

**TYRONE TOWNSHIP
REGULAR BOARD MEETING
APPROVED MINUTES – JANUARY 16, 2018**

CALL TO ORDER

Supervisor Cunningham called the meeting of the Tyrone Township Board to order with the Pledge of Allegiance on January 16, 2018 at 7:00 p.m. at the Tyrone Township Hall.

ROLL CALL

Present: Supervisor Mike Cunningham, Treasurer Jennifer Eden, Clerk Marcella Husted, Trustees Soren Pedersen, Al Pool and Chuck Schultz. Absent: Trustee David Walker.

APPROVAL OF AGENDA – OR CHANGES

Trustee Schultz moved to approve the agenda as presented. (Trustee Pool seconded.) The motion carried; all ayes.

APPROVAL OF CONSENT AGENDA

**Regular Board Meeting Minutes- December 19, 2017
Regular Board Meeting Minutes- January 2, 2018
Treasurer's Report
Clerk's Warrants and Bills**

Trustee Pool moved to approve the consent agenda as presented. (Trustee Schultz seconded.) The motion carried; all ayes.

COMMUNICATIONS

- 1. Livingston County Sheriff Report- October 2017**
- 2. Livingston County Sheriff Report- November 2017**
- 3. Revenue and Expenditure Report- December 2017**
- 4. Planning Commission Approved Meeting & Public Hearing Minutes- November 14, 2017**
- 5. Planning Commission Meeting Synopsis- January 9, 2018**

Trustee Pool moved to receive and place on file Communications #1-5 as presented. (Trustee Schultz seconded.) The motion carried; all ayes.

PUBLIC REMARKS

Mark Betley addressed the board in regards to New Business #2 (Discussion of the ordinance regarding accessory structures). He explained why he would like to see the ordinance--which currently does not allow an accessory structure on a parcel without a primary structure--revised in cases such as his. He owns two lots directly across from each other separated by a road and wants to build a garage on the vacant lot across the road.

UNFINISHED BUSINESS

None.

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NEW BUSINESS

1. Beautification Ordinance amendments.

**RESOLUTION #180101
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

BEAUTIFICATION ORDINANCE NO. 30B

(See original resolution for full text)

A summary of amendments made to Section 4.0 Blight of the Beautification Ordinance No. 30 are as follows:

SECTION 4.0 BLIGHT. Blighting Factors, Nuisances and Causes Thereof was amended to further define blight and to exclude structures for which a building permit has been issued and is unexpired and active construction is occurring.

RESOLVED BY: Trustee Pool

SUPPORTED BY: Trustee Schultz

VOTE: Cunningham, yes; Pedersen, yes; Husted, yes; Schultz, yes; Eden, yes; Pool, yes; Walker, absent.

Adoption Date: January 16, 2018

Publication Date: January 21, 2018

Effective Date: February 20, 2018

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on January 16, 2018, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Marcella Husted
Tyrone Township Clerk

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2. Discussion of the ordinance regarding accessory structures.

The zoning ordinance currently does not allow accessory structures on parcels with no primary structure. In the past, the township has had a few residents with unusual circumstances seeking a permit to put a structure on a vacant parcel, but the ordinance had no provisions to allow it. After discussing options, the board decided to recommend the Planning Commission incorporate a "special exception uses" provision, especially in regards to Mark Betley's property. No motion was made.

3. Discussion regarding the sewer system of the proposed Sanctuary at Tyrone site condominium.

The board discussed the possibility of the Sanctuary at Tyrone, a proposed development, connecting to the regional sewer system instead of building a private community septic system. Township engineer Phil Westmoreland said community septic systems always fail at some point and have a significant cost to repair. He thought perhaps the developer would be open to sharing the cost with the township to connect to the public sewer system. It would be cost effective for both parties; the township would have more system users and the developer would have a far better system and could possibly increase the numbers of lots. The board agreed to have the officials and engineer hold a meeting with the developer. No motion was made.

