

**TYRONE TOWNSHIP BOARD  
WORKSHOP AGENDA  
MARCH 28, 2017 - 6:00 P.M.  
(810) 629-8631**

**The regular board meeting will follow the workshop at 7:00 p.m.**

*No documents are attached for this workshop.*

**CALL TO ORDER – PLEDGE OF ALLEGIANCE – 6:00 P.M.**

**ROLL CALL**

**APPROVAL OF AGENDA – OR CHANGES**

**PUBLIC REMARKS**

**NEW BUSINESS**

1. Interview with the engineering firm Spicer Group.

**PUBLIC REMARKS**

**ADJOURNMENT**

\* \* \* \* \*

**Supervisor Mike Cunningham**

**Clerk Marcella Husted**

Please note: The Public Remarks section appears twice on the agenda - once after Communications and once before Adjournment. Anyone wishing to address the Township Board may do so at these times. The Tyrone Township Board of Trustees has established a policy limiting the time a person may address the Township Board at a regular or at a special meeting during the Public Remarks section of the agenda to three minutes. The Board reserves the right to place an issue under the New Business section of the agenda if additional discussion is warranted or to respond later either verbally or in writing through an appropriately appointed Township Official. - Individuals with disabilities requiring auxiliary aids or services should contact the Tyrone Township Clerk at (810) 629-8631 at least seven days prior to the meeting.

**TYRONE TOWNSHIP  
REGULAR BOARD MEETING AGENDA  
MARCH 28, 2017 - 7:00 P.M.  
(810) 629-8631**

**CALL TO ORDER – PLEDGE OF ALLEGIANCE – 7:00 P.M.**

**ROLL CALL**

**APPROVAL OF AGENDA – OR CHANGES**

**APPROVAL OF CONSENT AGENDA**

- Regular Board Meeting Minutes – March 7, 2017
- Treasurer’s Report
- Clerk’s Warrants and Bills

**COMMUNICATIONS**

1. Revenue and Expenditure Report ending February 28, 2017

**PUBLIC REMARKS**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

1. Adjust and approve the 2016-2017 budget.
2. Request to adopt the General Appropriation Measure Resolution.
3. Request to adopt the Headlee Operating Tax Millage Rate Resolution.
4. Selection of engineering firm.
5. Resolution to establish the 2017-2018 Supervisor’s salary.
6. Resolution to establish the 2017-2018 Clerk’s salary.
7. Resolution to establish the 2017-2018 Treasurer’s salary.
8. Resolution to establish the 2017-2018 Trustees’ salary.
9. Request of the Supervisor to revise cell phone policy.
10. Request to write off one uncollectible fire run account.
11. Request to renew road chloride contract.

**MISCELLANEOUS BUSINESS**

**PUBLIC REMARKS**

**ADJOURNMENT**

\* \* \* \* \*

**Supervisor Mike Cunningham      Clerk Marcella Husted**

Please note: The Public Remarks section appears twice on the agenda - once after Communications and once before Adjournment. Anyone wishing to address the Township Board may do so at these times. The Tyrone Township Board of Trustees has established a policy limiting the time a person may address the Township Board at a regular or at a special meeting during the Public Remarks section of the agenda to three minutes. The Board reserves the right to place an issue under the New Business section of the agenda if additional discussion is warranted or to respond later either verbally or in writing through an appropriately appointed Township Official. - Individuals with disabilities requiring auxiliary aids or services should contact the Tyrone Township Clerk at (810) 629-8631 at least seven days prior to the meeting.

# CONSENT AGENDA

**TYRONE TOWNSHIP  
PUBLIC HEARING & REGULAR BOARD MEETING  
APPROVED MINUTES – MARCH 7, 2017**

**CALL TO ORDER**

Supervisor Cunningham called the meeting of the Tyrone Township Board to order with the Pledge of Allegiance on March 7, 2017 at 7:00 p.m. at the Tyrone Township Hall.

**ROLL CALL**

Present: Supervisor Mike Cunningham, Clerk Marcella Husted, Treasurer Marna Bunting-Smith, Trustees, Al Pool, David Walker, Chuck Schultz, and Soren Pedersen.

**PUBLIC HEARING**

Supervisor Cunningham opened the public hearing at 7:00 p.m. The purpose of the public hearing was to review the proposed 2017-2018 Fiscal Year Township Budget and hear comments. Supervisor Cunningham presented the budget. The two residents in the audience had no comments.

The Supervisor closed the public hearing at 7:25 and reopened the regular meeting.

**APPROVAL OF AGENDA – OR CHANGES**

Trustee Walker moved to approve the agenda as amended. (Trustee Schultz seconded.) The motion carried; all ayes. The amendments are as follows:

Added New Business #10 Request to hire temporary audit firm.

**APPROVAL OF CONSENT AGENDA**

**Regular Board Meeting Minutes – February 21, 2017  
Clerk's Warrants and Bills**

Trustee Walker moved to approve the consent agenda as presented. (Trustee Pool seconded.) The motion carried; all ayes.

**COMMUNICATIONS**

**1. Livingston County Sheriff's Report- January 2017**

Treasurer Bunting-Smith moved to receive and place on file Communication #1 as presented. (Trustee Pool seconded.) The motion carried; all ayes.

**PUBLIC REMARKS**

None.

**TYRONE TOWNSHIP  
PUBLIC HEARING & REGULAR BOARD MEETING  
APPROVED MINUTES – MARCH 7, 2017 – PAGE 2**

**UNFINISHED BUSINESS**

**1. Apple Orchard’s request for road improvement special assessment.**

Although enough signatures from the Apple Orchard Subdivision were collected to begin the process of a road improvement special assessment, the Livingston County Drain Commission notified the township of a possible drain special assessment project in the same district. The township attorney advised the board to deny the road project request until the drain issue is resolved. He reasoned the drain issue may not conclude for a year or two and cost estimates for road repair could rise within that time, and/or residents may not want to support a road special assessment if a drain assessment is imposed. The board decided to wait until more is known about the drain project before proceeding with the road project. No motion was made.

**NEW BUSINESS**

**1. Resolution to adopt the 2017-2018 fiscal year budget by department totals.**

**RESOLUTION #170301  
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**RESOLUTION TO ADOPT 2017-2018 BUDGET FOR THE GENERAL FUND**

	<b>2017-18 PROPOSED BUDGET</b>
<b>101 GENERAL FUND REVENUES</b>	<b>\$1,537,841</b>
<b>DEPARTMENT EXPENSES</b>	
101 - Township Board	129,364
171 - Supervisor	62,737
215 - Clerk	129,446
247 - Board of Review	1,530
253 - Treasurer	113,364
257 - Assessing	91,489
262 - Elections	114,529
265 - Building and Grounds	39,125
276 - Cemeteries	11,003
299 - Unallocated	17,653
441 - Public Works	24,589

**TYRONE TOWNSHIP  
PUBLIC HEARING & REGULAR BOARD MEETING  
APPROVED MINUTES – MARCH 7, 2017 – PAGE 3**

448 - Street Lighting	2,546
685 - Social Services	4,371
721 - Planning Commission	55,545
722 - Zoning Board Of Appeals	14,675
723 - Zoning Administrator	22,957
724 - Ordinance Enforcement	12,177
728 - Economic Development	9,548
747 - Community Action Programs	12,440
851 - Insurance, Bonds & Fringes	146,456
966 - Transfers Out	505,000
<hr/>	
TOTAL DEPARTMENT EXPENSES	\$1,520,544
<hr/>	
Surplus/Deficit	(\$17,297)

Restricted Funds	Revenue	Expenses	Surplus/ (Deficit)
141 Technology Fund	30,000	25,000	5000
145 Public Improvement Building & Site	0	5,000	5,000 <i>Fund Bal./ Surplus</i>
160 Beautification	0	0	0
212 Liquor Law Enforcement	3,000	3,000	0
245 Public Improvement Road	0	320,000	320,000 <i>Fund Bal./ Surplus</i>
246 Township Improvement Revolving	0	0	0
260 Right of Way	8,800	8,000	800
274 Public Education Grant	50,000	40,400	9,600
281 Lake Tyrone Grant	0	0	0
590 Public Works Sewer O & M	616,254	625,519	9,265 <i>Fund Bal./ Surplus</i>

**RESOLVED BY:** Trustee Walker

**SUPPORTED BY:** Trustee Schultz

**VOTE:** Cunningham, yes; Bunting-Smith, yes; Pool, yes; Pedersen, yes; Schultz, yes; Walker, yes; Husted, yes.

**ADOPTION DATE:** March 7, 2017

**TYRONE TOWNSHIP  
PUBLIC HEARING & REGULAR BOARD MEETING  
APPROVED MINUTES – MARCH 7, 2017 – PAGE 4**

**CERTIFICATION OF THE CLERK**

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 7, 2017, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



\_\_\_\_\_  
Marcella Husted  
Township Clerk

**2. Fenton, Lake Fenton, Linden, and Hartland Schools request for PEG funds.**

Trustee Walker moved to authorize the release of \$40,347.43 PEG funds at the request of Fenton, Lake Fenton, Linden, and Hartland Schools to purchase video equipment. (Trustee Schultz seconded.) The motion carried; all ayes.

**3. Adoption of 2017-2018 township meeting dates.**

**RESOLUTION #170302  
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**2017-2018 MEETING DATES**

**WHERE AS**, the State of Michigan has enacted the Open Meetings Act which requires the specific designation of the dates, times, and places of all regular meetings of the Tyrone Township Board;

**WHERE AS**, it is the desire of the Tyrone Township Board to conduct all of its business in an open forum in compliance with said Act;

**THEREFORE, BE IT RESOLVED THAT** the Tyrone Township Board will hold regular meetings beginning at 7:00 p.m., at the Tyrone Township Hall, 10408 Center Road, the first and third Tuesday evenings of each month unless changed due to conflicts with holidays or elections. In the fiscal year, April 1, 2017 to March 31, 2018 the meetings will be held on the following dates:

**TYRONE TOWNSHIP  
PUBLIC HEARING & REGULAR BOARD MEETING  
APPROVED MINUTES – MARCH 7, 2017 – PAGE 5**

April 4 & 18, 2017	October 3 & 17, 2017
May 9* & 23*, 2017	November 7 & 21, 2017
June 6 & 20, 2017	December 5 & 19, 2017
July 11** & 25**, 2017	January 2 & 16, 2018
August 1 & 15, 2017	February 6 & 20, 2018
September 5 & 19, 2017	March 6 & 27+, 2018

- \* Meetings scheduled on second and fourth Tuesday to accommodate the May election.
- \*\* Meetings scheduled on second and fourth Tuesday to accommodate the July 4<sup>th</sup> holiday.
- + Meeting scheduled on last Tuesday of the month for budget purposes.

