

**TYRONE TOWNSHIP
PUBLIC HEARING & REGULAR BOARD MEETING
APPROVED MINUTES – MARCH 7, 2017**

CALL TO ORDER

Supervisor Cunningham called the meeting of the Tyrone Township Board to order with the Pledge of Allegiance on March 7, 2017 at 7:00 p.m. at the Tyrone Township Hall.

ROLL CALL

Present: Supervisor Mike Cunningham, Clerk Marcella Husted, Treasurer Marna Bunting-Smith, Trustees, Al Pool, David Walker, Chuck Schultz, and Soren Pedersen.

PUBLIC HEARING

Supervisor Cunningham opened the public hearing at 7:00 p.m. The purpose of the public hearing was to review the proposed 2017-2018 Fiscal Year Township Budget and hear comments. Supervisor Cunningham presented the budget. The two residents in the audience had no comments.

The Supervisor closed the public hearing at 7:25 and reopened the regular meeting.

APPROVAL OF AGENDA – OR CHANGES

Trustee Walker moved to approve the agenda as amended. (Trustee Schultz seconded.) The motion carried; all ayes. The amendments are as follows:

Added New Business #10 Request to hire temporary audit firm.

APPROVAL OF CONSENT AGENDA

**Regular Board Meeting Minutes – February 21, 2017
Clerk's Warrants and Bills**

Trustee Walker moved to approve the consent agenda as presented. (Trustee Pool seconded.) The motion carried; all ayes.

COMMUNICATIONS

1. Livingston County Sheriff's Report- January 2017

Treasurer Bunting-Smith moved to receive and place on file Communication #1 as presented. (Trustee Pool seconded.) The motion carried; all ayes.

PUBLIC REMARKS

None.

**TYRONE TOWNSHIP
PUBLIC HEARING & REGULAR BOARD MEETING
APPROVED MINUTES – MARCH 7, 2017 – PAGE 2**

UNFINISHED BUSINESS

1. Apple Orchard’s request for road improvement special assessment.

Although enough signatures from the Apple Orchard Subdivision were collected to begin the process of a road improvement special assessment, the Livingston County Drain Commission notified the township of a possible drain special assessment project in the same district. The township attorney advised the board to deny the road project request until the drain issue is resolved. He reasoned the drain issue may not conclude for a year or two and cost estimates for road repair could rise within that time, and/or residents may not want to support a road special assessment if a drain assessment is imposed. The board decided to wait until more is known about the drain project before proceeding with the road project. No motion was made.

NEW BUSINESS

1. Resolution to adopt the 2017-2018 fiscal year budget by department totals.

**RESOLUTION #170301
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

RESOLUTION TO ADOPT 2017-2018 BUDGET FOR THE GENERAL FUND

	2017-18 PROPOSED BUDGET
101 GENERAL FUND REVENUES	\$1,537,841
DEPARTMENT EXPENSES	
101 - Township Board	129,364
171 - Supervisor	62,737
215 - Clerk	129,446
247 - Board of Review	1,530
253 - Treasurer	113,364
257 - Assessing	91,489
262 - Elections	114,529
265 - Building and Grounds	39,125
276 - Cemeteries	11,003
299 - Unallocated	17,653
441 - Public Works	24,589

**TYRONE TOWNSHIP
PUBLIC HEARING & REGULAR BOARD MEETING
APPROVED MINUTES – MARCH 7, 2017 – PAGE 3**

448 - Street Lighting	2,546
685 - Social Services	4,371
721 - Planning Commission	55,545
722 - Zoning Board Of Appeals	14,675
723 - Zoning Administrator	22,957
724 - Ordinance Enforcement	12,177
728 - Economic Development	9,548
747 - Community Action Programs	12,440
851 - Insurance, Bonds & Fringes	146,456
966 - Transfers Out	505,000
<hr/>	
TOTAL DEPARTMENT EXPENSES	\$1,520,544
Surplus/Deficit	(\$17,297)

