

**TYRONE TOWNSHIP  
REGULAR BOARD MEETING  
APPROVED MINUTES – APRIL 4, 2017**

**CALL TO ORDER**

Supervisor Cunningham called the meeting of the Tyrone Township Board to order with the Pledge of Allegiance on April 4, 2017 at 7:00 p.m. at the Tyrone Township Hall.

**ROLL CALL**

Present: Supervisor Mike Cunningham, Clerk Marcella Husted, Treasurer Marna Bunting-Smith, Trustees Al Pool, Soren Pedersen, Chuck Schultz and David Walker.

**APPROVAL OF AGENDA – OR CHANGES**

Trustee Walker moved to approve the agenda as presented. (Trustee Pool seconded.) The motion carried; all ayes.

**APPROVAL OF CONSENT AGENDA**

**Regular Board Meeting Minutes – March 28, 2017  
Clerk's Warrants and Bills**

Trustee Walker moved to approve the consent agenda as presented. (Trustee Schultz seconded.) The motion carried; all ayes.

**COMMUNICATIONS**

**1. Road survey results.**

Trustee Walker moved to receive and place on file Communication #1 as presented. (Trustee Schultz seconded.) The motion carried; all ayes.

**PUBLIC REMARKS**

None.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

**1. Request of Mitch Harris to appeal his fire service bill.**

Mitch Harris Building Co. was unaware they needed to have a permit to burn in the township. The fire department was called out two days in a row and the building company was billed for both calls. Mr. Harris asked if he could contact the fire department to see if they'd be willing to waive the two fees. Trustee Walker moved to postpone definitely Mr. Harris' request to the April 18<sup>th</sup> meeting in order to give Mr. Harris time to contact the fire department. (Treasurer Bunting-Smith seconded.) The motion carried; all ayes.

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**2. Request of the Varcoes and Lights for boundary realignment of 7307 and 7315 Parkwood Dr.**

Trustee Pool moved to approve the boundary realignment of 7307 and 7315 Parkwood Drive, as recommended by the Planning Commission. Trustee Pool said all conditions and terms have been met. (Trustee Walker seconded.) The motion carried; all ayes.

**3. Request to renew the township’s commercial insurance.**

Trustee Walker moved to approve the township’s commercial insurance policy with Burnham & Flower and to cancel and reissue the cyber-liability policy to run concurrent with the fiscal year. (Trustee Schultz seconded.) The motion carried; all ayes.

**4. Request to renew the hall & cemetery lawn maintenance contract for two years.**

Trustee Walker moved to enter into a two year contract with Steve Murphy, of Murph’s Turf, for lawn maintenance at the township hall and three cemeteries. (Trustee Pool seconded.) The motion carried; all ayes.

**5. Request to adopt Public Safety Advisory Committee bylaws.**

**RESOLUTION #170401  
TYRONE TOWNSHIP, LIVINGSTON COUNTY  
BYLAWS FOR PUBLIC SAFETY COMMITTEE**

**Article I - Name**

The name of the advisory committee shall be Tyrone Township Public Safety Committee.

**Article II - Purpose**

The Tyrone Township Public Safety Committee functions in an advisory capacity to The Tyrone Township Board. The advisory committee makes recommendations regarding police and fire services. It has no legislative, administrative, or statutory authority and is advisory only. The advisory committee is an integral part of public safety bridging the gap between the residents and the township board.

**Article III - Objectives**

The primary objective of the Public Safety Committee is to support the goals and policies of the township board by:

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1. Reviewing fire dispatch protocols and making recommendations for protocol changes.
2. Reviewing sheriff and fire contracts and making recommendations for future contract language.
3. Reviewing proposed ballot languages for police and fire special assessments and to provide feedback.

**Article IV - Membership and Terms of Membership**

1. Membership
  - A. Members of the advisory board must at least eighteen (18) years of age.
  - B. Members must have resided within the township for the last thirty (30) days.
  - C. Members who move from the township automatically vacate their service to the committee.
  - D. The committee will be made up of one (1) ex officio township board member and six (6) residents by township board appointment.
2. Terms of Membership
  - A. The terms will expire every four (4) years when the township board terms expire.
  - B. Advisory board members are on a volunteer basis only. There will be no compensation.
  - C. Any member may resign from the board by giving written notice to the chairperson; resignation will be effective immediately upon receipt of resignation letter.
  - D. The chairperson and recording secretary will be elected by simple majority and serve a two (2) year term.
  - E. The chairperson will conduct the meeting and the recording secretary will take minutes.
  - F. Each member is expected to attend the meetings.
  - G. Each member is expected to review the agenda and study the issues or problems which come before the Public Safety Committee.

