

**TYRONE TOWNSHIP
REGULAR BOARD MEETING
APPROVED MINUTES – DECEMBER 6, 2016**

CALL TO ORDER

Supervisor Cunningham called the meeting of the Tyrone Township Board to order with the Pledge of Allegiance on December 6, 2016 at 7:00 p.m. at the Tyrone Township Hall.

ROLL CALL

Present: Supervisor Mike Cunningham, Clerk Marcella Husted, Treasurer Marna Bunting-Smith, Trustees David Walker, Chuck Schultz, Al Pool, and Soren Pedersen.

Supervisor Cunningham thanked outgoing Cam Gonzalez for his four years of service as a Board Trustee and a Planning Commissioner. He welcomed new Trustee, Al Pool, to the board. Al has also served on the Planning Commission since early 2015.

APPROVAL OF AGENDA – OR CHANGES

Trustee Walker moved to approve the agenda as presented. (Trustee Pool seconded.) The motion carried; all ayes.

APPROVAL OF CONSENT AGENDA

**Regular Board Meeting Minutes – November 1, 2016
Treasurer’s Report
Clerk’s Warrants & Bills**

Trustee Walker moved to approve the consent agenda as presented. (Trustee Pedersen seconded.) The motion carried; all ayes.

COMMUNICATIONS

- 1. Planning Commission Approved Meeting Minutes- October 11, 2016**
- 2. Planning Commission Meeting Synopsis- November 3, 2016**
- 3. Livingston County Sheriff Report- October 2016**
- 4. Fire Service Report ending October 2016**

Trustee Walker moved to receive and place on file Communications #1-4 as presented. (Trustee Schultz seconded.) The motion carried; all ayes.

PUBLIC REMARKS

None.

UNFINISHED BUSINESS

- 1. Discussion about insurance coverage for liability of data breach of the computerized database.**

The board discussed insurance coverage for data breach. The current policy does not provide coverage. Trustee Walker recommended the board add coverage now, which would be prorated. It was also recommended that Treasurer Bunting-Smith ask if data

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extortion is covered and if the company would cover on a file basis, opposed to monetary basis. The Treasurer said she would ask the insurance company and inform the board at a later date.

NEW BUSINESS

1. Request of Severns boundary realignment.

Trustee Pool moved to approve the request of Jon Severns for boundary realignment to combine parcels 4704-09-204-017 and 4704-09-204-017 on Runyan Lake Point, as recommended by the Planning Commission. The conditions of approval set forth by the Planning Commission were met. (Trustee Walker seconded.) The motion carried; all ayes.

2. Status of HVAC system and explanation of quote by Macklin Mechanical.

Wayne Macklin from Macklin Mechanical explained his inspection of the HVAC system at the township hall and he recommended a preventative maintenance agreement to have the system regularly inspected. Trustee Walker moved to accept the preventative maintenance agreement from Macklin Mechanical for the cost of \$780 a year. (Treasurer Bunting-Smith seconded.) The motion carried; all ayes.

3. Appointment of Planning Commission member and ex-officio.

Trustee Walker moved to approve the Supervisor's appointment of Cam Gonzalez to the Planning Commission (term expires 8/31/2019) and Al Pool as the board ex-officio to the Planning Commission (term expires 11/19/2020). (Trustee Schultz seconded.) The motion carried; all ayes.

4. Appointment of Board of Review members.

Trustee Pool moved to approve the Supervisor's appointment of Tom Lantzy, John Wiese, Eugene Rodgers, and Cam Gonzalez (alternate) to the Board of Review. The two year term begins 1/1/2017 and expires 12/31/2018. (Trustee Schultz seconded.) The motion carried; all ayes.

5. Request to update wireless firewall and security.

Trustee Walker moved to update the wireless firewall security and three-year subscription license from IT Right at the cost of \$1,259.00. (Trustee Schultz seconded.) The motion carried; all ayes.

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6. Establishment of office holiday schedule.

Treasurer Bunting-Smith moved to schedule the office holidays as discussed. (Trustee Pool seconded.) The motion carried; all ayes.

7. Request to opt in or out of Senate Bill #7 health insurance provision for the 2017-2018 fiscal year.

**RESOLUTION #161201
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

TO OPT OUT OF SENATE BILL #7 HEALTH CARE PROVISION

Trustee Walker moved to adopt Resolution #161201 to opt out of the Senate Bill #7 health care provision for fiscal year 2017-2018. (Trustee Schultz seconded). The motion carried; all ayes.

VOTE: Walker, yes; Pedersen, yes; Pool, yes; Schultz, yes; Cunningham, yes; Husted, yes; Bunting-Smith, yes.

ADOPTION DATE: December 6, 2016

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on December 6, 2016, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Marcella Husted
Township Clerk

8. Establish 2017 sewer O&M rates.

Treasurer Bunting-Smith moved to accept the proposed sewer rates for 2017 as follows: grinder systems at \$219.25/quarter, gravity systems at \$205.65/quarter, and commercial systems at \$8.28/1000 gallons. (Trustee Walker seconded.) The motion carried; all ayes.

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9. Resolution to collect 2017 summer tax.

**RESOLUTION #161202
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**TO AUTHORIZE NEGOTIATING FOR
SUMMER TAX COLLECTION WITH SCHOOLS**

WHEREAS, Act 333, Public Acts of Michigan, 1982, provides that townships may negotiate the collection of summer property taxes upon request of the local school districts; and

WHEREAS, in previous years school districts within the boundaries of Tyrone Township have requested one-half or all of the tax levy;

WHEREAS, school districts within the boundaries of Tyrone Township have indicated they will request one-half or all of the 2017 tax levy, including debt services; and

WHEREAS, the 2017 summer property tax collection shall not be an additional expense to Tyrone Township;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The negotiations for the collection of the 2017 summer school tax, as certified by school districts within Tyrone Township, are authorized.
2. The Supervisor, Mike Cunningham, and Treasurer, Marna Bunting-Smith, are authorized and directed to negotiate on behalf of Tyrone Township.
3. These taxes will be levied commencing July 1, 2017.
4. Should an agreement not be determined to cover reasonable expenses, Tyrone Township will not be responsible for the collection of the above tax.

RESOLVED BY: Trustee Walker

SUPPORTED BY: Trustee Schultz

VOTE: Schultz, yes; Pedersen, yes; Walker, yes; Pool, yes; Bunting-Smith, yes; Husted, yes; Cunningham, yes.

ADOPTION DATE: December 6, 2016

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CERTIFICATION OF THE CLERK

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Marcella Husted
Township Clerk

10. Request to be a Gleaners/Pet Pantry year-around collection site.

It was decided the township hall could be a year-round collection site for Gleaners/Pet Pantry donations.

11. Discussion of 2017-2018 budget.

The board discussed the preliminary budget. Special assessment budgets have been done and the board will continue to work on the General Fund. The budget public hearing will be held in March 2017.

MISCELLANEOUS BUSINESS

1. Reminder to use township email addresses.

The trustees were reminded that each has been assigned a township email.

PUBLIC REMARKS

None.

ADJOURNMENT

Trustee Walker moved to adjourn. (Trustee Schultz seconded.) The motion carried; all ayes. The meeting adjourned at 8:14 p.m.