Restricted Funds	Revenue	Expenses	Surplus/ (Deficit)
141 Technology Fund	30,000	25,000	5000
145 Public Improvement Building & Site	0	5,000	5,000 <i>Fund Bal./ Surplus</i>
160 Beautification	0	0	0
212 Liquor Law Enforcement	3,000	3,000	0
245 Public Improvement Road	0	320,000	320,000 <i>Fund Bal./ Surplus</i>
246 Township Improvement Revolving	0	0	0
260 Right of Way	8,800	8,000	800
274 Public Education Grant	50,000	40,400	9,600
281 Lake Tyrone Grant	0	0	0
590 Public Works Sewer O & M	616,254	625,519	9,265 <i>Fund Bal./ Surplus</i>

RESOLVED BY: Trustee Walker

SUPPORTED BY: Trustee Schultz

VOTE: Cunningham, yes; Bunting-Smith, yes; Pool, yes; Pedersen, yes; Schultz, yes; Walker, yes; Husted, yes.

ADOPTION DATE: March 7, 2017

**TYRONE TOWNSHIP
PUBLIC HEARING & REGULAR BOARD MEETING
APPROVED MINUTES – MARCH 7, 2017 – PAGE 4**

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 7, 2017, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Marcella Husted
Township Clerk

2. Fenton, Lake Fenton, Linden, and Hartland Schools request for PEG funds.

Trustee Walker moved to authorize the release of \$40,347.43 PEG funds at the request of Fenton, Lake Fenton, Linden, and Hartland Schools to purchase video equipment. (Trustee Schultz seconded.) The motion carried; all ayes.

3. Adoption of 2017-2018 township meeting dates.

**RESOLUTION #170302
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

2017-2018 MEETING DATES

WHERE AS, the State of Michigan has enacted the Open Meetings Act which requires the specific designation of the dates, times, and places of all regular meetings of the Tyrone Township Board;

WHERE AS, it is the desire of the Tyrone Township Board to conduct all of its business in an open forum in compliance with said Act;

THEREFORE, BE IT RESOLVED THAT the Tyrone Township Board will hold regular meetings beginning at 7:00 p.m., at the Tyrone Township Hall, 10408 Center Road, the first and third Tuesday evenings of each month unless changed due to conflicts with holidays or elections. In the fiscal year, April 1, 2017 to March 31, 2018 the meetings will be held on the following dates:

**TYRONE TOWNSHIP
PUBLIC HEARING & REGULAR BOARD MEETING
APPROVED MINUTES – MARCH 7, 2017 – PAGE 5**

April 4 & 18, 2017	October 3 & 17, 2017
May 9* & 23*, 2017	November 7 & 21, 2017
June 6 & 20, 2017	December 5 & 19, 2017
July 11** & 25**, 2017	January 2 & 16, 2018
August 1 & 15, 2017	February 6 & 20, 2018
September 5 & 19, 2017	March 6 & 27+, 2018

- * Meetings scheduled on second and fourth Tuesday to accommodate the May election.
- ** Meetings scheduled on second and fourth Tuesday to accommodate the July 4th holiday.
- + Meeting scheduled on last Tuesday of the month for budget purposes.

BE IT FURTHER RESOLVED THAT the Tyrone Township Planning Commission meetings will be held on the second Tuesday evenings of each month beginning at 7:00 p.m., at the Tyrone Township Hall, 10408 Center Road, unless changed due to conflicts with holidays or elections. In the fiscal year, April 1, 2017 to March 31, 2018, the meetings will be held on the following dates:

April 11, 2017	October 10, 2017
May 16*, 2017	November 14, 2017
June 13, 2017	December 12, 2017
July 18**, 2017	January 9, 2018
August 8, 2017	February 13, 2018
September 12, 2017	March 13, 2018

- * Meeting scheduled on the third Tuesday of the month due to election.
- ** Meeting scheduled on third Tuesday to accommodate the holiday.

BE IT FURTHER RESOLVED THAT the Tyrone Township Zoning Board of Appeals meetings will be held on the second Monday evening of each month upon request beginning at 7:00 p.m., at the Tyrone Township Hall, 10408 Center Road, unless changed due to conflicts with holidays or elections. Sometimes the agenda length may determine the need for two meetings to be held during the month. In the fiscal year, April 1, 2017 to March 31, 2018, the meetings may be held on the following dates:

April 10, 2017	October 9, 2017
May 8, 2017	November 13, 2017
June 12, 2017	December 11, 2017
July 10, 2017	January 8, 2018
August 14, 2017	February 12, 2018
September 11, 2017	March 12, 2018

**TYRONE TOWNSHIP
PUBLIC HEARING & REGULAR BOARD MEETING
APPROVED MINUTES – MARCH 7, 2017 – PAGE 6**

RESOLVED BY: Trustee Walker
SUPPORTED BY: Trustee Schultz

VOTE: Pedersen, yes; Bunting-Smith, yes; Cunningham, yes; Pool, yes; Schultz, yes; Walker, yes; Husted, yes.