**BE IT FURTHER RESOLVED THAT** the Tyrone Township Planning Commission meetings will be held on the second Tuesday evenings of each month beginning at 7:00 p.m., at the Tyrone Township Hall, 10408 Center Road, unless changed due to conflicts with holidays or elections. In the fiscal year, April 1, 2017 to March 31, 2018, the meetings will be held on the following dates:

April 11, 2017	October 10, 2017
May 16*, 2017	November 14, 2017
June 13, 2017	December 12, 2017
July 18**, 2017	January 9, 2018
August 8, 2017	February 13, 2018
September 12, 2017	March 13, 2018

- \* Meeting scheduled on the third Tuesday of the month due to election.
- \*\* Meeting scheduled on third Tuesday to accommodate the holiday.

**BE IT FURTHER RESOLVED THAT** the Tyrone Township Zoning Board of Appeals meetings will be held on the second Monday evening of each month upon request beginning at 7:00 p.m., at the Tyrone Township Hall, 10408 Center Road, unless changed due to conflicts with holidays or elections. Sometimes the agenda length may determine the need for two meetings to be held during the month. In the fiscal year, April 1, 2017 to March 31, 2018, the meetings may be held on the following dates:

April 10, 2017	October 9, 2017
May 8, 2017	November 13, 2017
June 12, 2017	December 11, 2017
July 10, 2017	January 8, 2018
August 14, 2017	February 12, 2018
September 11, 2017	March 12, 2018



**TYRONE TOWNSHIP  
PUBLIC HEARING & REGULAR BOARD MEETING  
APPROVED MINUTES – MARCH 7, 2017 – PAGE 6**

**RESOLVED BY:** Trustee Walker  
**SUPPORTED BY:** Trustee Schultz

**VOTE:** Pedersen, yes; Bunting-Smith, yes; Cunningham, yes; Pool, yes; Schultz, yes; Walker, yes; Husted, yes.

**ADOPTION DATE:** March 7, 2017

**CERTIFICATION OF THE CLERK**

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\_\_\_\_\_  
Marcella Husted  
Township Clerk

**4. Hartland Senior Center request to increase the township's support funds.**

The Hartland Senior Center asked if the board would be willing to increase the allocated funds by 10%, which would amount to \$4,400. However the board only budgeted \$4,371 this year for the senior center. Treasurer Bunting-Smith moved to donate \$4,300 to the Hartland Senior Center. (Trustee Schultz seconded.) The motion carried; all ayes.

**5. Adoption of emergency support plan.**

**RESOLUTION #170303  
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**TO ADOPT THE TYRONE TOWNSHIP  
SUPPORT EMERGENCY OPERATIONS PLAN  
DATED MAY 25, 2016**

*(Support Emergency Operations Plan is attached with original resolution)*

**TYRONE TOWNSHIP  
PUBLIC HEARING & REGULAR BOARD MEETING  
APPROVED MINUTES – MARCH 7, 2017 – PAGE 7**

**RESOLVED BY:** Trustee Walker  
**SUPPORTED BY:** Trustee Schultz

**VOTE:** Pedersen, yes; Bunting-Smith, yes; Cunningham, yes; Pool, yes; Schultz, yes; Walker, yes; Husted, yes.

**ADOPTION DATE:** March 7, 2017

**CERTIFICATION OF THE CLERK**

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\_\_\_\_\_  
Marcella Husted  
Township Clerk

**6. Request to renew the township's employee health insurance policy.**

Trustee Walker moved to renew the health insurance policy for the township's employees as presented. (Trustee Schultz seconded.) The motion carried; all ayes.

**7. Request to write off uncollectible fire service invoices.**

Trustee Walker moved to authorize the write off of uncollectible fire service invoices in the amount of \$24,279.00. (Treasurer Bunting-Smith seconded.) The motion carried; all ayes.

**8. Discussion on budgeting for the broadband service survey.**

Last year the board discussed the possibility of getting broadband internet to the township. Because it is a rural community, it is not cost effective for large companies to install equipment. If the township were to install equipment, it would need to obtain a bond and hope enough residents would contract for the service to be able to pay off the bond. Members of the board voiced concerns that it was high risk and basically "put the township

**TYRONE TOWNSHIP  
PUBLIC HEARING & REGULAR BOARD MEETING  
APPROVED MINUTES – MARCH 7, 2017 – PAGE 8**

into the broadband business.” A quote of \$10,000 to conduct a survey, to measure interest, was previously received. The Supervisor asked whether the board wanted to make a motion to proceed with the survey. No motion was made.

**9. Authorization for the Deputy Treasurer to attend the MMTA Institute.**

The board earlier denied the request for the Deputy Treasurer, Joanne Milarch, to attend the MMTA Institute due to budget constraints, which then qualified her to apply for a scholarship. Treasurer Bunting-Smith said the Deputy was able to obtain a partial scholarship and was asking the board to pay the remaining portion of \$1,010.63. Treasurer Bunting-Smith moved to authorize the Deputy Treasurer to attend the MMTA Institute for the cost of \$1,010.63. (Supervisor Cunningham seconded.) The motion carried; all ayes.

**10. Request to hire temporary audit firm.**

The Clerk requested the board to hire a temporary audit firm to help with the accounting part-time, due to Accountant Maureen Strayer’s resignation. Trustee Pedersen moved to authorize the Supervisor, Clerk, and Treasurer to hire an audit firm to help with part-time accounting. (Trustee Schultz seconded.) The motion carried; all ayes.

**MISCELLANEOUS BUSINESS**

None.

**PUBLIC REMARKS**

Scott Dietrich commented on general topics.

**ADJOURNMENT**

Trustee Walker moved to adjourn. (Trustee Pedersen seconded.) The motion carried; all ayes. The meeting adjourned at 8:09 p.m.

3/22/2017

## TYRONE TOWNSHIP TREASURER'S REPORT

JMM

Period ending February, 2017

TOWNSHIP FUNDS	Interest Ckg	INVESTMENTS ICS	Int Rate	MICHIGAN CLASS	Int Rate Monthly AVG.	Grand Totals Each Fund
General 101	\$173,954.68	\$ 746,036.17	0.40%			\$ 919,990.85
Tech Fund 141	\$69,450.26		0.40%			\$69,450.26
Building & Site 145	\$233,784.39		0.40%			\$233,784.39
Beautification 160	\$1,650.00		0.40%			\$1,650.00
Parks/Recreation 208	\$5,934.23		0.40%			\$5,934.23
Liquor Control 212	\$0.00		0.40%			\$ -
Road 245	\$70,000.00	\$ 296,678.49	0.40%	\$246,797.53	0.90%	\$ 613,476.02
Revolving 246	\$121,823.83	\$ 678,700.99	0.40%	\$181,299.41	0.90%	\$ 981,824.23
Right of Way 260	\$4,125.72		0.40%			\$4,125.72
Lk Tyrone Grant 281	\$9,550.00		0.40%			\$9,550.00
<b>Special Assessments</b>						
Jayne Hill Lts 218	\$4,339.08		0.40%			\$4,339.08
Walnut Shores Lts 219	\$804.66		0.40%			\$804.66
Shannon Glen Rubbish 225	\$220.00					\$220.00
Garbage Collection 226	\$13,618.21		0.40%			\$13,618.21
Parkin Lane Snow 231	\$15,121.94		0.40%			\$15,121.94
Great Oaks Dr 232	\$3,370.97		0.40%			\$3,370.97
<b>Account Totals</b>	<b>\$727,747.97</b>	<b>\$ 1,721,415.65</b>		<b>\$428,096.94</b>		<b>\$ 2,877,260.56</b>

Health Flex Spending 101	The State Bank		Health Flex Total
FSA Account (\$10K Loan to Open)	\$ 10,839.67	0.00%	\$ 10,839.67
FSA Account Activity	\$ (839.67)	0.00%	\$ (839.67)
			\$ 10,000.00

Public Safety- 205			Public Safety Total
Public Safety 205 - State Bank	\$ 8,118.84	0.30%	\$ 8,118.84
Public Safety 205 - FirstMerit	\$ 114,684.57	0.19%	\$ 114,684.57
Public Safety 205 - Level One Bank	\$ 202,017.08	0.30%	\$ 202,017.08
Public Safety ICS- 205 State Bank	\$ 506,748.99	0.30%	\$ 506,748.99
			\$ 831,569.48

TRUST & AGENCY- 274 & 701	Chase Sweep		Trust & Agency Total
Twp Trust & Agency PEG Fees 274	\$ 74,589.69	0.03%	\$ 74,589.69
Flagstar PEG (matures 8/11/2017)(0499) 274	\$ 181,462.81	0.90%	\$ 181,462.81
Township Trust and Agency 701	\$ 7,828.27	0.03%	\$ 7,828.27
Sv= 0.03% Ck=0.05%			\$ 263,880.77

TYRONE TOWNSHIP SEWER 2003- 392	Flagstar		Tyrone Sewer 03 Total
Debt Service 392	\$ 856,715.12	0.40%	\$ 856,715.12
Flagstar CDARS 2003 (matures 10/26/2017)	\$ 525,000.00	0.45%	\$ 525,000.00
Flagstar CD 2003 (matures 3/30/2017)	\$ 1,200,000.00	0.70%	\$ 1,200,000.00
			\$ 2,581,715.12

Parkin Lane Road Maint 2010- 396	Chase		Parkin Ln Total
Parkin Lane Rd 396	\$ 11,336.42	0.06%	\$ 11,336.42
Private Bank- Parkin Lane CD(matures 5/16/16)	\$ 136,300.86	0.90%	\$ 136,300.86
			\$ 147,637.28