**Article V – Organization**

1. Meetings will occur on an as needed basis.
2. The advisory board will develop an agenda and post 48 hours before each meeting.
3. The advisory board is subject to all provisions of the Open Meetings Act.
4. Discussion will be used to obtain consensus and will be the prevailing procedure used at meetings. Parliamentary procedure will be used when a decision is to be recorded and transmitted as a recommendation.

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5. Motions and decisions will require a vote based on the members present.
6. Meeting minutes will be recorded each meeting, approved at the next scheduled meeting, and distributed to each committee member and to the township board.

**RESOLVED BY:** Trustee Walker  
**SUPPORTED BY:** Trustee Schultz

**VOTE:** Walker, yes; Schultz, yes; Pedersen, yes; Pool, yes; Bunting-Smith, yes; Husted, yes; Cunningham, yes.

**ADOPTION DATE:** April 4, 2017

**CERTIFICATION OF THE CLERK**

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on April 4, 2017, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



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Marcella Husted  
Township Clerk

**6. Request to adopt Township Board Salary Committee bylaws.**

**RESOLUTION #170402  
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**BYLAWS FOR TYRONE TOWNSHIP BOARD SALARY COMMITTEE**

**Article I - Name**

The name of the advisory committee shall be Tyrone Township Board Salary Committee.

**Article II - Purpose**

The Tyrone Township Board Salary Committee functions in an advisory capacity to the Tyrone Township Board. The advisory committee makes recommendations regarding township board

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salaries. It has no legislative, administrative, or statutory authority and is advisory only. The advisory committee is an integral part of recommending township board salaries and bridges the gap between the residents and the township board.

**Article III - Objectives**

The primary objective of the Tyrone Township Board Salary Committee is to make recommendations to the township board regarding board compensation for two consecutive years by:

1. Reviewing salary reports from the Michigan Townships Association (MTA).
2. Reviewing salary studies from comparable townships.
3. Reviewing articles or reports pertaining to township compensation including, but not limited to, newspapers, magazines, census reports, and demographic studies.
4. By statute MCL 41.95, the salary of an elected official cannot be lowered during their term in office.

**Article IV - Membership and Terms of Membership**

1. Membership

- A. Members of the advisory board must at least eighteen (18) years of age.
- B. Members must have resided within the township for the last thirty (30) days.
- C. Members who move from the township automatically vacate their service to the committee.
- D. The committee will be made up of five (5) residents by township board appointment.

2. Terms of Membership

- A. The terms will expire every four (4) years when the township board terms expire.
- B. Advisory board members are on a volunteer basis only. There will be no compensation.
- C. Any member may resign from the board by giving written notice to the chairperson; resignation will be effective immediately upon receipt of resignation letter.
- D. The chairperson and recording secretary will be elected by simple majority and serve a one (1) year term.
- E. The chairperson will conduct the meeting and the recording secretary will take minutes.
- F. Each member is expected to attend the meetings.
- G. Each member is expected to review agenda and study the issues and reports which come before the Board Salary Committee.

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**Article V - Organization**

1. Meetings will occur on an as needed basis in odd number years only.
2. The advisory board will develop an agenda and post 48 hours before each meeting.
3. The advisory board is subject to all provisions of the Open Meetings Act.
4. Discussion will be used to obtain consensus and will be the prevailing procedure used at meetings. Parliamentary procedure will be used when a decision is to be recorded and transmitted as a recommendation.
5. Motions and decisions will require a vote and based on the members present.
6. Meeting minutes will be recorded each meeting, approved at the next scheduled meeting, and distributed to each committee member and to the township board.

**RESOLVED BY:** Trustee Walker

**SUPPORTED BY:** Trustee Pool

**VOTE:** Pedersen, yes; Schultz, yes; Walker, yes; Cunningham, yes; Bunting-Smith, yes; Pool, yes; Husted, yes.

**ADOPTION DATE:** April 4, 2017

**CERTIFICATION OF THE CLERK**

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on April 4, 2017, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



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Marcella Husted  
Township Clerk

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**7. Closed session with confidential attorney client communication.**

**RESOLUTION #170403  
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**CLOSED SESSION**

Supervisor Cunningham resolved to convene in closed session to discuss confidential attorney-client communications. (Trustee Walker seconded.)

Vote: Cunningham, yes; Husted, yes; Bunting-Smith, yes; Pool, yes; Pedersen, yes; Schultz, yes; Walker, yes.

The board convened in closed session at 7:33 p.m.

\* \* \* \* \* **Closed Session Minutes** \* \* \* \* \*

The board reconvened in open session at 8:40 p.m.

**MISCELLANEOUS BUSINESS**

None.

**PUBLIC REMARKS**

None.

**ADJOURNMENT**

Trustee Walker moved to adjourn. (Trustee Pool seconded.) The motion carried; all ayes. The meeting adjourned at 8:40 p.m.