ADOPTION DATE: March 7, 2017

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 7, 2017, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Marcella Husted
Township Clerk

4. Hartland Senior Center request to increase the township's support funds.

The Hartland Senior Center asked if the board would be willing to increase the allocated funds by 10%, which would amount to \$4,400. However the board only budgeted \$4,371 this year for the senior center. Treasurer Bunting-Smith moved to donate \$4,300 to the Hartland Senior Center. (Trustee Schultz seconded.) The motion carried; all ayes.

5. Adoption of emergency support plan.

**RESOLUTION #170303
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**TO ADOPT THE TYRONE TOWNSHIP
SUPPORT EMERGENCY OPERATIONS PLAN
DATED MAY 25, 2016**

(Support Emergency Operations Plan is attached with original resolution)

**TYRONE TOWNSHIP
PUBLIC HEARING & REGULAR BOARD MEETING
APPROVED MINUTES – MARCH 7, 2017 – PAGE 7**

RESOLVED BY: Trustee Walker
SUPPORTED BY: Trustee Schultz

VOTE: Pedersen, yes; Bunting-Smith, yes; Cunningham, yes; Pool, yes; Schultz, yes; Walker, yes; Husted, yes.

ADOPTION DATE: March 7, 2017

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 7, 2017, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Marcella Husted
Township Clerk

6. Request to renew the township's employee health insurance policy.

Trustee Walker moved to renew the health insurance policy for the township's employees as presented. (Trustee Schultz seconded.) The motion carried; all ayes.

7. Request to write off uncollectible fire service invoices.

Trustee Walker moved to authorize the write off of uncollectible fire service invoices in the amount of \$24,279.00. (Treasurer Bunting-Smith seconded.) The motion carried; all ayes.

8. Discussion on budgeting for the broadband service survey.

Last year the board discussed the possibility of getting broadband internet to the township. Because it is a rural community, it is not cost effective for large companies to install equipment. If the township were to install equipment, it would need to obtain a bond and hope enough residents would contract for the service to be able to pay off the bond. Members of the board voiced concerns that it was high risk and basically "put the township

**TYRONE TOWNSHIP
PUBLIC HEARING & REGULAR BOARD MEETING
APPROVED MINUTES – MARCH 7, 2017 – PAGE 8**

into the broadband business.” A quote of \$10,000 to conduct a survey, to measure interest, was previously received. The Supervisor asked whether the board wanted to make a motion to proceed with the survey. No motion was made.

9. Authorization for the Deputy Treasurer to attend the MMTA Institute.

The board earlier denied the request for the Deputy Treasurer, Joanne Milarch, to attend the MMTA Institute due to budget constraints, which then qualified her to apply for a scholarship. Treasurer Bunting-Smith said the Deputy was able to obtain a partial scholarship and was asking the board to pay the remaining portion of \$1,010.63. Treasurer Bunting-Smith moved to authorize the Deputy Treasurer to attend the MMTA Institute for the cost of \$1,010.63. (Supervisor Cunningham seconded.) The motion carried; all ayes.

10. Request to hire temporary audit firm.

The Clerk requested the board to hire a temporary audit firm to help with the accounting part-time, due to Accountant Maureen Strayer’s resignation. Trustee Pedersen moved to authorize the Supervisor, Clerk, and Treasurer to hire an audit firm to help with part-time accounting. (Trustee Schultz seconded.) The motion carried; all ayes.

MISCELLANEOUS BUSINESS

None.

PUBLIC REMARKS

Scott Dietrich commented on general topics.

ADJOURNMENT

Trustee Walker moved to adjourn. (Trustee Pedersen seconded.) The motion carried; all ayes. The meeting adjourned at 8:09 p.m.