SEWER O&M CHECKING ACCT- 590	Flagstar		Sewer O&M Total
Sewer Operation and Maintenance CK (5710)	\$ 158,435.19	0.35%	\$ 158,435.19
Sewer Operation and Maintenance SV (4865)	\$ 78,966.40	0.45%	\$ 78,966.40
Private Bank- O&M CD(matures 5/11/16)	\$ 153,349.74	0.90%	\$ 153,349.74
O&M CDARS (matures 8/17/2017)(2791)	\$ 137,500.00	0.50%	\$ 137,500.00
O&M CDARS (matures 8/16/2018)(2805)	\$ 137,755.77	0.50%	\$ 137,755.77
			\$ 666,007.10

<b>\$ 4,500,809.75</b>
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<b>Total Township Monies</b>	<b>\$ 7,378,070.31</b>
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Check Date	Bank	Check	Vendor Name	Description	Amount
<b>Bank 001 STATE BANK COMMON ACCOUNT</b>					
03/09/2017	001	20918	AT&T MOBILITY	SUPERVISOR CELL PHONE 2/10/17 - 2/27/17	154.29
03/09/2017	001	20919	CHARTER BUSINESS COMMUNICATIONS	TWSHP HALL TELEPHONE & INTERNET MAR 2017	423.01
03/09/2017	001	20920	CHASE CARD SERVICE	PASSPORT POSTAGE, MATS CONF, ZONING CONF	465.24
03/09/2017	001	20921	CONSUMER ENERGY	STREET LIGHTS FEB 2017	263.37
03/09/2017	001	20922	CONSUMERS ENERGY	TWNSP HALL ELECTRIC 1/27/17 TO 2/23/17	448.72
03/09/2017	001	20923	KELLY DIXON	HALL RENTAL DEPOSIT REFUND	75.00
03/09/2017	001	20924	GRIFFIN PEST SOLUTIONS, INC	TWSHP HALL PEST CONTROL 2/23/17	42.00
03/09/2017	001	20925	HARRIS & LITERSKI ATTORNEYS AT	LEGAL FEES BOARD, ZONING & ENFORC FEB 20	3,001.75
03/09/2017	001	20926	HARTLAND SENIOR CENTER	ANNUAL CONTRIBUTION PER BUDGET APPROVED	4,000.00
03/09/2017	001	20927	I.T. RIGHT, INC.	VIRRE MANAGE ANTI-VIRUS 4/30/17-4/29/18	225.00
03/09/2017	001	20928	IRON MOUNTAIN INC	DOCUMENT SHREDDING 1/25/17 - 2/21/17	35.00
03/09/2017	001	20929	LIVINGSTON COUNTY TREASURER	DOG LICENSE #1772-1824 FEB 2017	890.50
				TAX CHARGEBACK BOARD OF REVIEW	42.90
					<u>933.40</u>
03/09/2017	001	20930	MACKLIN MECHANICAL COMPANY	REPLACED FAULTY DOOR SWITCH ON FURNACE	223.00
03/09/2017	001	20931	REPUBLIC SERVICES#237	JAYNE HILL RUBBISH MARCH 2017	1,497.98
03/09/2017	001	20932	RICOH USA, INC.	7,626 B & W AND 1,427 COLOR FEB 2017	131.11
03/09/2017	001	20933	SHOEMAKER SERVICES INC	PARKIN LANE SALT 2/8/17-2/16/17	240.00
				TWSHP HALL SALT 2/8/17-2/16/17	220.00
					<u>460.00</u>
03/09/2017	001	20934	STAPLES ADVANTAGE	MINUTE BOOKS 2/18/17	472.17
03/09/2017	001	20935	STATE OF MICHIGAN	DAVID MCARTHUR MAAO PROGRAM LEVEL 3 ASSE	1,000.00
03/09/2017	001	20936	TRI-COUNTY TIMES	FEBRUARY 2017 PUB & APPLE ORCHARD SAD	1,376.79
03/09/2017	001	20937	TRUST & AGENCY FUND	ESCROW PD BY CREDIT CARD DEPOSITED TO CO	1,000.00
03/20/2017	001	20938	LIVINGSTON COUNTY TREASURER	DRAINS AT LARGE DUE COUNTY AT SETTLEMENT	6,347.70
03/22/2017	001	20939	ACCIDENT FUND COMPANY OF	WORKERS COMP POLICY 4TH INSTALLMENT	460.25
03/22/2017	001	20940	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH INSURANCE PREMIUMS APRIL 2017	4,784.19
03/22/2017	001	20941	CITY OF FENTON	PEG/FACT COORDINATOR PER AGREEMENT	2,083.48
03/22/2017	001	20942	EXTEND YOUR REACH	POSTAGE FOR ASSESSMENT CHANGE NOTICES 20	461.17
03/22/2017	001	20943	FENTON PRINTING	LETTERHEAD, WINDOW & REGULAR ENVELOPES	395.59
03/22/2017	001	20944	J W CLEANING	4 TIMES @ \$85 IN FEB	340.00
03/22/2017	001	20945	MACKLIN MECHANICAL COMPANY	INSTALLED NEW RE-COUP COVER & GASKET	349.34
				FAULTY DOOR SWITCH ON FURNACE	223.00
					<u>572.34</u>
03/22/2017	001	20946	MCKENNA ASSOCIATES, INC.	MERTINGS & GEN ASSISTANCE FEB 2017	922.27
03/22/2017	001	20947	MICHIGAN MUNICIPAL TREASURERS	MMTA BASIC INSTITUTE 3RD YEAR FOR	368.50
03/22/2017	001	20948	PSI PRINTING SYSTEMS INC	587 SINGLE AV APPLICATION POSTCARDS (250	200.24
03/22/2017	001	20949	REPUBLIC SERVICES#237	JAYNE HILL RUBBISH REMOVAL FEB 2017	1,497.98
03/22/2017	001	20950	RICOH USA, INC.	BOTH RICOH COPIER LEASE CHARGES FOR	231.57
03/22/2017	001	20951	SHOEMAKER SERVICES INC	TWSHP HALL SALT 3/2/17 - 3/14/17	220.00
				PARKIN LN SALT 3/2/17-3/14/17	240.00
					<u>460.00</u>
03/22/2017	001	20952	STAPLES ADVANTAGE	9 VOLT BATTERY, UNIVERSAL RIBBON, ADDING	207.38
03/22/2017	001	20953	TRACY STARR	HALL RENTAL DEPOSIT REFUND	75.00
03/22/2017	001	20954	WEBSTER & GARNER, INC	TWF HALL REFILL 712.50 GALLONS 3/16/17	783.04

001 TOTALS:

Total of 37 Checks:

36,418.53

Check Date	Bank	Check	Vendor Name	Description	Amount
Less 0 Void Checks:					0.00
Total of 37 Disbursements:					<u>36,418.53</u>
Bank 022 STATE BANK - PUBLIC SAFETY CHECKING					
03/09/2017	022	989	CITY OF FENTON	5 FIRE RUNS FEB 2017	6,955.00
03/09/2017	022	990	HARTLAND AREA FIRE DEPARTMENT	2 FIRE RUN CHARGES 2/5/17 & 2/11/17	2,782.00
03/09/2017	022	991	TRANSUNION RISK DATA SOLUTIONS	PEOPLE SEARCH SERVICE FEBRUARY 2017	25.00
03/22/2017	022	992	FENTON PRINTING	#9 GREEN ENVELOPES	76.79
03/22/2017	022	993	HARTLAND AREA FIRE DEPARTMENT	5 FIRE RUNS FROM 2/17/17 TO 2/27/17	6,955.00
03/22/2017	022	994	PSI PRINTING SYSTEMS INC	A/P LASER 3 PART CHECKS FOR PUBLIC SAFET	297.61
022 TOTALS:					
Total of 6 Checks:					17,091.40
Less 0 Void Checks:					0.00
Total of 6 Disbursements:					<u>17,091.40</u>
Bank 101 FLAGSTAR-SEWER DEBT-CKG					
03/09/2017	101	1146	LIVINGSTON COUNTY TREASURER	LAKE TYRONE IMPROVE BOND PRINCIPAL & INT	58,835.38
101 TOTALS:					
Total of 1 Checks:					58,835.38
Less 0 Void Checks:					0.00
Total of 1 Disbursements:					<u>58,835.38</u>
Bank 102 SEWER O&M CHECKING 590					
03/09/2017	102	352	LIVINGSTON COUNTY DRAIN COMM.	SEWER O&M 2/2/17-2/23/17	43,152.69
03/22/2017	102	353	PSI PRINTING SYSTEMS INC	A/P LASER 3 PART CHECKS FOR SEWER O&M	297.61
102 TOTALS:					
Total of 2 Checks:					43,450.30
Less 0 Void Checks:					0.00
Total of 2 Disbursements:					<u>43,450.30</u>
Bank 108 TAX FUND FLAGSTAR					
03/13/2017	108	2201	CROMAINE LIBRARY	W2016 TAX RECD 2/16/2017 - 2/28/2017	39,658.59
03/13/2017	108	2202	FENTON SCHOOLS	S2016 TAX RECD 2/16/2017 - 2/28/2017	3,720.81
03/13/2017	108	2203	FENTON SCHOOLS	W2016 TAX RECD 2/16/2017 - 2/28/2017	361,632.28
03/13/2017	108	2204	GISD	S2016 TAX RECD 2/16/2017 - 2/28/2017	1,855.56
03/13/2017	108	2205	GISD	W2016 TAX RECD 2/16/2017 - 2/28/2017	168,533.42
03/13/2017	108	2206	HARTLAND CONSOLIDATED SCHOOLS	S2016 TAX RECD 2/16/2017 - 2/28/2017	1,198.17
03/13/2017	108	2207	HARTLAND CONSOLIDATED SCHOOLS	W2016 TAX RECD 2/16/2017 - 2/28/2017	224,768.81
03/13/2017	108	2208	LESA	S2016 TAX RECD 2/16/2017 - 2/28/2017	1,817.03
03/13/2017	108	2209	LINDEN COMMUNITY SCHOOLS	S2016 TAX RECD 2/16/2017 - 2/28/2017	2,335.63
03/13/2017	108	2210	LINDEN COMMUNITY SCHOOLS	W2016 TAX RECD 2/16/2017 - 2/28/2017	78,398.32
03/13/2017	108	2211	LIVINGSTON COUNTY TREASURER	S2016 TAX RECD 2/16/2017 - 2/28/2017	17,182.33
03/13/2017	108	2212	LIVINGSTON COUNTY TREASURER	W2016 TAX RECD 2/16/2017 - 2/28/2017	64,499.41
03/13/2017	108	2213	MOTT COMMUNITY COLLEGE	W2016 TAX RECD 2/16/2017 - 2/28/2017	204,346.41
03/20/2017	108	2214	LIVINGSTON COUNTY TREASURER	TAXES DUE AT SETTLEMENT	9,078.01
03/22/2017	108	2215	TYRONE TOWNSHIP - COMMON ACCT	NSF FEE FOR W2016 TAXES: JOSEPH TROLLMAN	35.00

