, yes; Cunningham, yes.

ADOPTION DATE: April 5, 2016

**TYRONE TOWNSHIP
REGULAR BOARD MEETING
APPROVED MINUTES – APRIL 5, 2016 – PAGE 5**

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on April 5, 2016, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Marcella Husted
Tyrone Township Clerk

**EXHIBIT A
DESCRIPTION OF PROJECT**

The project (the “Project”) will consist of the establishment of a single waste hauler for the collection and disposal of garbage and rubbish along the following streets in the Jayne Hill Farms Subdivision No. 1, 2 and 4 in Tyrone Township: Farm Hill Drive, Orchardview Drive, Carl Drive, Amesbury Court, Greenview Drive, Woodstock Drive, Hillsbury Drive, and Manchester Drive.

EXHIBIT B

Tyrone Township
Livingston County, Michigan

**NOTICE OF PUBLIC HEARING
UPON SPECIAL ASSESSMENT ROLL FOR THE
TYRONE TOWNSHIP JAYNE HILL FARMS SUBDIVISION No. 1, 2 and 4
WASTE REMOVAL PROJECT (2016)
SPECIAL ASSESSMENT DISTRICT**

NOTICE IS HEREBY GIVEN:

(1) The Township Board of Tyrone Township, Livingston County, Michigan (the “Township”) in accordance with the laws of the State of Michigan, will conduct a public hearing beginning at 7:00 p.m., local time, on April 19, 2016 at the Tyrone Township Hall, 10408 Center Road, Fenton, Michigan, to review the following proposed special assessment district:

**TYRONE TOWNSHIP JAYNE HILL FARMS SUBDIVISION NO. 1, 2 and 4
WASTE REMOVAL PROJECT (2016)
SPECIAL ASSESSMENT DISTRICT**

**TYRONE TOWNSHIP
REGULAR BOARD MEETING
APPROVED MINUTES – APRIL 5, 2016 – PAGE 6**

and to hear any objections thereto and the proposed project.

(2) The project (the “Project”) will consist of establishing a single waste hauler for the following roads in the Jayne Hill Farms Subdivision No. 1, 2 and 4 in Tyrone Township: Farmhill Drive, Orchardview Drive, Carl Drive, Amesbury Court, Greenview Drive, Woodstock Drive, Hillsbury Drive, and Manchester Drive. The Project is designed to serve the properties in the Special Assessment District (the “District”), which District consists of the properties located within the area designated on the map attached at Appendix I and includes the specific properties that are identified by the permanent lot and parcel numbers described in Appendix II.

(3) The Township plans to impose special assessments on the properties located in the Special Assessment District to pay for the costs of the Project.

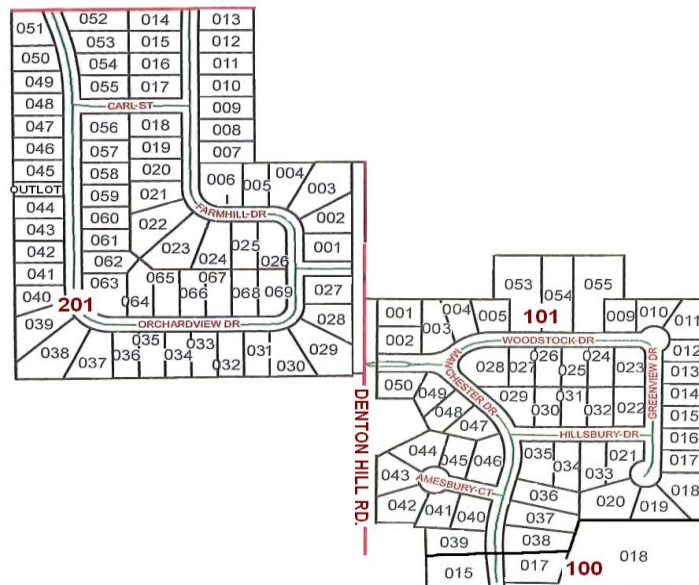
(4) The plans and cost estimates for the proposed Project and the description of the District are now on file in the office of the Township Clerk for public inspection. Periodic redeterminations of the cost of the Project may be made, and subsequent hearings shall not be required if such cost redeterminations do not increase the estimated cost of the Project by more than 10%. Any person objecting to the proposed Project or the proposed District must file his or her objections in writing with the Township Clerk before the close of the April 19, 2016 public hearing or within such additional time (if any) as the Township Board may grant.

This notice is given by order of the Tyrone Township Board.