4. Proposed budget adjustments for 2017-18.

Trustee Schultz moved to adopt the proposed 2017-2018 budget adjustments as presented (below). (Trustee Pool seconded.) The motion carried; all ayes.

Fund	Department	Account No.	Account Name	Current Budget	Current Balance as of 1/10/18	Approved Amendment
General Fund	Ordinance Enforcement	101-724.000-703.000	Hourly Wages	\$ 3,702.00	\$ 189.04	\$ 1,140.00
General Fund	Ordinance Enforcement	101-724.000-818.002	Legal Fees Ordinance	\$ 6,556.00	\$ (8,412.80)	\$ 14,000.00
General Fund	Clerk	101-215.000-806.000	Consultants	\$ 43,322.00	\$ (8,493.02)	\$ 21,000.00

5. Discussion of the future budget considerations.

The board discussed township needs for future budget consideration. Things considered included repairs and painting to the old town hall, adding a building fund for future repairs and maintenance to the current hall, road repairs, parking lot maintenance, and road chloride. No motion was made.

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6. Appointment to the Board of Review.

Trustee Pool moved to accept the Supervisor's appointment of Cam Gonzalez to the Board of Review to fulfill the position vacated by Tom Lantzy. The term expires 12/31/2018. (Trustee Schultz seconded.) The motion carried; all ayes. Mr. Gonzalez was previously the alternate member of the Board of Review.

7. Approval of Lake Tyrone Improvement Association contract to disperse final grant for water improvement.

Trustee Schultz moved to authorize the Lake Tyrone Improvement Board to disperse the final grant money for water improvement. (Trustee Pool seconded.) The motion carried; all ayes.

8. Request to purchase APC Back-UPS 600VA battery backup/surge protectors for each department.

Trustee Pool moved to approve the purchase of five battery backup/surge protectors for the township office to be paid from the tech fund at \$57.00 each. (Trustee Schultz seconded.) The motion carried; all ayes.

9. Revision to employee handbook regarding overtime hours.

**RESOLUTION #180102
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**TO REVISE THE EMPLOYEE HANDBOOK
TO CHANGE THE OVERTIME POLICY**

The revision to the Employee Handbook changed the overtime policy from "12 hours" to "10 hours" as bolded below:

OVERTIME

Overtime will be paid at the rate of one and one-half times the employee's regular rate of pay for all hours worked over 40 hours in a week. The week starts on Sunday and ends on Saturday. Vacation days, personal days, and holidays not worked are not counted as hours worked in the calculation of overtime. Employees are expected to cooperate if overtime is requested by their supervisor. **Should an employee work 10 hours [previously 12 hours] or more in a single day, overtime will be paid for hours in excess of eight (8) hours.**

RESOLVED BY: Trustee Schultz

SUPPORTED BY: Trustee Pool

VOTE: Cunningham, yes; Husted, yes; Eden, yes; Pool, yes; Pedersen, yes; Schultz, yes; Walker, absent.

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ADOPTION DATE: January 16, 2018

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Marcella Husted
Township Clerk

10. Request to opt in or out of Senate Bill #7 health insurance provision for the 2018-2019 fiscal year.

**RESOLUTION #180103
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

TO OPT-OUT OF SENATE BILL #7 HEALTH CARE PROVISION

Trustee Schultz resolved to adopt Resolution #180103 to opt out of the Senate Bill #7 health care provision for fiscal year 2018-2019. (Trustee Pool seconded). The motion carried; all ayes.

VOTE: Schultz, yes; Pedersen, yes; Eden, yes; Cunningham, yes; Pool, yes; Husted, yes; Walker, absent.

ADOPTION DATE: January 16, 2018

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pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Marcella Husted
Township Clerk

11. Discussion of employee health insurance options.

The board reviewed this year's employee health insurance options. No motion was made.

MISCELLANEOUS BUSINESS

None.

PUBLIC REMARKS

None.

ADJOURNMENT

Trustee Pedersen moved to adjourn. (Trustee Schultz seconded.) The motion carried; all ayes. The meeting adjourned at 7:57 p.m.