Check Date	Bank	Check	Vendor Name	Description	Amount
<b>108 TOTALS:</b>					
Total of 15 Checks:					1,179,059.78
Less 0 Void Checks:					0.00
Total of 15 Disbursements:					<u>1,179,059.78</u>
 Bank 203 TRUST & AGENCY 701 CKG					
03/22/2017	203	1594	MCKENNA ASSOCIATES, INC.	ESCROW ACCT SUPE'S, EDWARDS, VARCOE & KRZ	<u>3,715.00</u>
<b>203 TOTALS:</b>					
Total of 1 Checks:					3,715.00
Less 0 Void Checks:					0.00
Total of 1 Disbursements:					<u>3,715.00</u>
<hr/>					
<b>REPORT TOTALS:</b>					
Total of 62 Checks:					1,338,570.39
Less 0 Void Checks:					0.00
Total of 62 Disbursements:					<u>1,338,570.39</u>

# COMMUNICATION #1



REVENUE AND EXPENDITURE REPORT FOR TYRONE TOWNSHIP

PERIOD ENDING 02/28/2017

% Fiscal Year Completed: 91.51

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	02/28/2017 (ABNORMAL)	MONTH 02/28/2017 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
Fund 101 - General Fund						
Revenues						
Dept 000.000						
101-000.000-401.000	Current Real & Personal Property Tax	355,000.00	0.00	0.00	355,000.00	0.00
101-000.000-404.000	Previous Years Tax Adjustments	400.00	1,897.81	869.77	(1,497.81)	474.45
101-000.000-420.000	Delinquent Personal Property Tax	600.00	345.21	0.00	254.79	57.54
101-000.000-437.000	Property Tax - IFT Allocated	2,000.00	1,058.66	1,058.66	941.34	52.93
101-000.000-451.001	Franchise Fee Revenue	115,350.00	106,454.14	35,384.31	8,895.86	92.29
101-000.000-452.000	Sewer Permit Fees	1,500.00	1,030.00	225.00	450.00	70.00
101-000.000-477.000	Burn Permit Fees	3,000.00	7,540.00	1,810.00	(4,540.00)	251.33
101-000.000-478.000	Non-Business Licenses & Permits	11,500.00	14,075.00	1,225.00	(2,575.00)	122.39
101-000.000-576.000	Shared Revenue	750,000.00	522,110.00	0.00	227,890.00	69.61
101-000.000-576.003	Revenue Sharing CVTRS	15,000.00	17,681.00	0.00	(2,681.00)	117.87
101-000.000-627.000	Administrative Fees	120,000.00	0.00	0.00	120,000.00	0.00
101-000.000-627.001	Admin Fees - IFT	0.00	203.09	108.76	(203.09)	100.00
101-000.000-627.002	Sewer O&M - Admin Fees	3,000.00	6,686.12	1,938.48	(3,686.12)	222.87
101-000.000-628.000	Planning Dept Services Fees	5,000.00	6,725.00	2,650.00	(1,725.00)	134.50
101-000.000-629.000	Zoning Board of Appeals Applications	1,600.00	3,312.84	0.00	(1,712.84)	207.05
101-000.000-630.000	Board Fees & IFT Applications	0.00	1,000.00	0.00	(1,000.00)	100.00
101-000.000-631.000	Sewer O&M - Billing Fees	5,000.00	6,390.58	1,668.57	(1,390.58)	127.81
101-000.000-632.000	School Tax Collection Revenue	18,000.00	17,811.00	0.00	189.00	98.95
101-000.000-633.000	Dog License Admin Fee	500.00	532.50	52.50	(32.50)	106.50
101-000.000-634.000	Manufactured Home Admin Fee	2,500.00	2,478.00	0.00	22.00	99.12
101-000.000-642.000	Non-Taxable Sales	700.00	645.00	5.00	55.00	92.14
101-000.000-644.000	Taxable Sales - Address Signs	500.00	542.57	70.77	(42.57)	108.51
101-000.000-645.000	Sales - Cemetery Lots	0.00	1,350.00	0.00	(1,350.00)	100.00
101-000.000-646.000	Duplicate Tax Bill Fee	1,000.00	1,874.18	8.00	(874.18)	187.42
101-000.000-646.001	FOIA Fees	0.00	24.93	0.00	(24.93)	100.00
101-000.000-647.000	Special Assessment Processing Fee	500.00	585.00	15.00	(85.00)	117.00
101-000.000-648.000	Township Hall Rentals	200.00	975.00	300.00	(775.00)	487.50
101-000.000-649.000	Charges for Passports Services	1,500.00	3,603.35	575.00	(2,103.35)	240.22
101-000.000-649.001	Charge for Passport Photos	700.00	2,140.00	200.00	(1,440.00)	305.71
101-000.000-655.000	Fines - Ordinance Violations	200.00	0.00	0.00	200.00	0.00
101-000.000-655.002	Fines - Traffic	3,000.00	1,763.83	155.10	1,236.17	58.79
101-000.000-656.000	Sewer O&M Penalty & Late Fees	9,000.00	12,249.42	3,131.52	(3,249.42)	136.10
101-000.000-664.000	Interest & Dividend Earnings	10,000.00	12,039.81	690.56	(2,039.81)	120.40
101-000.000-671.000	Miscellaneous Revenue	0.00	400.03	0.00	(400.03)	100.00
101-000.000-676.001	Reimbursements - Elections	6,000.00	19,074.38	0.00	(13,074.38)	317.91
101-000.000-687.000	Refunds & Rebates	0.00	292.33	0.00	(292.33)	100.00
Total Dept 000.000		1,443,250.00	774,910.78	52,142.00	668,339.22	53.69
TOTAL REVENUES		1,443,250.00	774,910.78	52,142.00	668,339.22	53.69
Expenditures						
Dept 101.000-Township Board						
101-101.000-702.000	Salary	16,000.00	11,509.92	0.00	4,490.08	71.94
101-101.000-703.000	Hourly Wages	20,880.00	16,023.45	2,504.99	4,856.55	76.74
101-101.000-703.002	Hourly Holiday	960.00	764.80	0.00	195.20	79.67
101-101.000-703.003	Hourly Sick	290.00	292.78	0.00	(2.78)	100.96
101-101.000-703.004	Hourly Vacation	480.00	541.34	0.00	(61.34)	112.78
101-101.000-704.000	Per Diem Wages	3,161.00	0.00	0.00	3,161.00	0.00
101-101.000-719.000	Education & Training	2,000.00	0.00	0.00	2,000.00	0.00
101-101.000-720.000	Pension Plan Participation Fee	128.00	0.00	0.00	128.00	0.00
101-101.000-727.000	Office Supplies	318.00	294.02	98.04	23.98	92.46
101-101.000-730.000	Postage	637.00	650.75	49.74	(13.75)	102.16

REVENUE AND EXPENDITURE REPORT FOR TYRONE TOWNSHIP  
 PERIOD ENDING 02/28/2017  
 % Fiscal Year Completed: 91.51