Dated: April 5, 2016

Marcella Husted
Tyrone Township Clerk

**APPENDIX I
Map of Special Assessment District**



**TYRONE TOWNSHIP
REGULAR BOARD MEETING
APPROVED MINUTES – APRIL 5, 2016 – PAGE 7**

APPENDIX II

Special Assessment District
Permanent Parcel Numbers

| | | |
|------------------|------------------|------------------|
| 47-04-01-100-015 | 47-04-01-101-042 | 47-04-02-201-030 |
| 47-04-01-100-017 | 47-04-01-101-043 | 47-04-02-201-031 |
| 47-04-01-100-018 | 47-04-01-101-044 | 47-04-02-201-032 |
| 47-04-01-101-001 | 47-04-01-101-045 | 47-04-02-201-033 |
| 47-04-01-101-002 | 47-04-01-101-046 | 47-04-02-201-034 |
| 47-04-01-101-003 | 47-04-01-101-047 | 47-04-02-201-035 |
| 47-04-01-101-004 | 47-04-01-101-048 | 47-04-02-201-036 |
| 47-04-01-101-005 | 47-04-01-101-049 | 47-04-02-201-037 |
| 47-04-01-101-009 | 47-04-01-101-050 | 47-04-02-201-038 |
| 47-04-01-101-010 | 47-04-01-101-053 | 47-04-02-201-039 |
| 47-04-01-101-011 | 47-04-01-101-054 | 47-04-02-201-040 |
| 47-04-01-101-012 | 47-04-01-101-055 | 47-04-02-201-041 |
| 47-04-01-101-013 | 47-04-02-201-001 | 47-04-02-201-042 |
| 47-04-01-101-014 | 47-04-02-201-002 | 47-04-02-201-043 |
| 47-04-01-101-015 | 47-04-02-201-003 | 47-04-02-201-044 |
| 47-04-01-101-016 | 47-04-02-201-004 | 47-04-02-201-045 |
| 47-04-01-101-017 | 47-04-02-201-005 | 47-04-02-201-046 |
| 47-04-01-101-018 | 47-04-02-201-006 | 47-04-02-201-047 |
| 47-04-01-101-019 | 47-04-02-201-007 | 47-04-02-201-048 |
| 47-04-01-101-020 | 47-04-02-201-008 | 47-04-02-201-049 |
| 47-04-01-101-021 | 47-04-02-201-009 | 47-04-02-201-050 |
| 47-04-01-101-022 | 47-04-02-201-010 | 47-04-02-201-051 |
| 47-04-01-101-023 | 47-04-02-201-011 | 47-04-02-201-052 |
| 47-04-01-101-024 | 47-04-02-201-012 | 47-04-02-201-053 |
| 47-04-01-101-025 | 47-04-02-201-013 | 47-04-02-201-054 |
| 47-04-01-101-026 | 47-04-02-201-014 | 47-04-02-201-055 |
| 47-04-01-101-027 | 47-04-02-201-015 | 47-04-02-201-056 |
| 47-04-01-101-028 | 47-04-02-201-016 | 47-04-02-201-057 |
| 47-04-01-101-029 | 47-04-02-201-017 | 47-04-02-201-058 |
| 47-04-01-101-030 | 47-04-02-201-018 | 47-04-02-201-059 |
| 47-04-01-101-031 | 47-04-02-201-019 | 47-04-02-201-060 |
| 47-04-01-101-032 | 47-04-02-201-020 | 47-04-02-201-061 |
| 47-04-01-101-033 | 47-04-02-201-021 | 47-04-02-201-062 |
| 47-04-01-101-034 | 47-04-02-201-022 | 47-04-02-201-063 |
| 47-04-01-101-035 | 47-04-02-201-023 | 47-04-02-201-064 |
| 47-04-01-101-036 | 47-04-02-201-024 | 47-04-02-201-065 |
| 47-04-01-101-037 | 47-04-02-201-025 | 47-04-02-201-066 |
| 47-04-01-101-038 | 47-04-02-201-026 | 47-04-02-201-067 |
| 47-04-01-101-039 | 47-04-02-201-027 | 47-04-02-201-068 |
| 47-04-01-101-040 | 47-04-02-201-028 | 47-04-02-201-069 |
| 47-04-01-101-041 | 47-04-02-201-029 | |

**TYRONE TOWNSHIP
REGULAR BOARD MEETING
APPROVED MINUTES – APRIL 5, 2016 – PAGE 8**

EXHIBIT C

AFFIDAVIT OF MAILING

STATE OF MICHIGAN)
)
COUNTY OF LIVINGSTON)

Marcella Husted, being first duly sworn, deposes and says that she personally prepared for mailing, and did on April 6, 2016, send by first-class mail, the notice of hearing, a true copy of which is attached hereto, to each record owner of or party in interest in all property to be assessed for the improvement described therein, as shown on the last local tax assessment records of the Township of Tyrone; that she personally compared the address on each envelope against the list of property owners as shown on the current tax assessment rolls of the Township; that each envelope contained therein such notice and was securely sealed with postage fully prepaid for first-class mail delivery and plainly addressed; and that she personally placed all of such envelopes in a United States Post Office receptacle on the above date.

Marcella Husted
Tyrone Township Clerk

Subscribed and sworn to before me
this 6th day of April 2016.

Notary Public

Livingston County, Michigan
Acting in Livingston County
My commission expires:

3. Faussett Road repaving.

Trustee Walker moved to proceed with the Faussett Road repaving project. The estimated budget is \$350,000 with the LCRC Primary Pavement Preservation Program contributing funds up to \$100,000. (Trustee Gonzalez seconded.) The motion carried; all ayes.

4. Hartland Road Gravel Project (Gordon Rd. to Germany Rd.).

Trustee Walker moved to authorize the amount of \$35,000 to the Road Commission to proceed with the Hartland Road (Gordon Rd. to Germany Rd.) gravel and improvement project, but to bid out the tree removal service portion of the project. (Trustee Gonzalez seconded.) The motion carried; all ayes.

**TYRONE TOWNSHIP
REGULAR BOARD MEETING
APPROVED MINUTES – APRIL 5, 2016 – PAGE 9**

5. Posting meeting videos to website.

The board discussed posting the video recordings of board meetings on the website or to cable channel 191. A trustee commented since there is no cost to post the videos, we should post them. No motion was made.

6. Supervisor's request to HireMojo to recruit assessor.

Trustee Walker moved to authorize the Supervisor to use HireMojo at a cost of \$449 to recruit an Assistant Assessor. (Trustee Gonzalez seconded.) The motion carried; all ayes.

MISCELLANEOUS BUSINESS

None.

PUBLIC REMARKS

General comments were made.

ADJOURNMENT

Trustee Walker moved to adjourn. (Trustee Pedersen seconded.) The motion carried; all ayes. The meeting adjourned at 7:41 p.m.