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	YTD BALANCE 02/28/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
<b>Fund 101 - General Fund</b>						
<b>Expenditures</b>						
101-101.000-730.003	Newsletter Postage & Printing	4,244.00	2,595.94	0.00	1,648.06	61.17
101-101.000-803.000	Auditor	14,420.00	13,000.00	0.00	1,420.00	90.15
101-101.000-806.000	Consultants	0.00	1,000.00	0.00	(1,000.00)	100.00
101-101.000-809.000	Engineering Fees	3,713.00	0.00	0.00	3,713.00	0.00
101-101.000-811.000	Filing & Recording Fees	79.00	0.00	0.00	79.00	0.00
101-101.000-818.000	Legal & Court Fees	23,340.00	18,243.79	2,299.25	5,096.21	78.17
101-101.000-820.000	Meetings & Conferences	1,591.00	0.00	0.00	1,591.00	0.00
101-101.000-821.000	Membership & Dues	7,957.00	5,861.96	0.00	2,095.04	73.67
101-101.000-821.003	Payroll Processing Fees	0.00	3,442.71	292.39	(3,442.71)	100.00
101-101.000-860.000	Transportation & Travel	1,061.00	433.55	0.00	627.45	40.86
101-101.000-900.000	Printing & Publishing	7,426.00	6,673.80	949.50	752.20	89.87
101-101.000-955.000	Miscellaneous Expenses	2,060.00	66.02	0.00	1,993.98	3.20
101-101.000-965.000	Tax Chargebacks	4,000.00	1,756.85	0.00	2,243.15	43.92
<b>Total Dept 101.000-Township Board</b>		<b>114,745.00</b>	<b>83,151.68</b>	<b>6,193.91</b>	<b>31,593.32</b>	<b>72.47</b>
<b>Dept 171.000-Supervisor</b>						
101-171.000-702.000	Salary	33,825.00	31,006.03	2,818.73	2,818.97	91.67
101-171.000-703.000	Hourly Wages	32,000.00	6,266.96	1,176.40	25,733.04	19.58
101-171.000-719.000	Education & Training	1,189.00	17.01	0.00	1,171.99	1.43
101-171.000-727.000	Office Supplies	266.00	325.21	0.00	(59.21)	122.26
101-171.000-730.000	Postage	27.00	0.00	0.00	27.00	0.00
101-171.000-820.000	Meetings & Conferences	1,379.00	942.60	258.84	436.40	68.35
101-171.000-821.000	Membership & Dues	530.00	365.00	0.00	165.00	68.87
101-171.000-860.000	Transportation & Travel	2,122.00	702.82	72.76	1,419.18	33.12
101-171.000-900.000	Printing & Publishing	0.00	66.94	0.00	(66.94)	100.00
101-171.000-955.000	Miscellaneous Expenses	212.00	0.00	0.00	212.00	0.00
<b>Total Dept 171.000-Supervisor</b>		<b>71,550.00</b>	<b>39,692.57</b>	<b>4,326.73</b>	<b>31,857.43</b>	<b>55.48</b>
<b>Dept 215.000-Clerk</b>						
101-215.000-702.000	Salary	33,825.00	31,006.03	2,818.73	2,818.97	91.67
101-215.000-703.000	Hourly Wages	80,895.00	53,620.53	6,063.86	27,274.47	66.28
101-215.000-703.001	Hourly Overtime	0.00	681.61	0.00	(681.61)	100.00
101-215.000-703.002	Hourly Holiday	3,704.00	2,498.88	0.00	1,205.12	67.46
101-215.000-703.003	Hourly Sick	450.00	427.68	44.55	22.32	95.04
101-215.000-703.004	Hourly Vacation	2,160.00	2,561.63	423.23	(401.63)	118.59
101-215.000-719.000	Education & Training	2,000.00	132.50	0.00	1,867.50	6.63
101-215.000-727.000	Office Supplies	955.00	986.96	637.04	(31.96)	103.35
101-215.000-730.000	Postage	0.00	1.87	0.00	(1.87)	100.00
101-215.000-820.000	Meetings & Conferences	372.00	19.00	0.00	352.94	5.12
101-215.000-821.000	Membership & Dues	200.00	80.00	0.00	120.00	40.00
101-215.000-860.000	Transportation & Travel	1,114.00	546.35	0.00	567.65	49.04
101-215.000-900.000	Printing & Publishing	0.00	66.93	0.00	(66.93)	100.00
<b>Total Dept 215.000-Clerk</b>		<b>125,675.00</b>	<b>92,630.03</b>	<b>9,987.41</b>	<b>33,044.97</b>	<b>73.71</b>
<b>Dept 247.000-Board of Review</b>						
101-247.000-704.000	Per Diem Wages	1,485.00	330.00	0.00	1,155.00	22.22
101-247.000-900.000	Printing & Publishing	0.00	284.86	284.86	(284.86)	100.00
<b>Total Dept 247.000-Board of Review</b>		<b>1,485.00</b>	<b>614.86</b>	<b>284.86</b>	<b>870.14</b>	<b>41.40</b>

User: MAUSTED

PERIOD ENDING 02/28/2017

DB: Tyrone

% Fiscal Year Completed: 91.51

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		ORIGINAL BUDGET	02/28/2017 (NORMAL (ABNORMAL))	MONTH 02/28/2017 INCREASE (DECREASE)	BALANCE (NORMAL (ABNORMAL))	
Fund 101 - General Fund						
Expenditures						
Dept 253.000-Treasurer						
101-253.000-702.000	Salary	33,025.00	31,006.03	2,818.73	2,818.97	91.67
101-253.000-703.000	Hourly Wages	55,264.00	42,350.70	5,954.00	12,713.30	77.00
101-253.000-703.001	Hourly Overtime	598.00	268.66	0.00	429.34	38.49
101-253.000-703.002	Hourly Holiday	2,531.00	2,023.68	0.00	507.32	79.96
101-253.000-703.003	Hourly Sick	785.00	757.68	0.00	27.32	96.52
101-253.000-703.004	Hourly Vacation	2,060.00	3,059.60	535.73	(999.60)	148.52
101-253.000-719.000	Education & Training	1,591.00	451.50	0.00	1,139.50	28.38
101-253.000-727.000	Office Supplies	2,175.00	1,606.41	0.00	568.59	73.86
101-253.000-727.002	Tax Office Supplies	955.00	56.72	0.00	898.28	5.94
101-253.000-727.004	Utility Billing - Office Supplies	300.00	0.00	0.00	300.00	0.00
101-253.000-730.000	Postage	212.00	0.00	0.00	212.00	0.00
101-253.000-730.001	Tax Bills Postage & Printing	4,244.00	3,297.46	16.86	946.54	77.70
101-253.000-730.005	Postage - Utility Billing	600.00	1,010.93	1.37	(410.93)	168.49
101-253.000-804.000	Bank Service Charges	1,697.00	1,441.33	124.00	255.67	84.93
101-253.000-821.000	Membership & Dues	106.00	110.00	110.00	(4.00)	103.77
101-253.000-860.000	Transportation & Travel	2,700.00	1,498.69	136.43	1,201.31	55.51
101-253.000-900.000	Printing & Publishing	318.00	0.00	0.00	318.00	0.00
101-253.000-955.000	Miscellaneous Expenses	0.00	33.13	0.00	(33.13)	100.00
Total Dept 253.000-Treasurer		110,061.00	89,172.52	9,697.12	20,888.48	81.02
Dept 257.000-Assessing						
101-257.000-702.000	Salary	50,775.00	44,090.72	4,029.58	6,684.28	86.84
101-257.000-703.000	Hourly Wages	31,450.00	11,298.31	3,551.86	20,151.69	35.92
101-257.000-703.002	Hourly Holiday	1,440.00	760.00	0.00	680.00	52.78
101-257.000-703.003	Hourly Sick	432.00	228.00	0.00	204.00	52.78
101-257.000-719.000	Education & Training	400.00	0.00	0.00	400.00	0.00
101-257.000-727.000	Office Supplies	1,000.00	276.97	0.00	723.03	27.70
101-257.000-730.000	Postage	424.00	109.11	16.10	314.89	25.73
101-257.000-730.004	Postage - Assessments	2,652.00	1,680.00	1,680.00	972.00	63.35
101-257.000-821.000	Membership & Dues	250.00	0.00	0.00	250.00	0.00
101-257.000-860.000	Transportation & Travel	0.00	148.50	0.00	(148.50)	100.00
101-257.000-900.000	Printing & Publishing	0.00	467.00	0.00	(467.00)	100.00
Total Dept 257.000-Assessing		88,823.00	59,058.61	9,276.74	29,764.39	66.49
Dept 262.000-Elections						
101-262.000-703.000	Hourly Wages	33,000.00	22,973.38	2,488.79	10,026.62	69.62
101-262.000-703.001	Hourly Overtime	1,735.00	2,811.85	0.00	(1,076.85)	162.07
101-262.000-703.002	Hourly Holiday	1,500.00	864.00	0.00	636.00	57.60
101-262.000-707.000	Election Personnel Wage	18,000.00	13,769.10	0.00	4,230.90	76.50
101-262.000-707.001	Election Personnel Training	2,000.00	2,261.04	0.00	(261.04)	113.05
101-262.000-707.002	Election Personnel Mileage	950.00	846.21	0.00	103.79	89.07
101-262.000-719.000	Education & Training	160.00	0.00	0.00	160.00	0.00
101-262.000-727.000	Office Supplies	1,273.00	946.73	133.69	326.27	74.37
101-262.000-727.003	Election Materials	7,210.00	4,757.13	0.00	2,452.87	65.98
101-262.000-730.000	Postage	4,000.00	5,847.50	18.70	(1,847.50)	146.19
101-262.000-810.000	Precinct Facility Rent	2,122.00	1,410.00	0.00	712.00	66.45
101-262.000-821.000	Membership & Dues	42.00	0.00	0.00	42.00	0.00
101-262.000-856.000	Tabulator Costs	30,000.00	490.00	0.00	29,510.00	1.63
101-262.000-860.000	Transportation & Travel	1,591.00	681.36	103.42	909.64	42.83
101-262.000-900.000	Printing & Publishing	6,000.00	4,666.18	0.00	1,333.82	77.77
101-262.000-931.000	Equipment Repairs & Maintenance	2,122.00	487.49	0.00	1,634.51	22.97

REVENUE AND EXPENDITURE REPORT FOR TYRONE TOWNSHIP  
 PERIOD ENDING 02/28/2017  
 % Fiscal Year Completed: 91.51

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	YTD BALANCE 02/28/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BODGT USED
Fund 101 - General Fund						
Expenditures						
101-262.000-955.000	Miscellaneous Expenses	1,061.00	911.15	0.00	149.85	85.88
Total Dept 262.000-Elections		112,766.00	63,723.12	2,744.60	49,042.88	56.51
Dept 265.000-Building and Grounds						
101-265.000-775.000	Maintenance Supplies	955.00	500.44	27.49	454.56	52.40
101-265.000-807.000	Custodian Contract	5,150.00	3,570.00	0.00	1,580.00	69.32
101-265.000-817.000	Lawn Maintenance	2,500.00	960.00	0.00	1,540.00	38.40
101-265.000-831.000	Snow Removal	3,500.00	2,226.50	220.00	1,273.50	63.61
101-265.000-926.000	Dumpster/Rubbish Service	266.00	359.47	0.00	(93.47)	135.14
101-265.000-927.000	Electric Expense	4,944.00	4,291.75	448.72	652.25	86.81
101-265.000-928.000	Propane Heating	9,000.00	4,036.64	716.00	4,963.36	44.85
101-265.000-930.000	Building Repairs & Maintenance	6,365.00	4,112.12	42.00	2,252.88	64.61
101-265.000-955.000	Miscellaneous Expenses	5,305.00	308.01	0.00	4,996.99	5.81
Total Dept 265.000-Building and Grounds		37,985.00	20,364.93	1,454.21	17,620.07	53.61
Dept 276.000-Cemeteries						
101-276.000-702.000	Salary	1,061.00	1,000.00	0.00	61.00	94.25
101-276.000-805.000	Cemetery Maintenance	10,000.00	6,562.50	0.00	3,437.50	65.63
101-276.000-817.000	Lawn Maintenance	3,713.00	2,660.00	0.00	1,053.00	71.64
101-276.000-860.000	Transportation & Travel	54.00	8.10	0.00	45.90	15.00
101-276.000-955.000	Miscellaneous Expenses	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 276.000-Cemeteries		15,828.00	10,230.60	0.00	5,597.40	64.64
Dept 299.000-Unallocated						
101-299.000-727.000	Office Supplies	2,652.00	1,962.08	79.93	689.92	73.98
101-299.000-728.000	Excess Copies	1,061.00	1,428.63	131.11	(367.63)	134.65
101-299.000-728.001	Copier Lease	3,183.00	2,050.43	0.00	1,132.57	64.42
101-299.000-730.000	Postage	2,500.00	2,317.66	2,355.17	182.34	92.71
101-299.000-730.002	Postage Meter Charges	955.00	503.19	172.65	451.81	52.69
101-299.000-730.006	Passport Postage Expense	530.00	452.50	53.20	77.50	85.38
101-299.000-732.000	Address Sign Expense	200.00	205.50	0.00	(5.50)	102.75
101-299.000-780.000	Document Shredding	361.00	245.00	35.00	116.00	67.87
101-299.000-850.000	Telephone Expense	4,635.00	4,029.14	507.31	605.86	86.93
101-299.000-850.001	Internet Communications	1,061.00	769.89	69.99	291.11	72.56
Total Dept 299.000-Unallocated		17,138.00	13,964.02	3,404.36	3,173.98	81.48
Dept 441.000-Public Works						
101-441.000-814.000	Ground Water Mapping	4,244.00	0.00	0.00	4,244.00	0.00
101-441.000-825.000	Public Benefits	212.00	0.00	0.00	212.00	0.00
101-441.000-934.000	Construction/Maintenance of Drains	9,270.00	0.00	0.00	9,270.00	0.00
Total Dept 441.000-Public Works		13,726.00	0.00	0.00	13,726.00	0.00
Dept 448.000-Street Lighting						
101-448.000-929.000	Street Lighting	2,472.00	1,717.32	161.22	754.68	69.47

User: MHUSTED

PERIOD ENDING 02/28/2017

DB: Tyrone

% Fiscal Year Completed: 91.51

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BODGT USED
		ORIGINAL BUDGET	02/28/2017 NORMAL (ABNORMAL)	MONTH 02/28/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - General Fund						
Expenditures						
Total Dept 448.000-Street Lighting		2,472.00	1,717.32	161.22	754.68	69.47
Dept 685.000-Social Services						
101-685.000-844.000 Hartland Seniors		4,244.00	0.00	0.00	4,244.00	0.00
Total Dept 685.000-Social Services		4,244.00	0.00	0.00	4,244.00	0.00
Dept 721.000-Planning Commission						
101-721.000-703.000 Hourly Wages		16,169.00	12,669.34	1,624.62	3,499.66	78.36
101-721.000-703.001 Hourly Overtime		0.00	1,160.41	113.28	(1,160.41)	100.00
101-721.000-703.002 Hourly Holiday		0.00	415.36	0.00	(415.36)	100.00
101-721.000-703.003 Hourly Sick		0.00	203.91	67.97	(203.91)	100.00
101-721.000-704.000 Per Diem Wages		11,000.00	6,535.00	0.00	4,465.00	59.41
101-721.000-727.000 Office Supplies		106.00	0.00	0.00	106.00	0.00
101-721.000-730.000 Postage		106.00	55.98	40.02	50.02	52.81
101-721.000-818.000 Legal Fees		1,591.00	1,015.25	77.50	575.75	63.81
101-721.000-821.000 Membership & Dues		637.00	390.00	0.00	247.00	61.22
101-721.000-823.000 Township Planner		20,000.00	19,024.42	0.00	975.58	95.12
101-721.000-860.000 Transportation & Travel		1,485.00	97.74	0.00	1,387.26	6.58
101-721.000-900.000 Printing & Publishing		2,700.00	1,279.99	212.03	1,420.01	47.41
101-721.000-955.000 Miscellaneous Expenses		133.00	0.00	0.00	133.00	0.00
Total Dept 721.000-Planning Commission		53,927.00	42,847.40	2,135.42	11,079.60	79.45
Dept 722.000-Zoning Board Of Appeals						
101-722.000-703.000 Hourly Wages		20,000.00	6,608.64	679.65	13,391.36	33.04
101-722.000-703.001 Hourly Overtime		511.00	430.40	0.00	80.60	84.23
101-722.000-703.002 Hourly Holiday		2,578.00	310.00	0.00	2,268.00	12.02
101-722.000-704.000 Per Diem Wages		106.00	136.56	49.02	(30.56)	128.83
101-722.000-727.000 Office Supplies		54.00	77.97	0.45	(23.97)	144.39
101-722.000-730.000 Postage		79.00	65.00	0.00	14.00	82.28
101-722.000-821.000 Membership & Dues		0.00	148.75	0.00	(148.75)	100.00
101-722.000-823.000 Township Planner		212.00	11.88	0.00	200.12	5.60
101-722.000-860.000 Transportation & Travel		1,000.00	835.50	0.00	164.50	83.55
Total Dept 722.000-Zoning Board Of Appeals		24,540.00	8,624.70	729.12	15,915.30	35.15
Dept 723.000-Zoning Administrator						
101-723.000-703.000 Hourly Wages		16,169.00	12,322.07	1,624.63	3,846.93	76.21
101-723.000-703.001 Hourly Overtime		0.00	70.09	0.00	(70.09)	100.00
101-723.000-703.002 Hourly Holiday		1,128.00	786.64	0.00	341.36	69.74
101-723.000-703.003 Hourly Sick		502.00	203.91	67.97	298.09	40.62
101-723.000-719.000 Education & Training		2,472.00	181.00	100.00	2,291.00	7.32
101-723.000-727.000 Office Supplies		372.00	83.05	0.00	288.95	22.33
101-723.000-730.000 Postage		54.00	70.51	1.59	(16.51)	130.57
101-723.000-818.000 Legal Fees		1,061.00	10,973.44	0.00	(9,912.44)	1,034.25
101-723.000-821.000 Membership & Dues		106.00	65.00	0.00	41.00	61.32
101-723.000-860.000 Transportation & Travel		318.00	265.73	23.12	52.27	83.56
101-723.000-900.000 Printing & Publishing		106.00	66.93	0.00	39.07	63.14
Total Dept 723.000-Zoning Administrator		22,288.00	25,088.37	1,817.31	(2,800.37)	112.56

User: MHUSTED

PERIOD ENDING 02/28/2017

DB: Tyrone

% Fiscal Year Completed: 91.51

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	02/28/2017 (NORMAL) (ABNORMAL)	MONTH 02/28/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
<b>Fund 101 - General Fund</b>						
<b>Expenditures</b>						
<b>Dept 724.000-Ordinance Enforcement</b>						
101-724.000-703.000	Hourly Wages	3,594.00	2,736.74	361.01	857.26	76.15
101-724.000-703.001	Hourly Overtime	0.00	15.58	0.00	(15.58)	100.00
101-724.000-703.002	Hourly Holiday	0.00	75.52	0.00	(75.52)	100.00
101-724.000-703.003	Hourly Sick	0.00	45.30	15.10	(45.30)	100.00
101-724.000-818.001	Legal Fees - Traffic	1,545.00	0.00	0.00	1,545.00	0.00
101-724.000-818.002	Legal Fees - Ordinance	6,365.00	1,256.25	625.00	5,108.75	19.74
101-724.000-860.000	Transportation & Travel	318.00	10.80	0.00	307.20	3.40
<b>Total Dept 724.000-Ordinance Enforcement</b>		<b>11,822.00</b>	<b>4,140.19</b>	<b>1,001.11</b>	<b>7,681.81</b>	<b>35.02</b>
<b>Dept 728.000-Economic Development</b>						
101-728.000-842.000	Economic Development	9,270.00	0.00	0.00	9,270.00	0.00
<b>Total Dept 728.000-Economic Development</b>		<b>9,270.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,270.00</b>	<b>0.00</b>
<b>Dept 747.000-Community Action Programs</b>						
101-747.000-731.000	Community Survey Expense	10,000.00	1,096.61	0.00	8,903.39	10.97
101-747.000-806.000	PEG Coordinator	2,369.00	0.00	0.00	2,369.00	0.00
<b>Total Dept 747.000-Community Action Programs</b>		<b>12,369.00</b>	<b>1,096.61</b>	<b>0.00</b>	<b>11,272.39</b>	<b>8.87</b>
<b>Dept 851.000-Insurance, Bonds &amp; Fringes</b>						
101-851.000-714.000	State Unemployment Benefits	6,180.00	0.00	0.00	6,180.00	0.00
101-851.000-715.000	Social Security - Employer Expense	41,421.00	28,087.91	3,039.96	13,333.09	67.81
101-851.000-716.000	Allowance in Lieu of Insurance	10,300.00	7,350.00	675.00	2,950.00	71.36
101-851.000-717.000	Health & Dental Insurance	65,000.00	46,982.15	4,493.51	18,017.85	72.28
101-851.000-815.002	General Liability Insurance	16,000.00	16,243.00	0.00	(243.00)	101.52
101-851.000-815.004	Workmen's Compensation Insurance	3,289.00	1,857.50	0.00	1,431.50	56.48
<b>Total Dept 851.000-Insurance, Bonds &amp; Fringes</b>		<b>142,190.00</b>	<b>100,520.56</b>	<b>8,208.47</b>	<b>41,569.44</b>	<b>70.69</b>
<b>Dept 966.000-Transfers Out</b>						
101-966.000-999.230	Transfer Out To Sewer Fund	425,000.00	425,000.00	0.00	0.00	100.00
101-966.000-999.235	Transfer Out To Tech Fund	30,000.00	30,000.00	0.00	0.00	100.00
101-966.000-999.245	Transfer Out To Road Fund	70,000.00	237,635.70	0.00	0.00	100.00
101-966.000-999.246	Transfer Out To Revolving Fund	0.00	125,726.77	0.00	0.00	100.00
101-966.000-999.247	Transfer Out To Bldg & Site	0.00	125,726.78	0.00	0.00	100.00
<b>Total Dept 966.000-Transfers Out</b>		<b>525,000.00</b>	<b>944,089.25</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
<b>TOTAL EXPENDITURES</b>		<b>1,517,904.00</b>	<b>1,600,727.34</b>	<b>61,422.59</b>	<b>336,265.91</b>	<b>82.64</b>
<b>Fund 101 - General Fund:</b>						
<b>TOTAL REVENUES</b>		<b>1,443,250.00</b>	<b>774,910.78</b>	<b>52,142.00</b>	<b>668,339.22</b>	<b>53.69</b>
<b>TOTAL EXPENDITURES</b>		<b>1,517,904.00</b>	<b>1,600,727.34</b>	<b>61,422.59</b>	<b>336,265.91</b>	<b>82.64</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(74,654.00)</b>	<b>(825,816.56)</b>	<b>(9,280.59)</b>	<b>332,073.31</b>	<b>167.26</b>

REVENUE AND EXPENDITURE REPORT FOR TYRONE TOWNSHIP

PERIOD ENDING 02/28/2017

% Fiscal Year Completed: 91.51

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDC
		ORIGINAL	02/28/2017	MONTH 02/28/2017	BALANCE	
		BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED

**NEW BUSINESS #1**





**Plante & Moran, PLLC**  
 27400 Northwestern Highway  
 P.O. Box 307  
 Southfield, MI 48037-0307  
 Tel: 248.352.2500  
 Fax: 248.352.0018  
 plantemoran.com

Date: March 15, 2017

To: Township Board

From: Brian Camiller, Plante Moran

Re: Year End final Budget Amendment

We have performed a high level review of budgeted funds in order to provide the Township with the most accurate financial information as possible. We identified several departments and funds with unbudgeted activity, both positive and negative. As required by Michigan’s Uniform Budgeting and Accounting Act (PA 2 of 1968), a budget amendment is necessary.

The following are the proposed budget amendments by fund:

Fund	Department	Account No.	Account Name	Current Budget	Current Balance	Suggested Amendment
General Fund	Zoning Board of Appeals	101-723.000-818.000	Legal Fees	\$ 1,061.00	\$ 10,973.44	\$ 10,000.00
Public Improvement Building & Site	Capital Outlay	145-901.000-974.000	Capital Outlay, Land Improvement	\$ -	\$ 2,761.00	\$ 3,000.00
Shannon Glen Rubbish Removal	Rubbish Removal	225-528.000-900.000	Printing & Publishing	\$ -	\$ 1,298.10	\$ 1,500.00
Jayne Hill Rubbish Removal	Rubbish Removal	226-528.000-900.000	Printing & Publishing	\$ -	\$ 2,595.30	\$ 3,000.00
Great Oaks Drive	Road Improvements/Maintenance	232-446.000-900.000	Printing & Publishing	\$ -	\$ 1,239.60	\$ 1,500.00

Our recommendation is for the Township to approve the budget amendments as noted above. Thank you.

**NEW BUSINESS #2**

**RESOLUTION #1703xx  
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**BUDGET FOR FISCAL YEAR ENDING MARCH 31, 2018**

**WHEREAS**, it is the intention of the Tyrone Township Board to comply with the provisions of Michigan Public Act 621 of 1978, the Uniform budgeting and Accounting Act, as modified to fit the needs of Tyrone Township;

**THEREFORE, BE IT RESOLVED THAT** the following budgetary policies and procedures for reconciling the 2016-2017 budget and for establishing a 2017-2018 budget, in accordance with said Act, be set forth as follows:

1. The chief administrative officer of the budget shall be the Supervisor.
2. The chief administrative officer or Supervisor shall receive assistance in performance of budgetary responsibilities from the Clerk and from the accountant employed by the Township Board.
3. By November 30, 2017, the Supervisor shall compile the information, as outlined in the Act, for presentation to the chairman or officer of each department, board and commission of Tyrone Township.
4. By December 31, 2017, each department, board and commission shall complete the forms requested by the Supervisor as to their estimates of the amount of money required for each line item in their activity for the ensuing fiscal year. Any department, board or commission which generates revenue from the public hearings, land use permits or the sale or rental of services shall estimate anticipated revenue for the ensuing fiscal year.
5. No later than February 1, 2018, the Tyrone Township Board shall meet in special work session to review the requests of each department, board and commission to make recommendations on the content of the proposed fiscal year budget, ensuring that the total of estimated expenditures does not exceed the total estimated revenue and accumulated fund balance.
6. The Supervisor shall compile the recommendations of the Tyrone Township Board into a budget document, all Funds, and shall present the proposed budget to the Tyrone Township Board no later than the first regularly scheduled Board Meeting in March. The Tyrone Township Board shall set time, date, and place for all required public hearings on the proposed budget.

7. No later than the second regularly scheduled Tyrone Township Board Meeting in March, the Board shall pass, by Resolution, a general appropriations measure which spells out the policies and procedures of the Tyrone Township Board regarding compliance with and modifications to P.A. 621 of 1978.
8. The Supervisor shall be required to monitor the expenditures of each department, board and commission to ensure that expenditures do not exceed the budgeted amount, and shall make recommendations to the Tyrone Township Board to amend the budget when such action seems necessary.
9. The Supervisor shall provide quarterly reports of actual revenues and expenditures compared to budgeted amounts, as required by the Act. Quarterly reports shall be provided to the Tyrone Township Board for the first three-quarters; thereafter, the comparison reports shall be required monthly until the end of the fiscal year.
10. The Tyrone Township Clerk has been authorized by board action on September 3, 1991, to obligate the Township in an amount up to \$2,000 without prior approval of the Board, and that the Clerk summarize the items and amounts so warranted and submit the report for approval of the Board at the following meeting as outlined by Resolution #090103 adopted January 20, 2009.
11. The Tyrone Township Clerk has been authorized, in action taken September 3, 1991, to make capital expenditures up to \$400 with authorization by the Board at the next meeting. Capital expenditures over \$400 must have prior Township Board approval.

**FURTHER, BE IT RESOLVED THAT**, after holding properly advertised public meetings, the Tyrone Township Board adopts the 2017-2018 budget of all funds by revenue and expense, as prepared and presented.

**RESOLVED BY:**  
**SUPPORTED BY:**

**VOTE:**

**ADOPTION DATE:** March 28, 2017

### **CERTIFICATION OF THE CLERK**

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 28, 2017, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

---

Marcella Husted  
Township Clerk

**NEW BUSINESS #3**

**RESOLUTION #1703xx  
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**ESTABLISHING FISCAL YEAR 2017-2018 OPERATING TAX MILLAGE  
RATE AS DIRECTED BY THE HEADLEE ROLLBACK CALCULATION**

**WHEREAS**, the Tyrone Township Board has carefully examined the financial circumstances of the Township for the 2017-2018 fiscal year, including estimated expenditures, estimated revenues and state equalized valuation of property located within the Township;

**NOW, THEREFORE, BE IT RESOLVED**, that the Tyrone Township Board has complete authority and hereby authorizes up to .9018 mils to be levied for operating purposes in Fiscal Year 2017-2018 from within its authorized millage rate.

**RESOLVED BY:**  
**SUPPORTED BY:**

**VOTE:**

**ADOPTION DATE:** March 28, 2017

**CERTIFICATION OF THE CLERK**

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 28, 2017, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

---

Marcella Husted  
Township Clerk

# **NEW BUSINESS 4**

**No documents attached**



**NEW BUSINESS #5**

**RESOLUTION #1703xx  
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**TO ESTABLISH THE TOWNSHIP  
SUPERVISOR'S SALARY FOR THE 2017-2018 FISCAL YEAR**

**WHEREAS**, pursuant to MCLA 41.95(3), which provides that in a Township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board; and

**WHEREAS**, the Board of Tyrone Township deems it desirable to adjust the salary of the Township Supervisor to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office;

**NOW, THEREFORE, BE IT RESOLVED**, that as of April 1, 2017, the salary for the office of Tyrone Township Supervisor shall be ~~\$33,824.70~~ \$34,839.44.

**RESOLVED BY:**  
**SUPPORTED BY:**

**VOTE:**

**ADOPTION DATE:** March 28, 2017

**CERTIFICATION OF THE CLERK**

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 28, 2017, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

---

Marcella Husted  
Township Clerk

**NEW BUSINESS #6**

**RESOLUTION #1703xx  
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**TO ESTABLISH THE TOWNSHIP  
CLERK'S SALARY FOR THE 2017-2018 FISCAL YEAR**

**WHEREAS**, pursuant to MCLA 41.95(3), which provides that in a Township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board; and

**WHEREAS**, the Board of Tyrone Township deems it desirable to adjust the salary of the Township Clerk to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office;

**NOW, THEREFORE, BE IT RESOLVED**, that as of April 1, 2017, the salary for the office of Tyrone Township Clerk shall be ~~\$33,824.70~~ \$34,839.44.

**RESOLVED BY:**  
**SUPPORTED BY:**

**VOTE:**

**ADOPTION DATE:** March 28, 2017

**CERTIFICATION OF THE CLERK**

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 28, 2017, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

---

Marcella Husted  
Township Clerk

**NEW BUSINESS #7**

**RESOLUTION #1703xx  
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**TO ESTABLISH THE TOWNSHIP  
TREASURER'S SALARY FOR THE 2017-2018 FISCAL YEAR**

**WHEREAS**, pursuant to MCLA 41.95(3), which provides that in a Township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board; and

**WHEREAS**, the Board of Tyrone Township deems it desirable to adjust the salary of the Township Treasurer to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office;

**NOW, THEREFORE, BE IT RESOLVED**, that as of April 1, 2017, the salary for the office of Tyrone Township Treasurer shall be \$~~33,824.70~~34,839.44.

**RESOLVED BY:**  
**SUPPORTED BY:**

**VOTE:**

**ADOPTION DATE:** March 28, 2017

**CERTIFICATION OF THE CLERK**

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 28, 2017, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

---

Marcella Husted  
Township Clerk

# **NEW BUSINESS #8**

**RESOLUTION #1703xx  
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**TO ESTABLISH THE TOWNSHIP  
TRUSTEE'S SALARY FOR THE 2017-2018 FISCAL YEAR**

**WHEREAS**, pursuant to MCLA 41.95(3), which provides that in a Township that does not hold an annual meeting, the salary for Trustees composing the Township Board shall be determined by the Township Board; and

**WHEREAS**, the Board of Tyrone Township deems it desirable to adjust the salary of the Township Trustees to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office;

**NOW, THEREFORE, BE IT RESOLVED**, that as of April 1, 2017, the salary for the office of Tyrone Township Trustee shall be ~~\$159.86~~ 164.66 per meeting.

**RESOLVED BY:**  
**SUPPORTED BY:**

**VOTE:**

**ADOPTION DATE:** March 28, 2017

**CERTIFICATION OF THE CLERK**

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 28, 2017, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

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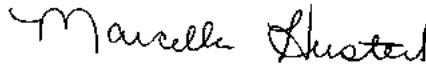
Marcella Husted  
Township Clerk



**NEW BUSINESS #9**

**TYRONE TOWNSHIP  
PUBLIC HEARING & REGULAR BOARD MEETING  
APPROVED MINUTES – JANUARY 17, 2017 – PAGE 4**

given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



\_\_\_\_\_  
Marcella Husted  
Tyrone Township Clerk

**2. Request to adopt cell phone usage policy.**

RESOLUTION #170102  
TYRONE TOWNSHIP, LIVINGSTON COUNTY

CELL PHONE USE POLICY

Cell Phone Use

The purpose of this policy is to provide a set of guidelines governing the use by township officials or employees of township-owned or leased cellular telephones. The clerk shall be responsible for oversight of cell phone usage and shall monitor and review such usage on a monthly basis to ensure that use is appropriate and that prudent fiscal management guidelines are followed. Department heads shall be responsible for enforcing this policy and taking corrective action where there is a violation of the policy.

Type of Cell Phone

The make and model of cell phones furnished for official or employee use shall be as determined by the township board. An official or employee who wishes to upgrade the phone shall do so only with the approval of the township board and at their own expense.

Ownership of Phone

Cell phones leased, purchased or operated under a township account, and any accessories, manuals or equipment, shall be the property of the township. Prior to an official or employee's last day of office or employment, the phone and all accessories, manuals or equipment must be returned to the Township Clerk. Possession will be tracked by model number by the Clerk's Department.

Damaged or Lost Phone

The theft, damage to or loss of a phone must be reported to the clerk within 24 hours of the event. In the first instance of phone loss or damage, the township will pay for the cost of replacement or repair. Should there be any subsequent loss or damage to the phone due to negligence of the official or employee, then the official or employee shall be responsible for the cost. The township will carry the insurance on the equipment.

Personal Use

The phone is provided to the official or employee because of a business need and as such it is reserved primarily for official township business. Personal use of the phone is *not allowed*.

**TYRONE TOWNSHIP  
PUBLIC HEARING & REGULAR BOARD MEETING  
APPROVED MINUTES – JANUARY 17, 2017 – PAGE 5**

**Emergency Contact**

The phone number of the cell phone furnished to the official or employee will be listed as the emergency phone number on the township's website and on all township forms requiring an emergency contact including the Tyrone Township Hall Use Agreement.

**Internet Usage Policy**

You will be given and required to sign a separate Internet & Computer Usage Policy statement.

RESOLVED BY: Trustee Walker


SUPPORTED BY: Trustee Pool

VOTE: Walker, yes; Pedersen, yes; Pool, yes; Husted, yes; Cunningham, yes; Schultz, absent; Bunting-Smith, absent.

ADOPTION DATE: January 17, 2017

**CERTIFICATION OF THE CLERK**

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on January 17, 2017, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



\_\_\_\_\_  
Marcella Husted  
Tyrone Township Clerk

**3. Request to purchase two cell phones and service plan for township and emergency management.**

Trustee Walker moved to authorize the purchase of one smartphone, service plan, and insurance for the Supervisor's township usage and emergency management. (Trustee Pool seconded.) The motion carried; all ayes.

**NEW BUSINESS #10**

## 2017 WRITE OF LIST

	A	B	C	D	E
1	INCIDENT DATE	INCIDENT #	AMOUNT	NAME	STATUS NOTES
2					
3					
4	1/12/2013	13-0024	\$1,062	ROCKELL BANKS	BANKRUPTCY
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25	<b>TOTAL</b>		<b>\$1,062</b>		

# **NEW BUSINESS #11**

**Chloride Solutions**  
**Ice & Dust Control**

RATE QUOTE

Date: Feb 27, 2017

Customer: Tyrone Township

Product: Dust Control - Mineral Well Brine

Applied Rate: \$.1825 per gallon / 9,000 gallons per load

Discount Offered: 1% net 10 days of receipt; net 30 days

Customer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Quoted By: *Brian Hitchcock, President*

If awarded this bid, please sign and return to our office.

~ Fax: 517-521-4503 ~ Telephone: 517-521-2124 ~

~ Email: [brian@mbhtrucking.net](mailto:brian@mbhtrucking.net)~

Chloride Solutions, LLC

672 N. M-52

Webberville, MI. 48892

Quote is good through the 2017 season

# **Chloride Solutions**

## **Ice & Dust Control**

672 N. M-52  
Webberville, MI. 48892  
517-521-2124  
[www.chloridesolutions.com](http://www.chloridesolutions.com)

Re: Dust Control Application 2017 Season

On February 9, 2017, Chloride Solutions was awarded the Livingston County Road Commission bid for applied dust control with Mineral Well Brine for the 2017 season.

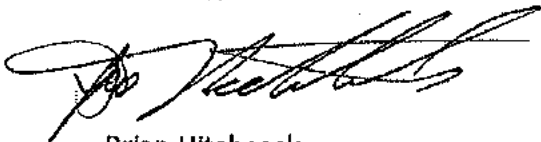
Chloride Solutions takes pride in being a family owned and operated local company. Customer satisfaction is our number one priority. We will continue to provide you with excellent service as we have in the past.

At this time, we would like to extend a bid to your township for this up-coming chloride season. Attached is a rate quote for your consideration.

We would like the opportunity to attend your township meeting and answer any questions the board may have. If you would let us know when your meeting will be held, it would be much appreciated.

We look forward to the opportunity to work with you and to meet your chloride needs. Please call with any questions or feedback you may have.

Sincerely,



Brian Hitchcock  
Chloride Solutions, LLC  
517-521-2124 ext. 210  
517-719-1557  
brian@mbhtrucking.net

810 629-0047



402 W. Jackson Road  
St. Louis, Michigan 48880



Phone 1-800-286-7312  
Phone 989-681-3221  
FAX 989-681-3574  
www.michiganchloride.com

## MICHIGAN CHLORIDE SALES, LLC

*"The Dust Masters"*  
*"The De-Ice Masters"*

RECEIVED  
FEB 23 2017

Mike Cunningham, Supervisor  
Tyrone, Township  
10408 Center Rd.  
Fenton, MI. 48430-9439

February 20, 2017

Mike:

Michigan Chloride Sales is pleased to offer you prices for the 2017 dust control season.

Mineral Well Brine delivered and applied in 9500 gallon truckloads.

Continuous Application .....\$0.1895/gallon.

1000 gals per mile 10 to 12ft wide	\$189.50 per mile
1500 gals pre mile 16 to 24ft wide	\$284.25 per mile
2000 gals per mile 16 to 24ft wide	\$379.00 per mile
3000 gals per mile 2 wide 1 down middle	\$568.50 per mile
4000 gals per mile 16 to 24ft wide	\$758.00 per mile

Terms: 1% 10 Days, Net 30 Days.

We have appreciated our relationship through the years and look forward to continuing as your Dust Palliative supplier in 2017 and future years.

If you have any question please feel free to contact us, 1-800-286-7312 or e-mail me at [bharkness@michiganchloride.com](mailto:bharkness@michiganchloride.com) Visit our web-site [www.michiganchloride.com](http://www.michiganchloride.com)

Best Regards.

Brad Harkness  
Sales & Operations

## TYRONE TOWNSHIP AGREEMENT FOR DUST CONTROL

This agreement made this **March 30, 2016** by and between Tyrone Township, Livingston County, Fenton, Michigan (hereafter called Township) and Chloride Solutions, LLC (hereafter called Company) as follows:

1. **SERVICES.** The Company will provide Liquid Calcium Chloride Brine, delivered and applied for dust control on unpaved roads within the Township as directed by the appointed Township representative.
2. **COMPENSATION.** The Township will pay to the Company in full satisfaction of this Agreement and in full payment for all services the following:  
  
Liquid Calcium Chloride Brine                      **\$0.169/gallon**
3. **TERM.** The term of this Agreement shall be for a period commencing May 1, 2016 and it shall continue thereafter until April 30, 2017 or until terminated by either party, giving the other party 30 days prior written notice of such termination.
4. **PERMITS.** The Company will obtain all necessary permits from Livingston County and the State of Michigan to apply brine to the township unpaved roads.
5. **EQUIPMENT AND MATERIAL.** The company shall furnish all necessary trucks, tank(s) and equipment required in providing the delivery and application of the brine at no additional charge.
6. **SCHEDULE OF DELIVERY.** The Company shall set up a delivery schedule to apply brine as requested by the appointed Township representative.
7. **COMPLIANCE WITH LAWS.** The Company shall act as an independent contractor insofar as the performance of services hereunder is concerned. To that end, the Company shall employ and direct such personnel as it requires to perform and services, shall secure any and all permits that may be required in order to perform the services herein contemplated, shall exercise full and complete authority over its personnel, shall comply with all workmen's compensation, employer's liability and other federal, state, county and municipal laws, ordinances, rules and regulations required of an employer performing services as herein contemplated and shall make all reports and remit all withholdings or other deductions from the compensation paid its personnel as may be required by any federal, state, county or municipal law, ordinance, rule or regulation.
8. **RELEASE AND INDEMNITY.** The Company agrees to assume all risk of loss and to indemnify and hold the Township, its officers, trustees, agents, and employees, harmless from and against any and all liabilities, demands, claims, suits, losses, damages, causes of action, fines or judgments, including costs, attorney fees, and witness fees, and expenses instant thereto, for injuries to persons (including death) and for loss of, damage to, or destruction of property (including property of the Township), arising out of or in connection with this Agreement unless caused by the gross negligence or willful misconduct of the